

DOUGLAS COUNTY SOCIAL SERVICES

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Douglas County Correction Action Plan

Douglas County is reluctant to spend a great deal of time in this area as it appears a number of major changes are pending at the federal and state level.

The County also feels MN Choices should accommodate compliance with the first two areas of concern.

1. Beginning immediately, Douglas County will add a signed HIPAA Privacy Practice Notice to the annual review process. The Case Managers have been informed of this requirement. The agency will monitor for compliance.
2. Beginning immediately, Douglas County will include a completed ICF/DD level of care form on an annual basis. This form will be completed at the annual review process. Case Managers were informed of this mandate, and the annual review process has been modified to include this form.
3. Beginning immediately, Case Managers will conduct face-to-face visits with participants at least every six months.
4. Interviews with Case Managers resulted in a re-education of proper SSIS documentation requirements to ensure visits are recorded correctly.
5. The agency is considering contracting case management out for the cases that travel time is a barrier.

