

**Rule 40 Advisory Committee
Associated Groups and Their Roles
January 30, 2012**

	Group Name	Description	Roles
1	Rule 40 Advisory Committee	Members applied and were chosen by DHS and accepted by plaintiffs' counsel	Advisory; Task is to recommend content of new Rule 40.
2	Rule 40 Project Staff	DHS staff assigned to project. Project manager is Suzanne Todnem, reachable at DHS.Rule40@state.mn.us	Manage project, conduct research, draft rule language based on Advisory Committee recommendations, plan and facilitate Advisory Committee meetings, shepherd proposed rule through rule-making process
3	DHS and other state agency staff	DHS and other state agency staff with policy roles touching Rule 40.	Consultative; May be asked by DHS project staff or management to present info to Advisory Committee.
4	Independent experts	Individuals with expertise on topics related to Rule 40 subjects	Consultative. May be asked by DHS management to present info to Advisory Committee
5	Expanded Response Group	Broad set of providers, county staff, tribal members, and others (no overlap with Advisory Committee)	Respond to Advisory Group recommendations by providing feedback to Advisory Committee, project staff and DHS management from a broader set of stakeholders
6	DHS Management	DSD management and Continuing Care assistant commissioner, DHS Compliance Office , DHS commissioner, Office of Administrative Hearings	Chain of reviews and approvals