

Meeting Minutes DCT Executive Board Meeting

Thursday, April 17
Forensic Services and MSOP
100 Freeman Drive St. Peter, MN 56082
09:00 AM – 02:45 PM

DCT Executive Board Attendees

Board Chair Carol Olson, Shireen Gandhi, Dr. Paul Goering, Lynn Butcher, Lori Halvorson, Mary Maertens, John Dinsmore

DCT Staff in Attendance

Marshall E. Smith, Dr. KyleeAnn Stevens, Dale Klitzke, Nancy Johnston, Dr. Soniya Hirachan, Melissa Ells, Terra Carey, Dan Storkamp, Lynn Glancey, Melissa Ells, Megan Larison, Faith Neumann, Rachael Betland, Breanna Drummer, Kari Gallagher

Guest Attendees

Jenny Schoenecker (MHA)

- 09:00 a.m. Forensics Services Presentation (Dr. Soniya Hirachan)
- Dr. Soniya Hirachan presented on Forensic Services
- 09:30 a.m. Tour of Forensic Services
- 11:00 a.m. Lunch Break
- 11:30 p.m. Review March Meeting Minutes
- Board Chair Carol Olson reviewed the agenda and March meeting minutes with the Board.
 - Mary Maertens motioned to approve the March meeting minutes. Laurie Halvorson seconded. All in favor, no opposition. **Motion passes.**

Board Member	Vote For	Vote Against	Abstain/Absent
Carol Olson	X		
Dr. Paul Goering	X		
Shireen Gandhi	X		
Mary Maertens	X		
John Dinsmore	X		
Dr. Prachi Striker			Absent
Catherine Chavers			Absent

- 11:35 p.m. CEO Update (Marshall E. Smith)
- DCT Updates
 - Marshall E. Smith presented updates on the following topics:
 - HR Director Position
 - Executive Assistant Position
 - MDH Licensing
 - Return-to-Worksite Planning
 - Malcolm Baldrige
 - Legislative Update (Marshall E. Smith)
 - Marshall Smith provided an update on “DCT’s Legislative Session”

- 11:50 a.m. Advisory Group Recommendations (Dan Storkamp)
- Dan Storkamp presented the topic ‘Advisory Group Recommendations’
 - Recommendation to appoint a Board Liaison and two members with lived experience.
 - Dr. Paul Goering motioned, Board Chair Carol Olson seconded, no opposition. **Motion passes.**

Board Member	Vote For	Vote Against	Abstain/Absent
Carol Olson	X		
Dr. Paul Goering	X		
Shireen Gandhi	X		
Mary Maertens	X		
John Dinsmore	X		
Dr. Prachi Striker			Absent
Catherine Chavers			Absent

- 12:00 p.m. MHA Presentation (Jenny Schoenecker)
- Jenny Schoenecker presented the topic ‘Credentialling and Privileging’
- 12:30 p.m. Medical Services: Credentialling and Privileging (Dr. KyleeAnn Stevens and Rachael Betland)
- Dr. KyleeAnn Stevens and Rachael Betland presented the topic “Medical Services”
- 01:15 p.m. Reduction in Custody MI and MI&D (Megan Larison)
- Megan Larison presented on “Reduction in Custody MI and MI&D”
- 02:00 p.m. Strategic Plan Process Overview (Marshall E. Smith)
- Marshall E. Smith presented the topic “Strategic Plan Process Overview”

02:42 p.m. Board Chair Carol Olson moved to formally appoint Marshall E. Smith as Chief Executive Officer. The motion was seconded by John Dinsmore, no opposition. **Motion passes.**

Board Member	Vote For	Vote Against	Abstain/Absent
Carol Olson	X		
Dr. Paul Goering	X		
Shireen Gandhi			Absent
Mary Maertens	X		
John Dinsmore	X		
Dr. Prachi Striker			Absent
Catherine Chavers			Absent

02:45 p.m. Recess for Tour of St. Peter MSOP Pexton, Shantz, and CPS

05:10 p.m. Board Meeting Adjourned

- Board Chair Carol Olson motioned to adjourn the meeting. Dr. Paul Goering seconded. All in favor, no opposition. **Motion passes.**

Board Member	Vote For	Vote Against	Abstain/Absent
Carol Olson	X		
Dr. Paul Goering	X		
Shireen Gandhi			Absent
Mary Maertens	X		
John Dinsmore	X		
Dr. Prachi Striker			Absent
Catherine Chavers			Absent