

Department of Human Services
Enterprise Grants Management System

Presented by

Enterprise Grants Management System

- EGMS Provides a web based application for the management of grants.
- Allows Grantees to:
 - Enter Expenditure Reports to DHS
 - Request Budget Revisions
 - Revise Previously Submitted Expenditure Reports
 - View Approvals and Payment Information
 - Receive Reporting Reminders

Enterprise Grants Management System

How to Access the EGMS

- Web Address is egms.dhs.state.mn.us
- Grantees will need:
 - Internet Explorer version 6 or later or equivalent
 - Email address
 - Internet Access
 - EGMS User Name

Enterprise Grants Management System

Registering as a New User



[DHS Public Web](#)

Welcome to EGMS! Please login below.

[User Login](#)

[Forgot My Password](#)

[New User?](#)

Please Log In

User Name:

Password:

Remember me next time.



[DHS Public Web](#)

Welcome to EGMS! Please login below.

New User Registration

Fields with * are required.

*Vendor Number:

*Grantee Name:

*Contact Name:

*Address1:

Address2:

*City:

*State:

*Zip:

*Phone:

XXX-XX-XXXX

Fax:

Next

[User Login](#)

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New User Registration

Fields with * are required.

*Vendor Number:	<input type="text" value="0000123456"/>		
*Grantee Name:	<input type="text" value="My Agency"/>		
*Contact Name:	<input type="text" value="John Doe"/>		
*Address1:	<input type="text" value="123 My Street"/>		
Address2:	<input type="text"/>		
*City:	<input type="text" value="Saint Paul"/>		
*State:	<input type="text" value="MN"/>	*Zip:	<input type="text" value="55116"/>
*Phone:	<input type="text" value="651-555-5555"/>	<small>XXX-XX-XXXX</small>	
Fax:	<input type="text" value="651-666-6666"/>		

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Sign Up for Your New Account

User Name: JDoe

Password: ●●●●●●●●

Confirm Password: ●●●●●●●●

E-mail: JDoe@agency.org

Security Question: First Car

Security Answer: Ferrari

Create User



Welcome to EGMS! Please login below.

User Login

Forgot My Password

New User?

Complete

Your account has been successfully created.

Continue

Enterprise Grants Management System

Reviewing Your Grants in EGMS



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[New User?](#)

Please Log In

User Name:

Password:

Remember me next time.

Log In



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My Grants

		Number	Vendor Number	Title	Begin Date	End Date	Amount	Budget Setup Date
View	Report Expenditure	442493	20071535600	DHS10/HEALTH SHARE/SARAH KELSEA	10/1/2009	8/31/2011	\$1,199,612.00	12/30/2009



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My Grants

		Number	Vendor Number	Title	Begin Date	End Date	Amount	Budget Setup Date
View	Report Expenditure	442493	20071535600	DHS10/HEALTH SHARE/SARAH KELSEA	10/1/2009	8/31/2011	\$1,199,612.00	12/30/2009





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Grant Contract Detail

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Budget Periods

			ID	GC Number	Start Date	End Date	Budget Amount
View Budget	View Expenditure Report	View Payment	1141	442493	10/1/2009	6/30/2010	\$480,824.00
View Budget	View Expenditure Report	View Payment	1142	442493	7/1/2010	8/31/2014	\$718,788.00

Grantee:

DHS10/HEALTH SHARE/SARAH KELSEA

Contract Number:

442493

Vendor Number:

20071535600

Contract Start Date:

10/1/2009

Contract Amount:

\$1,199,612.00

Contract End Date:

8/31/2011

Grant Manager:

Kay Franey

Grant Accountant:

Phyllis Meath

Notes:

Empty text area for notes with a vertical scrollbar on the right side.



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Grant Contract Detail

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Budget Periods

			ID	GC Number	Start Date	End Date	Budget Amount
View Budget	View Expenditure Report	View Payment	1141	442493	10/1/2009	6/30/2010	\$480,824.00
View Budget	View Expenditure Report	View Payment	1142	442493	7/1/2010	8/31/2014	\$718,788.00



Grantee:

DHS10/HEALTH SHARE/SARAH KELSEA

Contract Number:

442493

Vendor Number:

20071535600

Contract Start Date:

10/1/2009

Contract Amount:

\$1,199,612.00

Contract End Date:

8/31/2011

Grant Manager:

Kay Franey

Grant Accountant:

Phyllis Meath

Notes:

Empty text area for notes



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Budgets For Budget Period: 7/1/2008 - 6/30/2009

	Budget Type	Budget Status	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval
Edit	Previous Budget	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit	Current Budget	Approved	7/29/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Purpose	Budgets			
	Type	Current	Revised	Previous
Deaf and Hard of Hearing	Fringes	\$15,418.00		\$15,018.00
	Salaries	\$77,400.00		\$75,575.00
	Mileage	\$3,000.00		\$3,000.00
	Printing and Copying	\$0.00		\$0.00
	Consultant/Contractor	\$4,434.00		\$4,234.00
	Indirect	\$21,955.00		\$21,630.00
	Other	\$650.00		\$1,000.00
	Client transportation	\$4,000.00		\$4,000.00
	Equipment	\$500.00		\$500.00
	Supplies	\$3,500.00		\$3,500.00
	Rent	\$53,760.00		\$53,760.00
	Communication	\$1,082.00		\$692.00
	Liability/bonding insurance	\$360.00		\$400.00
COLA adjustment	\$0.00		\$2,750.00	
Total:		\$186,059.00	\$0.00	\$186,059.00

For Budget Period: 7/1/2008 - 6/30/2009

	Start Date	End Date	Due Date	Cash Advance	Report Type	Report Status	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval
Edit Report	4/1/2009	4/30/2009	5/14/2009	\$0.00	Current Report	Approved	5/21/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	3/1/2009	3/31/2009	4/14/2009	\$0.00	Current Report	Approved	5/5/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	2/1/2009	2/28/2009	3/14/2009	\$0.00	Current Report	Approved	3/25/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	1/1/2009	1/31/2009	2/14/2009	\$0.00	Current Report	Approved	2/25/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	12/1/2008	12/31/2008	1/14/2009	\$0.00	Current Report	Approved	1/26/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	11/1/2008	11/30/2008	12/14/2008	\$0.00	Current Report	Approved	12/22/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	10/1/2008	10/31/2008	11/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	9/1/2008	9/30/2008	10/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	8/1/2008	8/31/2008	9/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	7/1/2008	7/31/2008	8/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

For Budget Period: 7/1/2008 - 6/30/2009

	Start Date	End Date	Due Date	Cash Advance	Report Type	Report Status	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval
Edit Report	4/1/2009	4/30/2009	5/14/2009	\$0.00	Current Report	Approved	5/21/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	3/1/2009	3/31/2009	4/14/2009	\$0.00	Current Report	Approved	5/5/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	2/1/2009	2/28/2009	3/14/2009	\$0.00	Current Report	Approved	3/25/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	1/1/2009	1/31/2009	2/14/2009	\$0.00	Current Report	Approved	2/25/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	12/1/2008	12/31/2008	1/14/2009	\$0.00	Current Report	Approved	1/26/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	11/1/2008	11/30/2008	12/14/2008	\$0.00	Current Report	Approved	12/22/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	10/1/2008	10/31/2008	11/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	9/1/2008	9/30/2008	10/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	8/1/2008	8/31/2008	9/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	7/1/2008	7/31/2008	8/14/2008	\$0.00	Current Report	Approved	11/25/2008	Phyllis Meath	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>



Start Date	End Date	Purpose	Grantee Expenditures			
			Type	Current	Revised	Previous
7/1/2008	7/31/2008	Deaf and Hard of Hearing	Fringes	\$2,000.88		
			Salaries	\$4,906.26		
			Mileage	\$250.00		
			Printing and Copying	\$0.00		
			Consultant/Contractor	\$493.80		
			Indirect	\$1,802.50		
			Other	\$0.00		
			Client transportation	\$727.80		
			Equipment	\$69.67		
			Supplies	\$92.01		
			Rent	\$4,734.47		
			Communication	\$166.57		
			Liability/bonding insurance	\$31.79		
COLA adjustment	\$0.00					
Total:			\$15,275.75	\$0.00	\$0.00	
8/1/2008	8/31/2008	Deaf and Hard of Hearing	Type	Current	Revised	Previous
			Fringes	\$1,251.50		
			Salaries	\$6,240.55		
			Mileage	\$250.00		

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Payments For Budget Period: 7/1/2008 - 6/30/2009

	Payment Amount	Payment Date	Accounting Detail				
			PO Number	PO Line	Fund	Allotment	Amount
View Detail	\$15,275.75	11/27/2008	A3000009143	1	100	S311	\$15,275.75
View Detail	\$15,275.75	11/27/2008	A3000009143	1	100	S311	\$15,275.75
View Detail	\$15,275.75	11/27/2008	A3000009143	1	100	S311	\$15,275.75
View Detail	\$15,275.75	11/27/2008	A3000009143	1	100	S311	\$15,275.75
View Detail	\$15,886.87	12/25/2008	A3000009143	1	100	S311	\$15,886.87
View Detail	\$15,581.31	1/30/2009	A3000009143	1	100	S311	\$15,581.31
View Detail	\$15,581.31	2/28/2009	A3000009143	1	100	S311	\$15,581.31
View Detail	\$15,581.31	3/29/2009	A3000009143	1	100	S311	\$15,581.31
View Detail	\$15,581.31	5/7/2009	A3000009143	1	100	S311	\$15,581.31
View Detail	\$15,581.31	5/23/2009	A3000009143	1	100	S311	\$15,581.31

Enterprise Grants Management System

How to Report Expenditures

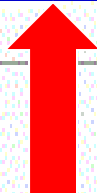


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My Grants

		Number	Vendor Number	Title	Begin Date	End Date	Amount	Budget Setup Date
View	Report Expenditure	442493	20071535600	DHS10/HEALTH SHARE/SARAH KELSEA	10/1/2009	8/31/2011	\$1,199,612.00	12/30/2009





Minnesota Department of **Human Services**

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Please Select a Budget Period.

Budget Periods

	GC Number	Start Date	End Date	Total Budget Amount
Select	439829	7/1/2008	12/31/2009	\$75,700.00

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Please Select a Budget Period.

Budget Periods


	GC Number	Start Date	End Date	Total Budget Amount
Select	439829	7/1/2008	12/31/2009	\$75,700.00



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Select a Reporting Period

	Start Date	End Date	Report Due Date	Cash Advance	Expenditures			
Report Expenditure	7/1/2010	7/31/2010	8/15/2010	\$53,425.00	Purpose	Type	Report Amount	Status
					SHAP GRANTS	Personnel	\$4,853.59	Approved
					SHAP GRANTS	Fringe Benefits	\$9,304.24	Approved
					SHAP GRANTS	Travel	\$808.50	Approved
					SHAP GRANTS	Equipment	\$0.00	Approved
					SHAP GRANTS	Supplies	\$825.13	Approved
					SHAP GRANTS	Contractual	\$43,853.27	Approved
					SHAP GRANTS	construction	\$0.00	Approved
					SHAP GRANTS	other	\$2,987.27	Approved
					SHAP GRANTS	program income	\$0.00	Approved
					Local share SHAP	Personnel	\$0.00	Approved
					Local share SHAP	Fringe Benefits	\$0.00	Approved
					Local share SHAP	Travel	\$0.00	Approved
					Local share SHAP	Equipment	\$0.00	Approved
					Local share SHAP	Supplies	\$0.00	Approved
					Local share SHAP	Contractual	\$5,650.76	Approved
					Local share SHAP	construction	\$0.00	Approved

						- State Share			
						Community Services - State Share	Contracts	\$17,723.00	Pending
						Community Services - State Share	Other	\$1,146.00	Pending
						Community Services - Local Share	Personnal	\$20,401.00	Pending
						Community Services - Local Share	Travel	\$3,230.00	Pending
						Community Services - Local Share	Communication & utilities	\$605.00	Pending
						Community Services - Local Share	building space	\$1,200.00	Pending
						Community Services - Local Share	Supplies	\$228.00	Pending
						Community Services - Local Share	Contracts	\$1,825.00	Pending
						Community Services - Local Share	Other	\$325.00	Pending
	Report Expenditure	4/1/2009	6/30/2009	<input checked="" type="checkbox"/>	7/7/2009	\$18,925.00	No expenditures reported for this reporting period.		
	Report Expenditure	7/1/2009	9/30/2009	<input checked="" type="checkbox"/>	10/7/2009	\$18,925.00	No expenditures reported for this reporting period.		
	Report Expenditure	10/1/2009	12/31/2009	<input checked="" type="checkbox"/>	1/7/2010	\$18,925.00	No expenditures reported for this reporting period.		

Budget Period: 7/1/2008 - 12/31/2009

Purpose		Expenditures						
81 Community Services - State Share	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
	198 Communication & utilities	\$300.00	\$93.00	\$207.00	<input type="text"/>	False	10	100
		\$1,100.00	\$960.00	\$140.00	<input type="text"/>	False	10	100
	204 Contracts	\$68,000.00	\$49,270.00	\$18,730.00	<input type="text"/>	False	10	100
	Other	\$6,300.00	\$4,990.00	\$1,310.00	<input type="text"/>	False	10	100
	Total:	\$75,700.00	\$55,313.00	\$20,387.00				

Community Services - Local Share	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
	198 Personnel	\$60,488.00	\$58,525.00	\$1,963.00	<input type="text"/>	False	100	0
		\$5,040.00	\$8,270.00	(\$3,230.00)	<input type="text"/>	False	100	0
	198 Communication & utilities	\$2,324.00	\$1,842.00	\$482.00	<input type="text"/>	False	100	0
		\$4,800.00	\$3,600.00	\$1,200.00	<input type="text"/>	False	100	0
	200 Supplies	\$600.00	\$428.00	\$172.00	<input type="text"/>	False	100	0
		\$12,100.00	\$13,925.00	(\$1,825.00)	<input type="text"/>	False	100	0

Budget Period: 7/1/2008 - 12/31/2009

Purpose		Expenditures						
	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
81 Community Services - State Share	198 Communication & utilities	\$300.00	\$93.00	\$207.00	<input type="text"/>	False	10	100
	Supplies	\$1,100.00	\$960.00	\$140.00	<input type="text"/>	False	10	100
	204 Contracts	\$68,000.00	\$49,270.00	\$18,730.00	<input type="text"/>	False	10	100
	Other	\$6,300.00	\$4,990.00	\$1,310.00	<input type="text"/>	False	10	100
	Total:	\$75,700.00	\$55,313.00	\$20,387.00				

Purpose		Expenditures						
	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
Community Services - Local Share	198 Personnel	\$60,488.00	\$58,525.00	\$1,963.00	<input type="text"/>	False	100	0
	Travel	\$5,040.00	\$8,270.00	(\$3,230.00)	<input type="text"/>	False	100	0
	198 Communication & utilities	\$2,324.00	\$1,842.00	\$482.00	<input type="text"/>	False	100	0
	building space	\$4,800.00	\$3,600.00	\$1,200.00	<input type="text"/>	False	100	0
	200 Supplies	\$600.00	\$428.00	\$172.00	<input type="text"/>	False	100	0
	Contracts	\$12,100.00	\$13,925.00	(\$1,825.00)	<input type="text"/>	False	100	0

utilities	\$300.00	\$93.00	\$207.00	207	False	10	100
Supplies	\$1,100.00	\$960.00	\$140.00	140	False	10	100
Contracts	\$68,000.00	\$49,270.00	\$18,730.00	18730	False	10	100
Other	\$6,300.00	\$4,990.00	\$1,310.00	1310	False	10	100
Total:	\$75,700.00	\$55,313.00	\$20,387.00				

Community Services - Local Share	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
	Personnel	\$60,488.00	\$58,525.00	\$1,963.00	32978	False	100	0
	Travel	\$5,040.00	\$8,270.00	(\$3,230.00)	3033	False	100	0
	Communication & utilities	\$2,324.00	\$1,842.00	\$482.00	605	False	100	0
	building space	\$4,800.00	\$3,600.00	\$1,200.00	1200	False	100	0
	Supplies	\$600.00	\$428.00	\$172.00	200	False	100	0
	Contracts	\$12,100.00	\$13,925.00	(\$1,825.00)	5625	False	100	0
	Other	\$2,000.00	\$830.00	\$1,170.00		False	100	0
	Total:	\$87,352.00	\$87,420.00	(\$68.00)				

Submit Report Cancel **Check Total** 

Communication & utilities	\$300.00	\$93.00	\$207.00	207	False	10	100
Supplies	\$1,100.00	\$960.00	\$140.00	140	False	10	100
Contracts	\$68,000.00	\$49,270.00	\$18,730.00	18730	False	10	100
Other	\$6,300.00	\$4,990.00	\$1,310.00	1310	False	10	100
Total:	\$75,700.00	\$55,313.00	\$20,387.00	\$20,387.00			

Community Services - Local Share	Expenditure Type	Budget Amount	Total Expenditures BPTD	Available	Reporting Period: 4/1/2009 - 6/30/2009	Shared Budget	Variance (%)	RI%
	Personnel	\$60,488.00	\$58,525.00	\$1,963.00	32978	False	100	0
	Travel	\$5,040.00	\$8,270.00	(\$3,230.00)	3033	False	100	0
	Communication & utilities	\$2,324.00	\$1,842.00	\$482.00	605	False	100	0
	building space	\$4,800.00	\$3,600.00	\$1,200.00	1200	False	100	0
	Supplies	\$600.00	\$428.00	\$172.00	200	False	100	0
	Contracts	\$12,100.00	\$13,925.00	(\$1,825.00)	5625	False	100	0
	Other	\$2,000.00	\$830.00	\$1,170.00		False	100	0
	Total:	\$87,352.00	\$87,420.00	(\$68.00)	\$43,641.00			

Total expenditures for this Reporting Period: \$64,028.00

Submit Report Cancel Check Total



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- [List ALL pending Payments](#)

ExpenditureReports Pending Approval

	Type	RP StartDate	RP EndDate	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval	GC Number	GrantContractName
Select	Revised Report	7/1/2009	9/30/2009	8/20/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441725	DHS10/MN INDIAN WOMENS RES CTR/J KALUZA
Select	Revised Report	7/1/2009	7/31/2009	8/20/2009	Phyllis Meath	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	439640	DHS09/DEAFBLIND SERVICES OF MN/D OLSON
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441438	SELF/HEALTHY TRANS HOMLESS PREV M DOYLE
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441447	10/11 HTHP / M DOYLE AIN DAH YNG
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441452	10/11 EVERGREEN HOUSEHTHP/M DOYLE
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441469	10/11 LSS WILLMAR /HTHP/M DOYLE
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441451	10/11 LSS DULUTH/HTHP/M DOYLE
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441471	10/11RED WING OUTREACH /HTHP/M DOYLE
Select	Current Report	7/1/2009	9/30/2009	8/20/2009	Lynn Nguyen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	441445	10/11 ROCHESTER YMCA/HTHP/M DOYLE

My Grants

	Number	Vendor Number	Title	Begin Date	End Date	Amount	Budget Setup Date
Select	441100	02834200700	J CROWSHOE /FIRST WITNESS/CHLD ABUSE	7/1/2009	6/30/2011	\$80,462.00	8/20/2009

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How to Revise a Budget



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Budget Periods

			ID	GC Number	Start Date	End Date	Budget Amount
View Budget	View Expenditure Report	View Payment	1141	442493	10/1/2009	6/30/2010	\$480,824.00
View Budget	View Expenditure Report	View Payment	1142	442493	7/1/2010	8/31/2014	\$718,788.00



Grantee:

DHS10/HEALTH SHARE/SARAH KELSEA

Contract Number:

442493

Vendor Number:

20071535600

Contract Start Date:

10/1/2009

Contract Amount:

\$1,199,612.00

Contract End Date:

8/31/2011

Grant Manager:

Kay Franey

Grant Accountant:

Phyllis Meath

Notes:

Empty text area for notes

Budgets For Budget Period: 7/1/2008 - 12/31/2009

	Budget Type	Budget Status	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval
Edit	Current Budget	Approved	8/16/2009	David Hanson	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Purpose	Budgets			
	Type	Current	Revised	Previous
Community Services - State Share	Communication & utilities	\$300.00		
	Supplies	\$1,100.00		
	Contracts	\$68,000.00		
	Other	\$6,300.00		
	Total:	\$75,700.00	\$0.00	\$0.00
	Community Services - Local Share	Personnel	\$60,488.00	
Travel		\$5,040.00		
Communication & utilities		\$2,324.00		
building space		\$4,800.00		
Supplies		\$600.00		
Contracts		\$12,100.00		
Other		\$2,000.00		
Total:		\$87,352.00	\$0.00	\$0.00

Community Services - Local Share	Type	Budget Amount	Total Expenditures	Variance %	RI%	Shared Budget?
	Personnel	\$60,488.00	\$58,525.00	100	0	False
	Travel	\$5,040.00	\$8,270.00	100	0	False
	Communication & utilities	\$2,324.00	\$1,842.00	100	0	False
	building space	\$4,800.00	\$3,600.00	100	0	False
	Supplies	\$600.00	\$428.00	100	0	False
	Contracts	\$12,100.00	\$13,925.00	100	0	False
	Other	\$2,000.00	\$830.00	100	0	False
	Total:	\$87,352.00	\$87,420.00			

BudgetType: Submitted Date:

Budget Status: Submitted By:

Grantee Approval: Grant Manager Approval: Grant Accountant Approval:

Notes: [Insert Note](#)

Community Services - Local Share	Type	Budget Amount	Total Expenditures	Variance %	RI%	Shared Budget?
	Personnel	\$60,488.00	\$58,525.00	100	0	False
	Travel	\$5,040.00	\$8,270.00	100	0	False
	Communication & utilities	\$2,324.00	\$1,842.00	100	0	False
	building space	\$4,800.00	\$3,600.00	100	0	False
	Supplies	\$600.00	\$428.00	100	0	False
	Contracts	\$12,100.00	\$13,925.00	100	0	False
	Other	\$2,000.00	\$830.00	100	0	False
	Total:	\$87,352.00	\$87,420.00			

BudgetType: Submitted Date:
Budget Status: Submitted By:
Grantee Approval: Grant Manager Approval: Grant Accountant Approval:

Notes: [Insert Note](#)



Purpose	Budget						
	Type	Budget Amount	Revised Budget Amount	Total Expenditures	Variance %	RI%	Shared Budget?
Community Services - State Share	Communication & utilities	\$300.00	<input type="text" value="300"/>	\$300.00	10	100	False
	Supplies	\$1,100.00	<input type="text" value="1100"/>	\$1,100.00	10	100	False
	Contracts	\$68,000.00	<input type="text" value="68000"/>	\$68,000.00	10	100	False
	Other	\$6,300.00	<input type="text" value="6300"/>	\$6,200.00	10	100	False
	Total:		\$75,700.00		\$75,600.00		
Community Services - Local Share	Personnal	\$60,488.00	<input type="text" value="60488"/>	\$58,525.00	100	0	False
	Travel	\$5,040.00	<input type="text" value="5040"/>	\$8,270.00	100	0	False
	Communication & utilities	\$2,324.00	<input type="text" value="2324"/>	\$1,842.00	100	0	False
	building space	\$4,800.00	<input type="text" value="4800"/>	\$3,600.00	100	0	False
	Supplies	\$600.00	<input type="text" value="600"/>	\$428.00	100	0	False
	Contracts	\$12,100.00	<input type="text" value="12100"/>	\$13,925.00	100	0	False
	Other	\$2,000.00	<input type="text" value="2000"/>	\$830.00	100	0	False

Enterprise Grants Management System

How to Revise an Expenditures Report



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Budget Periods

			ID	GC Number	Start Date	End Date	Budget Amount
View Budget	View Expenditure Report	View Payment	1141	442493	10/1/2009	6/30/2010	\$480,824.00
View Budget	View Expenditure Report	View Payment	1142	442493	7/1/2010	8/31/2014	\$718,788.00



Grantee:

DHS10/HEALTH SHARE/SARAH KELSEA

Contract Number:

442493

Vendor Number:

20071535600

Contract Start Date:

10/1/2009

Contract Amount:

\$1,199,612.00

Contract End Date:

8/31/2011

Grant Manager:

Kay Franey

Grant Accountant:

Phyllis Meath

Notes:

Empty text area for notes



Minnesota Department of **Human Services**

EGMS

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For Budget Period: 7/1/2008 - 12/31/2009

	Start Date	End Date	Due Date	Cash Advance	Report Type	Report Status	Submitted Date	Submitted By	Grantee Approval	GM Approval	GA Approval
Edit Report	4/1/2009	6/30/2009	7/7/2009	\$18,925.00	Current Report	Pending	8/19/2009	David Hanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	1/1/2009	3/31/2009	4/7/2009	\$18,925.00	Current Report	Pending	8/16/2009	David Hanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	10/1/2008	12/31/2008	1/7/2009	\$18,925.00	Current Report	Pending	8/16/2009	David Hanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edit Report	7/1/2008	9/30/2008	10/7/2008	\$18,925.00	Current Report	Pending	8/16/2009	David Hanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Start Date	End Date	Purpose	Grantee Expenditures			
			Type	Current	Revised	Previous
7/1/2008	9/30/2008	Community Services - State Share	Communication & utilities	\$18.00		
			Supplies	\$293.00		
			Contracts	\$15,820.00		

Local Share	Expenditure Type	Budget Amount	Total Expenditures	Available	Reported Expenditures	Shared?	Variance %	RI%
	Personnal	\$60,488.00	\$0.00	\$60,488.00	\$0.00	<input type="checkbox"/>	100	0
	Travel	\$5,040.00	\$0.00	\$5,040.00	\$0.00	<input type="checkbox"/>	100	0
	Communication & utilities	\$2,324.00	\$0.00	\$2,324.00	\$0.00	<input type="checkbox"/>	100	0
	building space	\$4,800.00	\$0.00	\$4,800.00	\$0.00	<input type="checkbox"/>	100	0
	Supplies	\$600.00	\$0.00	\$600.00	\$0.00	<input type="checkbox"/>	100	0
	Contracts	\$12,100.00	\$0.00	\$12,100.00	\$0.00	<input type="checkbox"/>	100	0
	Other	\$2,000.00	\$0.00	\$2,000.00	\$0.00	<input type="checkbox"/>	100	0
	Total:	\$87,352.00	\$0.00	\$87,352.00	\$0.00			

ReportType: Submitted Date:

ReportStatus: Submitted By:

Grantee Approval: Grant Manager Approval: Grant Accountant Approval:

Notes: [Insert Notes](#)

8/19/2009: Report submitted by David Hanson.



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Purpose		Expenditures								
	Expenditure Type	Budget Amount	Total Expenditures	Available	Reported Expenditures	Revised Expenditures	Shared?	Variance %	RI%	
Community Services - State Share	198 Communication & utilities	\$300.00	\$0.00	\$300.00	\$207.00	207	<input type="checkbox"/>	10	100	
	Supplies	\$1,100.00	\$0.00	\$1,100.00	\$140.00	140	<input type="checkbox"/>	10	100	
	200 Contracts	\$68,000.00	\$0.00	\$68,000.00	\$18,730.00	18730	<input type="checkbox"/>	10	100	
	Other	\$6,300.00	\$0.00	\$6,300.00	\$1,210.00	1210	<input type="checkbox"/>	10	100	
	Total:	\$75,700.00	\$0.00	\$75,700.00	\$20,287.00					
Community Services - Local Share	196 Personnel	\$60,488.00	\$0.00	\$60,488.00	\$0.00	0	<input type="checkbox"/>	100	0	
	Travel	\$5,040.00	\$0.00	\$5,040.00	\$0.00	0	<input type="checkbox"/>	100	0	
	198 Communication & utilities	\$2,324.00	\$0.00	\$2,324.00	\$0.00	0	<input type="checkbox"/>	100	0	
	building space	\$4,800.00	\$0.00	\$4,800.00	\$0.00	0	<input type="checkbox"/>	100	0	
	202 Supplies	\$600.00	\$0.00	\$600.00	\$0.00	0	<input type="checkbox"/>	100	0	
	Contracts	\$12,100.00	\$0.00	\$12,100.00	\$0.00	0	<input type="checkbox"/>	100	0	
	205 Other	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	<input type="checkbox"/>	100	0	
	Total:	\$87,352.00	\$0.00	\$87,352.00	\$0.00					

Enterprise Grants Management System

Recap

1. Log into EGMS
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5. Enter Expenditure Report Revisions

Enterprise Grants Management System

Questions?