

Chisago County Citizen Review Panel Meeting Minutes

January 7, 2025, 12:00-1:30 PM

Present:

- Chisago County: None
- State (DCYF, OAIF): Gapske, Jill Esch
- Community panel members: Peter, Lisa, Nancy, Karen, and Wendy
- Absent: Wendy, Todd, Karlene (Chisago County Board Meeting)

I. Topic: Welcome

- Member requested to make edit to December 2024 meeting mins to correct attendance for Wendy.

II. Topic: Recruitment for citizen review panel seat vacancy

- Posted vacancy on the Chisago County website; DCYF language will be shared with all members to post on social media or email potential interested folks.
- Members were asked to share information with their networks.
- Interview panel process will include the co-chairs, DCYF and Chisago County staff. Three people max on the panels. Other members can fill in if one of the co-chairs is not available.
- DCYF will put together an orientation packet for new members that includes:
 - Past Annual Reports for Citizen Review Panels
 - Operating Procedures
 - Open Appointment Operating Procedures
 - Member information about meetings, CAPTA, goals of CRP

III. Informational: Annual Report Input by February Meeting

- Co-chairs will email out the annual report for your review or additions. Panel members will be asked to add any additional information by the next panel meeting on Feb. 4th prior to sending to DCYF's Commissioner.

IV. Citizen Review Panel Project 2025 Review and Identification

- Top priority project is to research the medical data for Chisago County and the State of Minnesota.
- Second runner up project was the youth survey for aging out of foster care. This could be next years project and will be revisited at that time.

- The next meeting will begin exploring the questions and data needed to outline the work plan for the project.

V. Informational: Stipend reminder and reimbursement for milage

VI. Public comment(s)

VII. Next meeting:

Meeting-Hybrid	Schedule	Date
Chisago County Citizen Review Panel meeting	First Tuesday of the month, noon-1:30 pm (no meeting July/Dec)	Tuesday, Feb. 4, 2025, noon-1:30 pm