develop
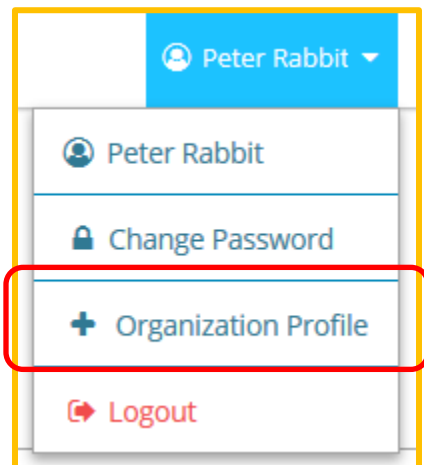
The Minnesota Quality Improvement & Registry Tool
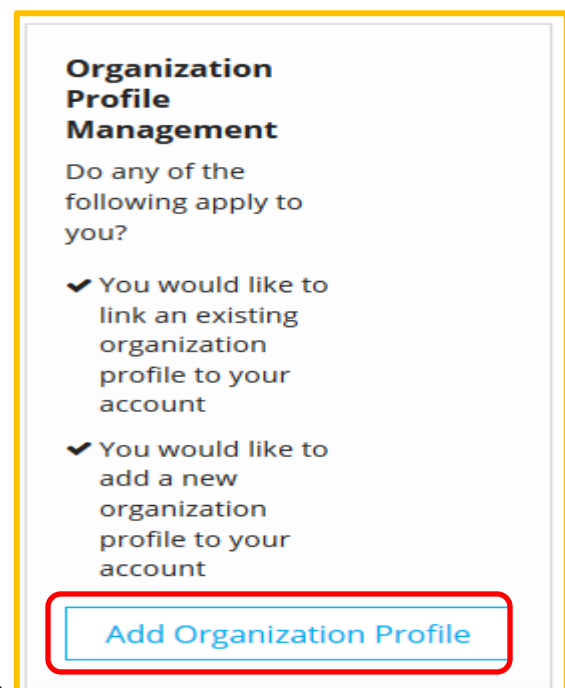
7.0 Creating an Organization Profile

Cov Organization Profiles yuav ua tawm los ntawm cov Individual Accounts. Cov accounts no mam los muab txuas uake thiab nkag tau mus ntawm qhov menu ntawm sab xis ces nyem kom nws poob thiaj li pom npe.

1. Nkag mus rau hauv Develop ntawm www.developtoolmn.org. Nyem **Login** thiab nyem dua ntawm qhov page tshawb. Ntaus koj tus email address thiab password.
2. Muaj ob ncauj ke uas koj mus ntxiv tau qhov Organization Profile rau koj lub account. Koj nyem **+ Organization Profile** ntawm qhov menu lossis **Add Organization Profile** ntawm menu sab xis.

lossis nyem

Organization Profiles

3. Nyem **Create Profile**.

4. Kuaj cov xov xwm nyob ntawd, teb cov lus nug txog zov menyuam thiab kev kawm ntawv, ces nyem **Next**.

Organization Profiles

Does this organization provide care and/or education to children?

This website is designed to serve a wide variety of organizations in the early learning and school-age care field. Some organizations work directly with children while others work with the adults who educate and care for children, and still others work in the community more broadly. Your organization may do more than one of these. In this question, we want to identify whether your organization provides care and/or education directly to children. Your organization may also provide other supports and services, but please indicate here whether one of the supports your organization regularly provides is direct care and education to children.

○ Yes, this organization provides direct care and/or education to children

○ No, this organization does not provide direct care and/or education to children

Next »

5. Ntaus koj cov Organization Information rau cov chaw no:

- Minnesota Department of Human Services (licensing)
- Tribal license
- School district information
- Partnership with school-based pre-k program
- Head Start grantee or site
- Child Care Assistance Program

Thaum ua tag, nyem **Next**.

6. Xaiv qhov Organization Type thiab seb koj puas yog ib tug caw training.

Organization Type

Parent Aware Application Type *

If you apply for Parent Aware, this will be your application type.

-- Select Track --

☐ **Training Sponsor Organization**

Check if your organization is a sponsor of training events. Doing so will allow you to enter training events into the system.

☐ CEU Provider

MNCPD recognizes CEUs awarded by accredited institutions of higher education and organizations with current accreditation from the International Association for Continuing Education and Training (IACET). (http://www.iacet.org/)

7. Xaiv koj qhov Program Accreditation ntawm qhov menu ces nyem **Next.**

Program Accreditation

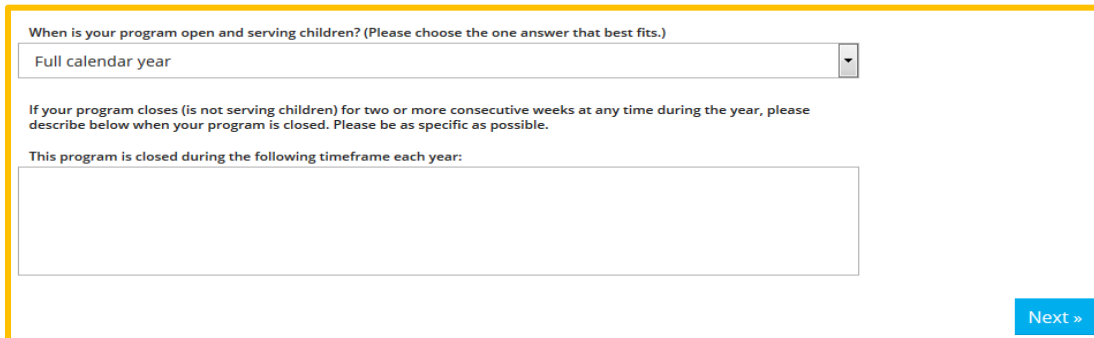Select the accreditations your program holds

-- Select Accreditation -- [Add]

Next »

8. Cov page tom ntej uas yog Classroom Enrollment, Program Enrollment, thiab Race of Children Enrolled yog rau koj xav tso los tsis tso los tau.

Organization Profiles

9. Xaiv sijhawm thaum koj lub chaw qhib thiab txais tos menyuam (yuav tsum teb lo lus nug no). Nyem **Next**.

> **When is your program open and serving children? (Please choose the one answer that best fits.)**
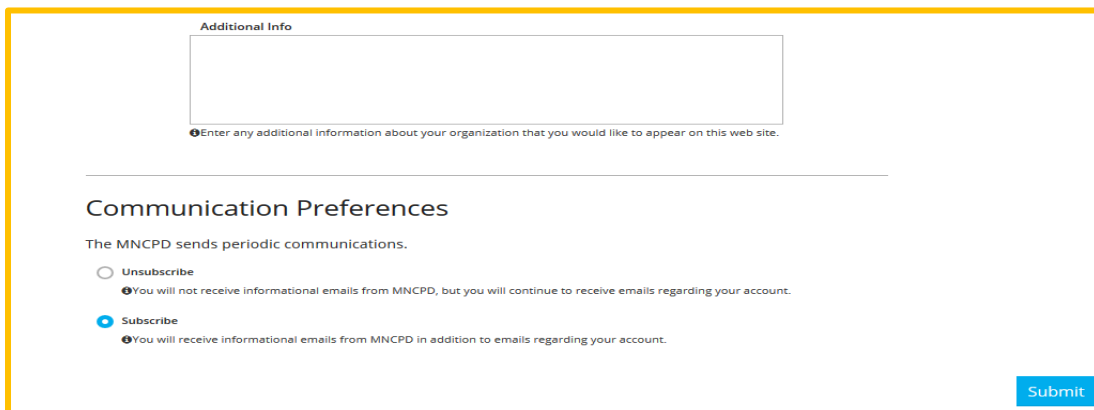>
> Full calendar year
>
> If your program closes (is not serving children) for two or more consecutive weeks at any time during the year, please describe below when your program is closed. Please be as specific as possible.
>
> **This program is closed during the following timeframe each year:**
>
> Next »

10. Ntawm page kawg, koj yuav tsum kuaj koj lub lagluam chaw nyob, xovtooj thiab seb nyiam sib tiv tauj li cas. Nyem **Submit**.

> **Additional Info**
>
> ❶Enter any additional information about your organization that you would like to appear on this web site.
>
> ## Communication Preferences
>
> The MNCPD sends periodic communications.
>
> ○ **Unsubscribe**
> ❶You will not receive informational emails from MNCPD, but you will continue to receive emails regarding your account.
>
> ● **Subscribe**
> ❶You will receive informational emails from MNCPD in addition to emails regarding your account.
>
> Submit

11. Ib tug neeg ua huajlwm rau Develop mam tiv tauj koj los kuaj koj lub account cov xov xwm

KEV PAB RAU DEVELOP

844-605-6938 § support@develophelp.zendesk.com
Hu lub sibhawm: Monday, Wednesday, and Friday 8 a.m. to 5 p.m., thiab cov xob moos ntxiv 8 a.m. rau 7 p.m. rau ob hnub Tuesday thiab Thursday.
Kev pab ntawm txhais lus Hmoob, thov caw nej hu peb tus xov tooj hauv qab.
Language Access Line
612-345-9182

Tsis li ntawm thov ntaus ntawv rau peb tus email.

Email: support@develophelp.zendesk.com