

Guide to the Automatic One-Star Rating Commitment Agreement

The purpose of this document is to provide directions on how a program can commit to the Automatic One-Star Rating in Develop.

IMPORTANT:

- For new Develop users and organizations (never had any accounts) see section **Develop Individual and Organization Profiles, A**: steps #1 and #2.
- For users who have an existing Develop account and have an individual profile set up, but need to link to their Organization profile, see section **Develop Individual and Organization Profiles, B** steps #1.
- For existing users and organizations, see the section **Directions to Commit**.

BACKGROUND

Starting July 1, 2026, all licensed child care providers that are in good standing with the state or their Tribe will automatically receive a One-Star Parent Aware Rating (Minnesota Statutes, section 124D.142, subdivision 2), unless they are already Rated or choose to opt out.

This change is to better align our licensing and quality rating and improvement systems, better support families, and prepare for the future development of a simplified statewide funding stream to help families pay for child care. If you are a licensed program, and are not currently participating in Parent Aware, and wish to commit to accepting the Automatic One-Star Rating when it becomes available on July 1, 2026, click below.

To learn more about the benefits of committing to accept the Automatic One-Star Rating early, and why this is being offered, please see the [Frequently Asked Questions: New Legislation on Parent Aware One-Star Rating](#) web page.

DEVELOP INDIVIDUAL AND ORG PROFILES

A Develop account is needed to access the system and to create an individual profile. Please note that a Develop account can be created at any time, but an individual profile is required to link to an organization profile. This is different from applying for a membership in Develop.

- A. New Develop account, setting up individual profile, and register new organization.
 1. To create a new Develop account and set up an individual profile, see the document, [Develop – Creating an Individual Profile](#) (PDF)

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2. Once an account and profile is set up in Develop, see the document, [Creating an Organization Profile](#) (PDF). After these steps have been completed and a request to register the account has been submitted, the Help Desk will need to approve the request.

- B. Link organization and individual account

Note: This is for users that already have a Develop account and an individual profile set up in Develop. In order to link an organization to an individual account, an individual profile needs to be created. If this has not yet been done, see the above section, **A. New Develop account, setting up individual profile, and register new organization.**

1. To link an organization and individual account, see the document [Linking Organization and Individual Accounts](#) (PDF)

If there are issues with any of these steps, contact the Develop Help Desk at:

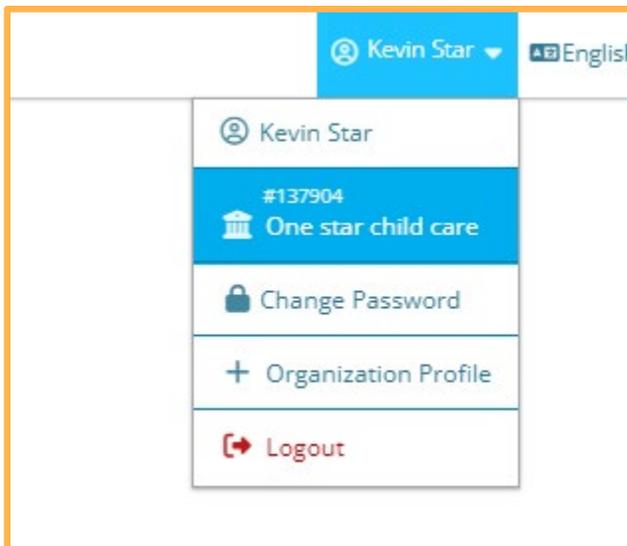
- 844-605-6938 or support@develophelp.zendesk.com
- Available by phone Monday, Wednesday, and Friday 8 a.m. – 5 p.m. with extended hours of 8 a.m. – 7 p.m. on Tuesday and Thursday.

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DIRECTIONS TO COMMIT TO THE AUTOMATIC ONE-STAR RATING

1. Log into [Develop](#) with user name and password.
2. Navigate to the name displayed in the right corner of the **My Personal Profile**. Click on the organization name.

My Personal Profile



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3. The **Organization Profile** page displays the Automatic One-Star Rating message.

The screenshot shows the 'Organization Profile' page. At the top, the text reads: 'All Develop Membership applications are processed by Achieve in date order. Visit www.mncpd.org to view the processing date for each application type and for other helpful application resources'. Below this is a section titled 'Automatic One-Star Rating' with an information icon. The text says: 'For licensed programs that are **not currently** participating in Parent Aware, click the Review Agreement button if you wish to commit to accepting the Automatic One-Star Rating that begins on July 1, 2026.' A blue 'Review Agreement' button is centered below the text. At the bottom, it says: 'To learn more about the benefits of committing to accept the Automatic One-Star Rating early, and why this is being offered, please see the [Frequently Asked Questions: New Legislation on Parent Aware One-Star Rating](#) web page.'

4. Click on the **Review Agreement** button. A new tab will open and display information about the Automatic One-Star Rating Commitment Agreement.

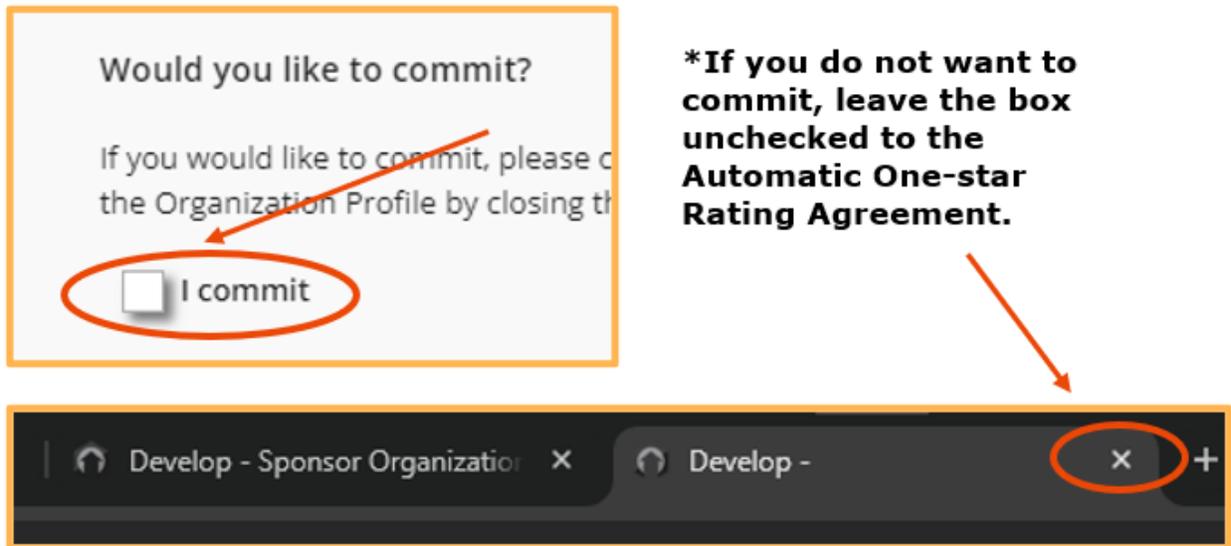


5. Read through the **Automatic One-Star Rating Commitment Agreement** displayed on the page. Only move on to step#6 if your choice is to commit to the Automatic One-Star Rating Agreement.

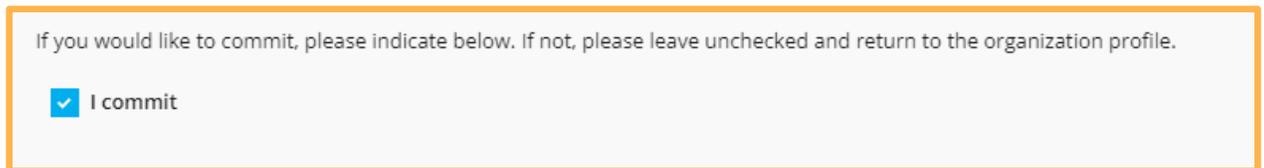
The screenshot shows the 'Automatic One-Star Rating Commitment Agreement' page. At the top, it says: 'Please review the following Automatic One-Star Rating Commitment Agreement. If you agree to the terms, please click the "I Commit" box below. Your request will be reviewed for eligibility. If you are eligible, your ParentAware.org profile will reflect that you are participating and you will receive the Automatic One-Star Rating on July 1, 2026.' Below this is a scrollable area with the title 'Automatic One-Star Rating Commitment Agreement'. The text reads: 'Thank you for completing this Parent Aware Participation Agreement to commit to accepting the Automatic One-Star Rating when it goes into effect on July 1, 2026. By signing this agreement, your program's voluntary participation in Parent Aware begins on the date this agreement is executed, pending confirmation your child care program meets the stated eligibility requirements. This agreement is between your program and DHS.' Under 'Eligibility Requirements', it states: 'To participate in Parent Aware, Minnesota's Quality Rating and Improvement System, your program must:' followed by two numbered items: '1. Currently be licensed and in in good standing with a tribal government: OR' and '2. Currently be licensed and in good standing with the Minnesota Department of Human Services.' At the bottom, it says: 'Your program's participation in Parent Aware will end and the Parent Aware participation status will be revoked if your program's license (including a license from a tribal government) is not in good standing due to one of the following licensing actions: a conditional license temporary immediate suspension, suspension revocation, a maltreatment finding (for child care centers - a facility responsible maltreatment), or a pending re-opening status.'

If you do not want to commit, leave it unchecked. Close out the current tab that has the agreement by clicking on the "x". Return to the tab that has the organization profile.

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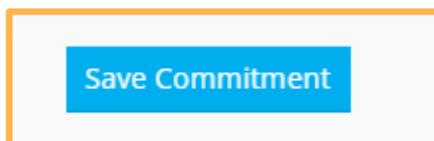


6. To commit, click on the **I commit** checkbox.



7. To save this choice in Develop, click on the **Save Commitment** button.

NOTE: Once the Save Commitment button is clicked, this action cannot be undone.



8. Once the agreement has been submitted, an eligibility review will be done. If you are eligible, your ParentAware.org profile will reflect that you are participating, and you will receive the Automatic One-Star Rating on July 1, 2026.

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DEVELOP HELP DESK

The Develop help desk is available by phone Monday through Friday.

- Monday, Wednesday and Friday hours are from 8:00 a.m. to 5:00 p.m.
- Tuesday and Thursday hours are from 8:00 a.m. to 7:00 p.m.
- Call 844-605-6938 or email support@develophelp.zendesk.com

For assistance in Hmong, Somali or Spanish, contact the Language Access Line provided through Child Care Aware of Minnesota.

- Call 888-291-9611 **or** 651-655-0150