

September 2025 AMHI/CSP Statewide Meeting Notes

- Welcome
- Introductions
 - AMHI/CSP Supervisor – Pam Sanchez
 - AMHI/CSP Team Leads – Breanna Bertozzi & Chris Ederer
 - AMHI/CSP Consultants – Jamie Preuss, Stacy Livingston & Sara Erie
- Agenda
- Equity Acknowledgement
- AMHI/CSP Updates
 - Requested that attendees write their name and the area that they represent into the chat for attendance purposes.
 - Communication Request
 - Send all inquiries to the AMHI/CSP shared email box: MN_DHS_amhi.dhs@state.mn.us
 - Utilize naming convention for email subjects and document names: AMHI/CSP name, fiscal agent (if applicable), and brief description
 - Example: Region 2, Beltrami Co. AMHI 2025 Budget Revision Request
 - Review of 2023-2024 AMHI/CSP Funding outcomes
 - Less than 3% of total AMHI/CSP allocation was unused at the end of the 2023-2024 contract term.
 - We recognize that the increase in funding this year will likely cause more funds to go unused over the course of the 2025-2026 AMHI/CSP contract term.
 - Pam Sanchez is retiring December 3, 2025
- Workplan Revisions - AMHI/CSP Team
 - Revisions are required from AMHIs/CSPs that have RFP/parked funds or have unidentified providers listed on 2025 workplan/budgets.
 - There must be at least 90 days between revision approvals and a new request.
 - *Example:* Revision approved 6/1/2025, new revision request can be processed 9/1/2025 or later.
 - All revisions related to one funding stream (AMHI or CSP) must be submitted together on one form as one request.
 - Only one funding stream (AMHI or CSP) can be listed on each revision request form.
 - Budget revisions that exceed 10% of the revised budget year total allocation will require an amendment and additional processing time.
 - Attendees were asked to provide feedback on the primary factors driving the need for budget revisions more frequently than every 90 days.
 - Feedback received:
 - Regions provide funds to all the counties and Tribes within their region and each County/Tribe then has their own workplan/budget so there are a lot of moving parts and this makes it difficult to anticipate accurate budgets for longer than a quarter.
 - With the increase in funding, a lot of funds were originally parked, which is causing the need for more revisions.
 - AMHI/CSP team follow-up:
 - Explained and expressed that AMHI/CSP grantees have the authority to revise sub-contractor budgets using best practices and working within the confines of the programs.

- Contracted AMHI/CSP grantees act as their own Mental Health Authority and are ultimately responsible for the grant funds they are allocated.
- It is not necessary to submit budget revisions each quarter solely to align projected budgets with actual spending. We understand that projections may not precisely match actual expenditures and do not expect them to.
- Revisions that do not meet any of the criteria listed below should be evaluated at the discretion of the County/Region/Tribe; Determine whether a budget revision is necessary and ensure there is sufficient clarity and justification to support the change.
 - A revision request form should be submitted when:
 - Funds are being added to new or previously unused BRASS codes,
 - There is a change in how funds are being used within an existing BRASS code, or
 - A new provider is being added.
- Tips for completing the revision form:
 - Under the 'AMHI Region' field, list the County/Region/Tribe and identify if the revisions are for AMHI or CSP.
 - Under the 'changes to the AMHI and/or CSP budget' field:
 - Identify the budget year for the revisions.
 - List out how much money is being added or removed from each revised BRASS code and why (only full dollars, no cents).
- 2025 Workplans
 - Asking everyone to take time to review current 2025 AMHI and CSP workplans, checking for:
 - Any remaining RFP or 'parked' funds
 - Any unidentified providers
 - All funds need to be allocated to an identified provider before the end of the calendar year.
 - AMHI/CSP team needs to be updated by November 1st to address any remaining parked funds or unidentified providers listed on 2025 workplans.
- The revision request form can be found on the [AMHI website](#), under Forms.
- AMHI/CSP Direct Payment Update - AMHI/CSP Team
 - Current tasks in progress:
 - Identifying financial processes.
 - Developing Standard Operating Procedures (SOPs)
 - Developing outcome reporting requirements.
 - Identifying reporting system(s).
 - Workgroup development.
 - MACSSA-appointed workgroup members identified.
 - Planning kickoff meeting – date, time and agenda.
 - Collecting input & feedback via coordinator meetings.
 - Phasing out MHIS reporting.
 - Monitoring Visits – AMHI/CSP Team
 - Per [OGM Policy 08-10](#), the State of Minnesota must conduct at least one grant monitoring visit before final payment is made on all grants totaling over \$50,000.
 - Purpose of Monitoring Visits:
 - Collect feedback and requests for training, support and technical assistance.
 - Foster partnerships through open discussion.

- Acknowledge and appreciate grantee efforts.
- Gain a general overview of processes and procedures.
- Confirm compliance with AMHI/CSP rules and regulations.
- Process:
 - Initial email sent by AMHI/CSP team with timeline and request for documents.
 - Required documents will be due two-weeks from date of initial email.
 - Monitoring visit will occur approximately one-month from date of initial email.
 - Virtual two-hour meeting.
- Expectations:
 - Adhere to timelines, provide clear documentation, be prepared to discuss processes and procedures, and ask questions.
- Tone of Monitoring Visits are professional, respectful, engaging, and agenda-driven.
- The process is standardized and pre-determined expectations for outcomes are set by OGM and are subject to audits.
- Tribal Contracts and American Indian Communities – Kat Preuss
 - There are eleven Tribes in Minnesota.
 - Tribal sovereignty is the right of American Indian and Alaska Native tribes to govern themselves and make decisions about their citizens and property. It's a political status recognized by the federal government and protected by the U.S. Constitution and treaties.
 - 1934 Indian Reorganization Act re-established and re-affirmed the right of Tribes to have their own government structures.
 - All Tribes are independent from one another, they each have their own laws.
 - 1975 Indian Self-Determination and Education Assistance Act
 - Authorized Secretary of Interior and other agencies to contract and make grants directly with Tribes.
 - Reaffirms Tribes inherent Tribal Sovereignty and autonomy over their own land, membership, businesses, and employees. This includes Indian preference in hiring.
 - Originating in 1963, the Indian Affairs Council is the oldest council of its kind in the nation and serves as a liaison between the Indian tribes and the state of Minnesota.
 - [Minnesota Statute Sec. 10.65](#)
 - The state of Minnesota acknowledges and supports the unique status of the Minnesota Tribes and their absolute right to existence, self-governance, and self-determination.
 - The United States and the state of Minnesota have a unique relationship with federally recognized Indian Tribes, formed by the Constitution of the United States, treaties, statutes, case law, and agreements.
 - The state of Minnesota and the Minnesota Tribal governments significantly benefit from working together, learning from one another, and partnering where possible.
 - American Indians in Minnesota experience the highest disparity rates compared to other racial groups in the state, facing significant challenges in areas like health, poverty, and education, despite making up a relatively small percentage of the population.
 - Considerations when working with Tribes:
 - Each Tribe is different and has different processes and timelines.
 - Tribes do not need to provide certificates of insurance.
 - Tribes are exempt from some state labor laws.
- Veterans Community Health – Krysta Stanenas
 - Veteran suicide data:
 - Based on preliminary data, the number of veteran suicides have decreased yearly since 2022.

- Based on preliminary 2024 Minnesota death certificates, the majority of MN veteran suicide victims are age 75+.
- Resources:
 - [Veterans Linkage Line](#)
 - [988 Suicide and Crisis Lifeline](#)
 - [988 Suicide Lifeline information](#)
 - [Mobile Crisis Mental Health Service](#)
 - [Text-911](#)
- Partnerships for Awareness:
 - [Beyond the Yellow Ribbon](#)
 - [MDVA Veteran Suicide Prevention Calendar](#)
 - 7th Annual Veteran Suicide Prevention & Awareness Day
 - Date: Saturday, October 4, 2025
 - Time: 9am
 - Location: Red Baron Arena & Expo – Marshall, MN
- Veteran Health Navigator Program
 - Partners with Regions Hospital, MN Department of Health, MN Hospital Association and VA Community & Engagement Partnership Coordinators.
 - Screens for suicide risk.
 - Ask the questions:
 - Have you or a loved one ever served in the military?
 - Are you connected to VA Health Benefits?
 - Promotes connectedness and improve transitions of care.
 - Increases safety planning.
- Minnesota Veteran Suicide Prevention Taskforce and Collaboration
 - Mission: To empower communities to collaborate and implement comprehensive suicide prevention.
 - Vision: We envision a Minnesota where everyone works together to reduce suicide experiences – where individuals and communities are connected, supported, and have access to care.

Upcoming AMHI/CSP Statewide Meeting

Add it to your calendars!

Date: Thursday, December 11, 2025

Time: 1pm-3pm

Location: Microsoft Teams

Details (can be found on the [AMHI website](#)): [Microsoft Teams Meeting Link](#)