

Meeting Minutes

DCT Executive Board Welcome Meeting

Tuesday, January 7
Superior Conference Room, Vadnais Heights
09:00 AM – 03:00 PM

DCT Executive Board Attendees

Interim Chair Dr. Paul Goering, Mary Maertens, Carol Olson, Chelsea Rivers, Dr. Prachi Striker, Commissioner Jodi Harpstead, Lynn Butcher

DCT Staff in Attendance

Marshall E. Smith, Dan Storkamp, Dale Klitzke, Terra Carey, Jeshua Livstrom, Lynn Glancey, Wade Brost, Carrie Briones, Kari Gallagher, Ryan Fralich

Guest Attendees

Jenny Schoenecker (MHA)

- 09:00 a.m. Meeting Start / Agenda Review
- Marshall E. Smith welcomed and introduced to the Board and an overview of future meetings and tours.
 - Dr. Paul Goering reviewed the agenda with the Board
- 09:05 a.m. Governor's Welcome (Commissioner Jodi Harpstead)
- Commissioner Jodi Harpstead welcomed the Board on behalf of the Governor.
- 09:10 a.m. Board Introductions (Dr. Paul Goering)
- Members of the Board and DCT executives attending introduced themselves to the group
- 09:30 a.m. DCT Presentation – Part 1 (Marshall E. Smith)
- Marshall E. Smith presented an overview of DCT
- 10:00 a.m. MHA Overview – What is a Board? (Jenny Schoenecker)
- Jenny Schoenecker presented the topic 'What is a Board'
- 10:30 a.m. DCT Presentation – Part 2 (Marshall E. Smith)
- Marshall E. Smith finished the DCT overview presentation.

- 11:00 a.m. Board Chair Election
- **Action:** Dr. Prachi Striker motioned to consider Carol Olson and Dr. Paul Goering for the Board Chair position. Mary Maertens seconded.
 - After discussion, a vote on the Board Chair was taken:
 - Dr. Paul Goering: Carol Olson
 - Chelsea Rivers: Carol Olson
 - Commissioner Jodi Harpstead: Dr. Paul Goering
 - Mary Maertens: Carol Olson
 - Dr. Prachi Striker: Carol Olson
 - Carol Olson: Dr. Paul Goering
 - **Results of election:**
 - Total votes – Carol Olson: 4, Dr. Paul Goering: 2
 - Carol Olson was elected Board Chair
- 11:15 a.m. Board Legislation Presentation (Dale Klitzke)
- Dale Klitzke presented on Board legislation.
- 11:45 p.m. Lunch Break
- 12:15 p.m. Timeline/Topics Presentation (Dan Storkamp)
- Dan Storkamp presented the upcoming timeline and topics.
- 12:40 p.m. Forms for Signature (Dale Klitzke)
- Dale Klitzke guided the Board in signing required documents, including Conflict of Interest, Position Description, and W-9s.
 - Board members were asked to complete Conflict of Interest, W-9s, and Preference Survey before departing.
 - **Follow up item:**
 - In future meetings, the Board will review Board member position descriptions
- 12:45 p.m. Substance Use Disorder Report (Wade Brost, Lynn Glancey, Carrie Briones)
- Wade Brost presented the Substance Use Disorder (SUD) Report
 - **Action:** Group had discussion on the SUD report and the Board supported moving forward. No action needed at this time.
- 1:50 p.m. Formal Meeting Adjourned
- **Action:** Dr. Striker made a motion to adjourn. Chelsea Rivers seconded. All in favor, no opposition.
- 02:00 p.m. Reimbursement Education (Optional)
- Lynn Glancey was available to provide consultation to members that related to expense reimbursement.