

May 23 – June 5, 2023

Systems announcements

We will update this section with information about MN–ITS availability, technical information and other systems announcements when necessary.

Hospital services providers check MN–ITS mailbox for important message

The Minnesota Legislature recently authorized \$18 million in one-time funding to partially offset hospitals' costs for boarding patients who were not discharged, even though medically ready for discharge, because there was no safe place to send them. Review [Minnesota HF 3342](#) for the legislation. The Minnesota Department of Human Services (DHS) is distributing the funding to each hospital. To be considered for these payments, hospital services providers must send requested information to DHS by **June 15, 2023**, by placing it in the FFS Data folder of your MN–ITS mailbox. Review the message in your MN–ITS mailbox, FFS Data folder, for details. Email DHS_Supplement@state.mn.us with any questions. (pub. 6/6/23)

Housing Stabilization Services remote support request system update

A remote support request option is available in the [Housing Stabilization Services Eligibility Request Form \(DHS-7948\)](#) beginning June 5, 2023.

Providers may submit this request when an active Housing Stabilization Services recipient decides they need more than 50% of their annual direct services to be done remotely. Refer to the [Housing Stabilization Services Direct, Indirect, and Remote Services Chart](#) for guidance on how these services are defined.

Providers will need to attach a copy of the [Additional Remote Support Request \(DHS-8165\) \(PDF\)](#) to the request that the active recipient and provider staff has physically or electronically signed.

Refer to the [Housing Stabilization Services](#) section of the Minnesota Health Care Programs Provider Manual and [Housing Stabilization Services Policy Manual](#) for additional information regarding the service. Email dhshousingstabilization@state.mn.us if you have questions about this message. (pub. 6/6/23)

Fax issues April 27 through May 7, 2023

The State of Minnesota experienced statewide issues receiving faxes April 27 through May 7, 2023. The state received approximately half the faxes submitted during this time. Please resubmit your information if you experienced issues sending faxes to the following numbers during that time.

- 651-431-7462 Provider Eligibility and Compliance general fax line
- 651-431-7465 Personal Care Assistance and Personal Care Provider Organization
- 651-431-7493 Waiver and Home and Community-Based Services
- 651-431-7504 Critical Access Dental
- 651-431-7554 Hospice
- 651-431-7786 Claims
- 651-431-7797 Appeals

If you faxed information to the Minnesota Health Care Programs (MHCP) fax lines more than 30 days ago and you have not received a response from us, you may contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411. Have the following information available when you call:

- Time and date of materials sent to MHCP
- Explanation of materials sent
- Phone number of fax line sent from

- Number of pages

If you faxed information to us more than 60 days ago and you have not received a response from us, fax us the information again and include the confirmation page you received when you originally faxed.

We encourage providers to use the MPSE Portal. This online platform allows you to see the items uploaded and allows for you to track progress. We have the online webinar trainings with live demonstrations of specific actions providers take in the MPSE portal. Register for these trainings on the [MPSE Training Page](#). Additionally, the following videos and guides are available to assist with using the [MPSE Portal](#)

- [Introduction to the MPSE Portal](#) (5 min., 9 sec.)
- [Managing User Roles in MPSE](#) (8 min., 40 sec.)
- [Introduction to Owners and Authorization Roles in MPSE](#) (6 min., 11 sec.)
- [MPSE Portal Registration for New Provider Enrollers](#) (5 min., 33 sec.)
- [Managing Existing Affiliations to an Individual Provider in MPSE](#) (8 min., 34 sec.)
- [Managing Existing Affiliations to a Direct Support Worker in MPSE](#) (8 min., 33 sec.)
- [Adding an Organization to Individual Provider Affiliation in MPSE](#) (6 min., 3 sec.)
- [Adding an Affiliation to a Direct Support Worker in MPSE](#) (12 min., 35 sec.)
- [Managing Services and Credentials in the MPSE Portal](#) (7 min., 28 sec.)
- [Managing Addresses in the MPSE Portal](#) (6 min., 32 sec.)

(pub. 6/6/23)

Telehealth services via audio only extended through July 1, 2025

The Minnesota Legislature has extended telehealth services via audio only through July 1, 2025. Refer to the [Telehealth Services](#) section of the Minnesota Health Care Programs (MHCP) Provider Manual under the Overview, Covered Services and Billing headings for more information. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 6/2/23)

DHS will reprocess FQHC and RHC dental claims error

The Minnesota Department of Human Services (DHS) discovered a federally qualified health centers and rural health clinics (FQHC/RHC) dental claims error that appeared on the March 14, 2023, remittance advice. The error allowed some routine hygiene services to incorrectly pay as an encounter (a face-to-face visit). The codes that were affected by this error are **D0472 through D1351**. In some cases, the wrong line (procedure) paid on the claim, in others the claim paid an encounter in error.

We found that 8,800 claims were processed with this error, and we will reprocess these claims. You will see the reprocessed claims reflected on the June 20, 2023, remittance advice.

Call the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 if you have further questions. (pub. 6/2/23)

Submit the MSRP with all prior authorization claims for durable medical equipment claims paid by report

You must submit the Manufacturer's Suggested Retail Price (MSRP) with all prior authorization claims for durable medical equipment claims that are paid by report effective June 1, 2023. Prior authorizations will no longer be priced and claims will deny without attached pricing documents. We will accept a price list or a quote from the manufacturer dated within three months of the authorization request. We will also accept an invoice from the manufacturer if the manufacturer pricing is not available. Clearly indicate each item being requested. Do not modify, alter or change the pricing documentation, but you may star or circle the item. Call the [Minnesota Health Care Programs Provider Resource Center](#) at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 6/2/23)

Provider role in member renewals webinar sessions scheduled

Minnesota Health Care Programs (MHCP) offers free information sessions to partners, providers and stakeholders who are interested in learning about how to help medical assistance and MinnesotaCare members with the health care renewal process. Information sessions are provided via webinar only. We will hold the sessions during June, July and August. The sessions are scheduled for two hours to allow time for questions.

In these sessions, you will learn about:

- Health care renewal background
- How to help members with health care program eligibility renewals, including:
 - Member tools and resources
 - Resources for partners, providers and stakeholders

Refer to the [Provider role in member renewals information sessions](#) webpage for more information about the sessions, including the schedule and how to register. (pub. 6/1/23)

Trainings available for waiver employment service providers

New self-paced E1MN training is now available to help providers understand their role in supporting Minnesota Health Care Programs members on waivers with employment services. E1MN is Minnesota's state agency partnership that focuses on making it easier for people with disabilities to engage in meaningful employment. Learn how you can support members on waivers make informed choices about work, finding, and keeping a job.

Review [E1MN: Self-paced training now available](#) in DisabilityHub™ News for more information. (pub. 6/1/23)

Ambulatory Surgical Center (ASC) services Medicare claims reprocessed

Minnesota Health Care Programs (MHCP) has reprocessed ASC services claims originally processed between May 1, 2020, through April 13, 2023, because of incorrect Medicare payment calculations. Reprocessed claims will appear on your May 23, 2023, remittance advice. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 5/24/23)

DHS is accepting request for proposals for a vendor fiscal employer agent for financial management services

The Minnesota Department of Human Services (DHS) is seeking to provide vendor fiscal employer agent financial management services for the Consumer Support Grant (CSG) program, Consumer Directed Community Supports (CDCS) program, and Community First Services and Supports (CFSS) program.

The term of any resulting contract is anticipated to be for five years, starting October 2023 and ending October 2028. All applications must be submitted by **4:30 p.m. Central Time on June 1, 2023**. Learn more by visiting DHS' [Open grants, RFPs and RFIs](#) webpage. (pub. 5/18/23)

Home and Community-Based Services (HCBS) direct care workers and traditional personal care assistance (PCA) workers may apply for retention bonus and training stipend grant initiatives

HCBS direct care workers and traditional PCA workers may apply for grant initiatives, including a retention bonus and PCA training stipend. The two initiatives are part of the Legislature-created HCBS grant developed to help attract new direct care workers and keep current employees who provide HCBS services to people with disabilities and older adults. Review the [Apply for grant initiatives, including retention bonuses and training stipends](#) AASD and DSD eList announcement for information about the retention bonus and training stipend, including application information. Refer to

the [HCBS Workforce Development Grant](#) webpage for information about the grant initiatives and legislation. (pub. 5/17/23)

Dental Services billing update for spoken and sign language interpreter services

Effective January 1, 2023, Dental Services providers may bill for spoken and sign language interpreter services using the 837D claim format. Dental Services providers bill one unit per visit utilizing CDT code D9990.

This is a covered benefit for both children and pregnant women and non-pregnant adults. Refer to Language Interpreter Services in the [Access Services](#) section under Provider Basics in the Minnesota Health Care Programs (MHCP) Provider Manual for more information.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 5/17/23)

DHS extends temporary waiver allowing certain family members to be paid for providing PCA services

During the COVID-19 federal public health emergency, personal care assistance (PCA) agencies were temporarily allowed to hire the following types of family members to be paid to provide PCA services to individuals enrolled in Minnesota Health Care Programs (MHCP):

- Parents
- Stepparents
- Legal guardians of minors
- Spouses

The Minnesota Department of Human Services (DHS) previously communicated that the federal government announced the allowance for certain family members to provide PCA care to their MHCP-enrolled family member was ending on May 11, 2023, when the federal public health emergency ends. However, on Friday, May 5, 2023, the Centers for Medicare & Medicaid Services (CMS) notified DHS of a change to federal policy that allowed DHS to apply for a six-month extension to this allowance. The temporary allowance will now continue through **November 11, 2023**.

What this means for PCA agencies and family members who have been providing PCA services:

After May 11, 2023, PCA agencies can continue to hire and pay the family members listed in this message to provide PCA services to members enrolled in MHCP through **November 11, 2023**.

DHS has added a memo in PCA agencies MN-ITS mailbox for additional information. Call the MHCP Provider Resource Center for further information at 651-431-2700 or 800-366-5411, Option 4; or email HCSD.DHS@state.mn.us for DSD-related questions and DHS.AASD.HCBS@state.mn.us for AASD-related questions. (pub. 5/12/23)

How providers can help with health care program eligibility renewals

The state needs help from partners and providers in communicating about restarting renewals to help Minnesotans maintain their coverage of Medical Assistance (MA) and MinnesotaCare. Providers have a unique and trusted relationship with members. The importance of clear and consistent communications cannot be overstated since many Minnesota families and individuals with public health care coverage have never been through the renewal process.

Help spread the word

- Refer to the [How providers can help with health care program eligibility renewals](#) webpage for talking points and resources to share when connecting with members. Most materials are available in English as well as Hmong, Russian, Somali, Spanish and Vietnamese.
- Remind members of these critical things to know about eligibility renewals.
 - Updating contact information is the most important thing most members can do right now.
 - Without an accurate mailing address, renewal packets cannot be delivered.

- Understanding the rolling renewal “cohort” cycle is important. When it becomes available, the renewal date lookup tool will be a powerful resource for members and those helping members through the process.
- Submitting complete, accurate and timely renewal paperwork is essential to avoid gaps in coverage.

Like all states, Minnesota has maintained health care coverage for its Medicaid enrollees during the COVID-19 pandemic. In March 2020, as a condition of the Federal Families First Coronavirus Response Act, the Minnesota Department of Human Services stopped verifying eligibility annually for its public health care programs. At the end of 2022, Congress passed legislation requiring states to return to standard Medicaid eligibility procedures, which includes an annual eligibility review through a renewal process, in spring 2023.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 5/12/23)

All contracted managed care organization providers must enroll with Minnesota Health Care Programs

The 21st Century Cures Act requires states to enroll contracted managed care organization (MCO) providers who are currently or wish to provide services to members enrolled in managed care organizations. Starting **July 17, 2023**, MHCP will start the screening and enrollment process for MCO in-network-only providers.

Actively enrolled fee-for-service providers who have an existing contract with an MCO will not need to go through the screening and enrollment process again.

Currently, contracted MCO providers do not need to act. However, providers may register for an enrollment training in preparation. Refer to the [Minnesota Provider Screening and Enrollment \(MPSE\) portal training](#) webpage for MPSE training.

Refer to the enrollment process for contracted MCO providers on the Minnesota Department of Human Services' [Enroll with Minnesota Health Care Programs](#) webpage for more information.

[Subscribe for email updates](#) to stay up to date with provider news. (pub. 5/10/23)

Coverage for uninsured Medical Assistance (MA) coverage group (Major program TT) ends May 11, 2023

Coverage for the MA coverage group (Major program TT) ends May 11, 2023, with the end of the federal public health emergency. Major program TT was authorized by the Minnesota Legislature during the COVID-19 federal public health emergency for those who are uninsured to cover testing, diagnosis of COVID-19, access to receive vaccines and treatment related to COVID-19. Refer to [COVID-19 Testing](#) in the COVID-19 section of the Minnesota Health Care Programs (MHCP) Provider Manual for more information. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 5/9/23)

Individualized Education Program (IEP) Services Annual Data Report Form (DHS-5052) needed by July 5, 2023

The Minnesota Department of Human Services (DHS) will collect the final data for IEP services claims for the 2021-22 school year after the claim submission deadline of June 30, 2023. Schools must complete and submit the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#) to DHS no later than July 5, 2023. Note, this is an online form and must be submitted electronically.

To complete the report, you must have done the following:

- Billed for services, received payments and reported all required cost data through the Special Education Data Reporting Application (SEDRA) of the Minnesota Department of Education (MDE).
- Reported the total MA service hours and total MA encounters to DHS on the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#) for each of the following covered IEP services:

- Physical therapy
- Occupational therapy
- Speech-language pathology and audiology
- Mental health services
- Nursing services
- Personal care assistance services
- Interpreter services
- Reported the total number of special transportation trips and total number of Medical Assistance-eligible children who received special transportation during the 2021-22 school year to DHS on the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#).

If you do not submit the required cost data for the IEP services that you provided and received payment for during the 2021-22 school year, the final rate for that service will be \$0.00.

Contact Jacquie Vang at 651-431-2519 or dhs_rates_iep@state.mn.us with questions about the required documentation. Contact the Special Education Funding and Data Team of MDE at mde.spedfunding@state.mn.us with questions about SEDRA. (pub. 5/9/23)

Electronic visit verification (EVV) updates

The Minnesota Department of Human Services (DHS) has updates for providers regarding EVV. The updates include:

- Implementation timeline
- [Electronic visit verification](#) webpage
- DHS EVV team contact information
- Link to current compliance requirements

Review the [Electronic visit verification updates](#) AASD and DSD eList announcement for more information about these updates. (pub. 5/9/23)

Central MN Autism Community Resource Fair to be held June 24

The Central MN Autism Community Resource Fair will be held from 10 a.m. until 2 p.m. June 24 at Elk River High School. Fair attendees can:

- Learn about resources to support children and adults with autism spectrum disorder and other related conditions
- Connect with families and autistic people
- Participate in interactive sensory and family-friendly activities

The fair is open to the public for people of all ages and stages of their autism journey. Registration is not required but indicating interest on the [Facebook event](#) allows staff to plan for the event. Refer to the [Central MN Autism Community Resource Fair](#) Minnesota Autism Resource Portal webpage for more information.

Vendors who'd like a booth at the fair must complete the [vendor application](#) form and email it to ASD.DHS@state.mn.us by June 1, 2023.

American Sign Language, Hmong, Somali, Russian and Spanish interpreters will be available during the entire fair. A sensory space, staffed by [Spark2Hope](#) staff members and sensory-support volunteers, will also be available for attendees. You may submit accommodation requests using the [ASD Contact Form](#). (pub. 5/9/23)

Important information about the end of the federal public health emergency for housing stabilization services providers and personal care assistance agencies

On May 1, 2023, we sent memos to MN-ITS mailboxes of Minnesota Health Care Programs-enrolled housing stabilization services (HSS) providers and personal care assistance (PCA) agencies with active MN-ITS mailboxes outlining changes for these programs that go into effect **May 12, 2023**, after the federal public health emergency ends May 11, 2023. Memos can be found in the **PRVLTR** folder of the **Miscellaneous Received** section of your MN-ITS mailbox. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 for assistance if you did not receive a memo or cannot find one. (pub. 5/1/23)

Formula waivers end April 29, 2023, for WIC participants

Waivers that allowed Minnesota Supplemental Nutrition Program for Women, Infants, and Children (MN WIC) to provide formula substitutions to participants receiving formula benefits since the 2022 Abbott formula recall have ended.

Formula waivers ended April 29, 2023

Participants receiving formula benefits need to purchase the Minnesota WIC contract formula (Enfamil milk-based products or Similac Soy Isomil) beginning April 30. There will be some larger can size options, but participants will only be able to purchase the formula brand listed on their benefits.

Select medical formula substitutes remain available through June 30, 2023

Refer to the Minnesota Department of Health's [WIC Contract Formula](#) webpage for more information, including the updated Minnesota WIC Medical Formula Substitutions list. (pub. 5/1/23)

Updated webpage and new tools help Minnesotans keep their health insurance as renewals resume in public health care programs

Minnesota Department of Human Services refreshed the [Renew My Coverage](#) webpage and will launch new tools in the coming weeks to make it easier for Minnesotans to keep their health insurance now that annual member eligibility renewals have resumed in public health care programs. Please share this information with the members you serve.

Members should look for:

- A new envelope design to help renewal paperwork stand out better in mailboxes. Envelopes are now marked with a blue circle with the text "Important information enclosed."
- A new [document upload tool](#) that allows members to skip the postage and upload their annual eligibility renewal documents online. Enrollees can also submit renewal paperwork by postal mail, dropping it off at their county or tribal office, fax or by giving their information verbally over the phone.

Members will soon be able to:

- Use a new renewal date lookup tool to find out when to watch their mail for renewal information.
- Receive text messages from the number "28343" when it's time to fill out and submit their renewal paperwork.

We are committed to ensuring that eligible Minnesotans retain their public coverage when renewal processes resume as required by Congressional legislation that [states to return to standard Medicaid eligibility procedures](#). On the [Renew my coverage](#) webpage, we have created a one-stop shop for Medical Assistance and MinnesotaCare members with all the information they need about how to keep their insurance.

The most important thing enrollees can do now to prepare for their renewal is to [Update their contact information](#). Members who have moved in the last three years should update their address, phone number and email, so they can be reached.

Renewal information will be mailed to members in monthly waves or "cohorts" each month for the next 12 months. The first group of Minnesotans due for their renewal paperwork will get their renewal information mailed within the next few weeks. (pub. 4/27/23)

DHS may reimburse waiver services providers for some member relocation costs

The Minnesota Department of Human Services (DHS) will work with waiver services providers and may reimburse relocation costs to keep the members receiving waiver services safe during an emergency or natural disaster.

For information on eligible reimbursements for relocating members who are on Brain Injury (BI), Community Alternative Care (CAC), Community Access for Disability Inclusion (CADI), Developmental Disabilities (DD), Elderly Waiver (EW) programs and Alternative Care (AC), review the [Emergency and disaster assistance for people receiving waiver services](#) Aging and Adult Services Division (AASD) and Disability Services Division (DSD) eList announcement for more information.

If you have questions regarding this message, use the [DSD Contact Form](#) for disability waivers (BI, CAC, CADI, and DD) or email dhs.aasd.hcbs@state.mn.us for EW and AC services. (pub. 4/27/23)

Help DHS communicate the member eligibility renewal process

Minnesota Department of Human Services (DHS) needs your help communicating the eligibility renewal process to the 1.5 million Minnesotans who rely on the state's public health care programs for their health insurance.

The annual eligibility renewals process for Medical Assistance and MinnesotaCare was paused during the COVID-19 pandemic to help Minnesotans access care and maintain high insurance coverage rates in the state. However, renewals must restart as the federal public health emergency ends. This means that one in four Minnesotans will need to have their eligibility for their public health insurance reviewed to ensure they can keep the coverage. They must complete the renewal process to keep their insurance and avoid gaps in coverage. Learn more about this on the [Overview: Resuming public health care program renewals](#) webpage.

DHS is committed to ensuring that eligible Minnesotans retain their public coverage when renewals restart, and connect newly ineligible Minnesotans with other coverage options during this process. Communications will be a core component in achieving those goals. It's important for members to understand that they need to update their contact information, including their home address, phone number and email, if they've moved in the last three years.

We have created resources for providers to help get the word out about the renewal process. You can find them on our [Planning for the end of the federal continuous coverage requirements: Preparing for renewals](#) webpage. Please pass these resources on to communications teams in your organization and share them with members to encourage them to update their contact information. Resources are available in multiple formats and translated versions, which may be co-branded with your logo, and include:

- Videos
- Communications DHS has sent to members
- Broad communications for resuming renewals (digital ads, social media posts, flyer, renewal webpage template)
- Communications for members about when their renewal takes place (print materials, talking points, copy for targeted mail)
- Communications for members at the time of their renewal
- Communication toolkits by audience
- Resources created by other organizations

Please do not instruct members to contact counties for renewal date information. We will send members their enrollment packets based on the month they originally enrolled. We will introduce a tool that allows members to look up their enrollment date later.

We have also launched:

- A [Be prepared to renew](#) webpage for members that includes links for members on when they can expect their renewal to take place, answers to common questions, information on how to prepare for their renewal, trusted partners to connect with like navigators and managed care organizations, and how to sign up for updates and news
- A statewide, public-facing [Renewal Dashboard](#) on renewal processing
- A timeline of the project to restart renewals in public health care programs on the [Know when to expect your eligibility renewal](#) webpage

Members can visit mn.gov/dhs/mycontactinfo to find out more. We appreciate any support and cooperation in this important work for the Minnesotans we serve. (pub. 4/25/23)

Federal Medical Assistance Percentage (FMAP) increase for claims paid in federal fiscal year 2023 continues; COVID-19 FMAP decreases to 5% for certain claims paid April 1 – June 30, 2023

Beginning with claims paid on or after Oct. 1, 2022, coinciding with the beginning of the federal fiscal year until Sept. 30, 2023, regular FMAP is 50.79% (1905(b) of Social Security Act).

Review the [Federal Financial Participation in State Assistance Expenditures; Federal Matching Shares for Medicaid, the Children's Health Insurance Program, and Aid to Needy Aged, Blind, or Disabled Persons for October 1, 2022 Through September 30, 2023](#) Federal Register webpage for more information.

The Consolidated Appropriations Act of 2023 provides a phase-down approach to the elimination of 6.2% COVID FMAP, decreasing the COVID FMAP to 5% for claims paid effective April 1, 2023 – June 30, 2023. The Families First Coronavirus Response Act (Public Law No. 116-127, section 6008) provided a temporary increase of 6.2% in the FMAP rate for Medical Assistance claims paid from Jan. 1, 2020 – March 31, 2023, for the following services for children, parents or guardians with children under 19, individuals 65 and older and individuals blind or disabled:

- Individualized Education Program
- Rule 5 Children's Residential includes Institutions for Mental Disease, which receives a change in state funds equal to the federal fund change.
- County-provided Targeted Case Management services (Child Welfare, Mental Health and Vulnerable Adult-Developmental Disability)

The 5% COVID-19 phased down FMAP and the Federal Fiscal Year FMAP change to 50.79% does not apply to adults without children whose eligibility was gained under the Affordable Care Act and some other populations already receiving an enhanced FMAP.

Counties and providers do not need to do anything to receive the increased FMAP. Claims paid on the April 11, 2023, warrant until end of the quarter will be paid at the new 55.79% rate.

Contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/6/23)

Meet and greet opportunities for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers with managed care organizations (MCOs) scheduled

The Minnesota Department of Human Services EIDBI team will host a series of meet and greets with each MCO during June. MCO representatives will present a variety of topics to EIDBI providers and answer providers' questions. MCOs will share information about where they serve, who to contact, how to get credentialed, how to submit authorizations and more.

EIDBI providers who want to increase their ability to serve children on medical assistance should plan to attend.

MCO, dates, times and registration information

- UCare
 - Tuesday, June 6, 2023, 2-3 PM
 - Register on the [UCare/EIDBI Provider Meet and Greet](#) webpage
- Blue Plus
 - Wednesday, June 7, 2023, 2-3 PM
 - Register on the [Blue Plus/EIDBI Provider Meet and Greet](#) webpage
- HealthPartners
 - Thursday, June 8, 2023, 2-3 p.m.
 - Register on the [HealthPartners/EIDBI Provider Meet and Greet](#) webpage
- Hennepin Health
 - Wednesday, June 14, 2023, 2-3 p.m.
 - Register on the [Hennepin Health/EIDBI Provider Meet and Greet](#) webpage
- Itasca Medical Care
 - Thursday, June 15, 2023, 2-3 p.m.
 - Register on the [IMCare/EIDBI Provider Meet and Greet](#) webpage
- Medica
 - Tuesday, June 20, 2023, 2-3 p.m.
 - Register on the [Medica/EIDBI Provider Meet and Greet](#) webpage
- PrimeWest
 - Wednesday, June 21, 2023, 2-3 p.m.

- Register on the [PrimeWest/EIDBI Provider Meet and Greet](#) webpage
- South Country Health Alliance
 - Thursday, June 22, 2023, 2-3 p.m.
 - Register on the [SCHA/EIDBI Provider Meet and Greet](#) webpage
- United Healthcare
 - Thursday, June 29, 2023, 2-3 p.m.
 - Register on the [UnitedHealthcare/EIDBI Provider Meet and Greet](#) webpage (pub. 4/6/23)

Federal COVID-19 public health emergency ends May 11

U.S. Department of Health and Human Services (HHS) Secretary Xavier Becerra notified states that the federal COVID-19 PHE will end on May 11, 2023, in a [Letter to U.S. Governors renewing COVID-19 Public Health Emergency \(PHE\)](#). We will continue to communicate policy updates as this unfolds. (pub. 3/14/23)

Revised: End of temporary waiver allowing certain family members to be paid for providing PCA services

We have revised the family member types listed in this message to specify parents of minors and stepparents of minors. During the COVID-19 federal public health emergency, personal care assistance (PCA) agencies were temporarily allowed to hire the following types of family members to be paid to provide PCA services to individuals enrolled in Minnesota Health Care Programs (MHCP):

- Parents of minors
- Stepparents of minors
- Spouses
- Legal guardians of minors

The federal government has announced that they are ending the public health emergency on May 11, 2023.

What this means for PCA agencies and family members who have been providing PCA services:

- After **May 11, 2023**, PCA agencies can no longer pay the family members previously listed to provide PCA services to members enrolled in MHCP to receive PCA care.
- MHCP is directing PCA agencies and families to work together with the lead agency (county, tribal government, or managed care organization) to develop an alternative plan for providing PCA services.

PCA agencies who have additional questions can contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 or use the [Disability Services Division Contact Form](#) to submit an inquiry. (pub. 2/28/23, rev. 3/6/23)

COVID-19 vaccines and administration codes update

Minnesota Health Care Programs (MHCP) posted a Provider News message on October 25, 2022, about the category of service edit occurring for the following COVID-19 vaccines and administration codes:

- Vaccine 91304
administration codes 0041A and 0042A
- Vaccine 91308
administration codes 0081A, 0082A and 0083A
- Vaccine 91311
administration codes 0111A, 0112A and 0113A
- Vaccine 91307
administration codes 0071A, 0072A, 0073A, and 0074A

The category of service edit is now fixed. We reprocessed claims back to the effective dates for the covered codes included in this message.

Find the effective dates for the covered codes on the [MHCP fee schedule](#) webpage or under [Vaccines](#) in the [Billing](#) section under Coronavirus (COVID-19) in the MHCP Provider Manual. (pub. 1/31/23)

2023 clinical trainings for EIDBI and other interested provider types

A series of clinical trainings will be held in 2023 for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers and other interested provider types. Refer to the following dates, times, topics and learning objectives for each session.

- **Wednesday June 21, 2023, noon to 1 p.m.: Functional behavior assessment**
 - Define steps to complete a functional behavior assessment
 - Develop function-based treatment goals
 - Demonstrate process for creating more effective behavior intervention plans
 - Registration is required on the [June EIDBI Clinical Training](#) webpage
- **Thursday July 27, 2023, noon to 1 p.m.: Family caregiver training and counseling**
 - Develop family-centered goals in the treatment plan
 - Review EIDBI Welcome Letter for Caregivers and other resources
 - Build relationships and work collaboratively with families
 - Registration is required on the [July EIDBI Clinical Training](#) webpage
- **Thursday August 31, 2023, 9 to 10 a.m.: Person-centered Individual Treatment Plan (ITP) development**
 - Apply a person-centered lens to ITP development and monitoring
 - Prioritize goals based on preferences of the person and family
 - Discuss examples of person-centered, observable and measurable goals
 - Registration is required on the [August EIDBI Clinical Training](#) webpage
- **Tuesday September 12, 2023, noon to 1 p.m.: Person-centered intervention practices**
 - Integrate person-centered practices into treatment planning and implementation
 - Apply proactive strategies and antecedent-based interventions
 - Discuss pairing opportunities and reinforcement
 - Registration is required on the [September EIDBI Clinical Training](#) webpage
- **Wednesday October 18, 2023, 9 to 10 a.m.: Long-term goal development and implementation**
 - Identify the purpose of long-term goals and transition planning
 - Generate person-centered, observable and measurable long-term goals
 - Access resources available to assist with transition planning
 - Registration is required on the [October EIDBI Clinical Training](#) webpage
- **Wednesday November 8, 2023, noon – 1 p.m.: Coordinating care and collaborating with other professionals**
 - Assess the impact of care coordination
 - Identify resources to facilitate collaboration
 - Discuss examples of coordination across service systems
 - Registration is required on the [November EIDBI Clinical Training](#) webpage

Continuing Education Unit (CEU) information

Continuing education credits will be offered for Board Certified Behavior Analysts (BCBAs) through the Minnesota Northland Association for Behavior Analysis ([MNABA](#)). All courses will be worth one credit unless otherwise noted. Link to access the CEUs is found under the Agenda section of the registration webpage. Certificates of participation will also be offered for others upon request to submit to their licensure or certification boards. (pub. 1/18/23)

Free Organizational Transformation webinars for Employment and Day Service providers

The Minnesota Transformation Initiative (MTI) in collaboration with the Minnesota Organization for Habilitation and Rehabilitation (MOHR) will hold quarterly trainings focused on organizational transformation to support community engagement and competitive employment. These trainings are free and open to any employment and day service provider in Minnesota.

Webinars will be held on the following dates from 1 - 2:30 p.m.:

- May 18, 2023
- Aug. 17, 2023
- Nov. 16, 2023
- Feb. 15, 2024

Planned training topics include:

- Setting a vision and defining success for transformation
- Managing through change (including supporting staff, clarifying roles, identifying professional development, and communication with staff)
- Financial stability and sustainability
- Moving from center-based to community-based services
- Employer engagement

Each session will include perspectives and special considerations for rural providers.

Registration for each quarterly webinar will be sent through the Minnesota Department of Human Services (DHS) Employment First email list. Sign up to receive the email by visiting and scrolling to the bottom of the [Employment First](#) webpage. Trainings will be recorded, and recordings will be sent to all who register.

The Minnesota Transformation Initiative is a project funded by (DHS) to support the transition of people with disabilities receiving subminimum wages into competitive, integrated employment. Email Danielle Mahoehey at mahoe001@umn.edu for more information about MTI project activities. (pub. 10/6/22)

Training

DHS offers Managed Care Organization (MCO) in-network only provider enrollment training

The Minnesota Department of Human Services (DHS) is offering training sessions for using the Minnesota Provider Screening and Enrollment (MPSE) portal to enroll as a managed care organization in-network only provider with Minnesota Health Care Programs. These sessions are designed for contracted managed care organization providers and those who wish to contract with managed care organizations starting July 17, 2023.

- Wednesday, May 31, 2023, from 1 to 4 p.m. – [Register for May 31 MCO In-Network New Provider Enrollment](#)
- Monday, June 26, 2023, from 10 a.m. to 1 p.m. – [Register for June 26 MCO In-Network New Provider Enrollment](#)
- Tuesday, July 25, 2023, from 1 to 4 p.m. – [Register for July 25 MCO In-Network New Provider Enrollment](#)
- Thursday, Aug. 17, 2023, from 10 a.m. to 1 p.m. – [Register for Aug. 17 MCO In-Network New Provider Enrollment](#)

Providers can learn more about the MPSE portal by visiting the [MPSE portal site](#). These and additional MPSE trainings can be found on the [MPSE portal training site](#). Review the [frequently asked questions](#) about the MCO enrollment process for managed care organizations network providers for additional details. (pub. 5/23/23)

Minnesota Provider Screening and Enrollment (MPSE) portal live demonstrations

The Minnesota Department of Human Services (DHS) will be offering monthly live demonstrations of various functions in the [MPSE Portal](#). Live demonstrations take place on the first Wednesday of each month from 1 to 3 p.m. starting on **Sept 7, 2022**. There will be three categories of live demonstrations provided on a rotating basis. These live demonstrations are free of charge.

Categories of live demonstrations include:

- New Provider Enrollment
 - How to enroll in MPSE as a first-time provider
 - Shows the steps for enrollment from registration to submission
- Managing Enrollment Records
 - How to enroll new locations
 - How to update services, credentials, addresses, and other enrollment information
- Managing Affiliations
 - How to affiliate an individual provider to an organization
 - How to affiliate an organization to an individual provider
 - How to affiliate an organization to a direct support worker
 - How to affiliate a trading partner

Who should attend?

- Owners of MHCP-enrolled organizations or individual providers
- Employees of MHCP-enrolled organizations who maintain provider enrollment records
- Employees of MHCP-enrolled organizations who process affiliations
- Employees of MHCP-enrolled organizations responsible for MHCP compliance
- Anyone interested in learning more about the MPSE portal

Register for these demonstrations on the [MPSE portal training](#) webpage where you can also find on-demand videos and links to more information about the MPSE portal. (pub. 8/18/22)

Minnesota Health Care Programs (MHCP) on-demand video and online training updates

MHCP offers training for providers who provide services for members enrolled in MHCP. We have updated on-demand and online training opportunities on the [MHCP provider training](#) webpage.

On-demand videos

On-demand videos are arranged by category, including Minnesota Provider Screening and Enrollment Portal (MPSE), MN-ITS and Billing. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

Online training

Online training is arranged by content for all providers or specific providers. Training is led by an instructor who will help attendees navigate the Minnesota Department of Human Services website and locate and use MHCP provider information and other related webpages or internet-based applications such as MN-ITS. All instructor-led training is online only. (pub. 11/22/22)

Free online Resources and MN-ITS training available

Minnesota Health Care Programs (MHCP) offers free online training for MHCP-enrolled providers. Go to the [MHCP provider training](#) webpage to review the list of available training. (pub. 11/22/22, rev. 1/31/23, rev. 2/28/23, rev. 4/5/23, rev. 4/25/23)

Free online Provider Basics and MN-ITS training available

Minnesota Health Care Programs (MHCP) is offering free online Provider Basics Resources and MN-ITS training to all enrolled MHCP providers who bill fee-for-services claims. This training is being offered monthly beginning Mar. 10, 2021.

You will learn how to navigate the MHCP provider webpages and the MHCP provider manual, and how to use MN-ITS administration, mailbox and eligibility requests (270/271) features. Go to the [Provider Basics](#) webpage to register for this training.

Claim training is not provided in this training. See our [MHCP provider training](#) webpage to register for provider-specific claim training. (pub. 2/11/21)

New on-demand training videos added

Minnesota Health Care Programs (MHCP) offers free on-demand training videos arranged by category on the [MHCP provider training](#) webpage. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

New videos:

- [Adding an Organization to Individual Provider Affiliation in MPSE](#) – This video demonstrates how an organization adds an affiliation to an individual provider who is already registered with MPSE and has an active enrollment status with the Minnesota Health Care Programs, or MHCP.
- [Adding an Affiliation to a Direct Support Worker in MPSE](#) – This video demonstrates how an organization adds an affiliation to a DSW who is an active MHCP provider and enrolled in the MPSE portal.

- [Revalidation for MHCP Providers](#) – In this video, we explain what revalidation is, how MHCP notifies enrolled providers that they need to revalidate and where they would find information on how to revalidate.
- [Managing Services and Credentials in MPSE](#) – In this video, we demonstrate how a provider manages their services and credentials in an active enrollment record. A provider would do this anytime a service is added.
- [Managing Addresses in MPSE](#) – We demonstrate how an organization or individual provider manages or adds an address in an active enrollment record in this video.

(pub. 12/13/22)

Free online Minnesota Provider Screening and Enrollment (MPSE) training available

Minnesota Health Care Programs is providing free online training for our MPSE online portal.

See the [MPSE portal training](#) webpage for registration, brief online tutorials to help prepare you for class and more information. (pub. 2/1/20, rev. 2/19/20, 7/27/22)

Additional information

- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Grants and requests for proposals](#)

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this information.