

December 20, 2022 – January 2, 2023

## Systems announcements

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We will update this section with information about MN–ITS availability, technical information and other systems announcements when necessary.

### Log in to MN–ITS via the MN–ITS: Home webpage or new URL

Please access MN–ITS using this link to the [MN–ITS: Home](#) webpage or the new URL, <https://mn-its.dhs.state.mn.us>. Do not access MN–ITS using bookmarks or links you have saved. (pub. 12/7/21, rev. 12/8/21, 12/9/21, 12/10/21, rev. 3/29/22)

## Use updated form to report provider organization change in ownership

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Minnesota Health Care Programs (MHCP) has published a new version of the [Provider Entity Sale or Transfer Addendum \(DHS-5550\) \(PDF\)](#). This is a form that is required along with other enrollment documents when an enrolled MHCP provider undergoes a change in direct or indirect ownership of the business.

The new form covers more circumstances of ownership change, and allows for multiple transferors and transferees to sign. Starting on **February 1, 2023**, MHCP will no longer accept the prior version of the form. The new version with the date 12-22 in the upper right corner is the only version that will be accepted for changes in ownership.

MHCP needs to be notified of changes in ownership at least 30 days before the date of ownership transfer. If you have questions regarding changes in ownership, please review the [Changes to Enrollment](#) section of the MHCP Provider Manual, along with information specific to your provider type. If you have further questions, please contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411. (pub. 12/29/22)

## 1115 Substance Use Disorder Demonstration public comments due Jan. 13 for event scheduled Jan. 26

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Minnesota Department of Human Services (DHS) invites public comments on the implementation of Minnesota's [1115 SUD System Reform Demonstration](#) submitted via an [online survey](#) through noon Jan. 13 and at a virtual public event held Jan. 26, 2023, from 10 a.m. to noon.

The virtual public event process includes the following components:

- Submit comments, questions or topics of interest via [online survey](#) by noon on Jan. 13, 2023.
- Comments, questions and topics submitted before noon on Jan. 13, 2023, will be incorporated into a presentation at the beginning of the public event
- Additional discussion in the time available after the presentation

Review the [Invitation for public engagement on the 1115 SUD Demonstration](#) Behavioral Health e-Memo for registration and other information. (pub. 12/29/22)

## Webinar on next phase of Waiver Reimagine

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The Minnesota Department of Human Services is hosting a webinar on [Waiver Reimagine](#) on Wednesday, Jan. 11, 2023, from 1–2 p.m. This webinar will highlight accomplishments from Phase 1 and will discuss goals for Phase 2.

The webinar is for people who currently receive waiver services, their families, lead agency staff, providers and any other interested party.

Register for this session and find additional information at [Webinar announcement: Upcoming Waiver Reimagine work in 2023](#). (pub. 12/29/22)

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## Moving Home Minnesota team to oversee relocation service coordination - targeted case management (RSC-TCM) policy beginning Jan. 1, 2023

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The Minnesota Department of Human Services' Moving Home Minnesota team will oversee policy related to RSC-TCM starting Jan. 1, 2023. The change will better align work to meet needs and address gaps for people who transition from an institution to their own home in the community. Review the [A new policy home at DHS for relocation service coordination targeted case management](#) Disability Services Division eList announcement for more information about the change and new contact information.

Call the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411, option 4, if you have questions about this message. (pub. 12/29/22)

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## 2022 Provider Legislative Update posted

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We posted the 2022 Provider Legislative Update. It includes a summary of key provisions passed during the 2022 Minnesota Legislative Regular Session that may affect you. Go to [2022 Minnesota Health Care Programs \(MHCP\) Provider Legislative Update \(DHS-7607D\) \(PDF\)](#) to read the update. (pub. 12/20/22)

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## Grants available for HCBS providers supporting rural and underserved communities

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The Minnesota Department of Human Services (DHS) is offering Provider Capacity Grants to organizations serving, or looking to serve, home and community-based services (HCBS) to rural and underserved communities. The program is intended to increase the number of HCBS providers throughout Minnesota and the number of HCBS providers providing culturally specific services.

Grants of \$100,000 - \$250,000 are available to organizations to expand their ability to provide services to older adults and people with disabilities in rural and underserved communities. The State is particularly interested in organizations serving people with complex needs, the LGBTQ+ population and organizations providing language supports and culturally specific services.

Applicants who are eligible for the grants include:

- Organizations who want to become an HCBS provider for the first time
- Existing HCBS providers who want to expand their existing services to reach more people, or develop, become licensed and enroll with DHS to deliver a new service

DHS will accept grant applications through **Tuesday, Jan. 17, 2023, by 4 p.m. Central Time**. Applicants can find details on the application process on the [Provider Capacity Grants](#) webpage. (pub. 12/13/22)

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## Nonemergency Medical Transportation (NEMT) drivers must enroll by Jan. 1, 2023, to avoid denied claims

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NEMT drivers must be enrolled with Minnesota Health Care Programs (MHCP) by Jan. 1, 2023, to avoid denied claims. Transportation agencies can enroll drivers with Minnesota Health Care Programs (MHCP) through either one of the following ways.

- **Use the Minnesota Provider Screening and Enrollment (MPSE) portal:** Log into your transportation organization's account and select **Manage Organization to Individual Affiliations**. Follow the instructions in the [Organization to Individual](#) section in the MPSE User Manual to enroll the individual driver.
- **Fax required documents to MHCP:** Complete the following enrollment forms and fax to MHCP at 651-431-7462.
  - [Individual Provider Enrollment Application \(DHS-4016\) \(PDF\)](#).

- Note: Under the **Individual Provider Personal Profile** section, fill in the **Background Study Number or Request ID (NEMT Drivers only)** field with the [NETStudy 2.0](#) background study number or request ID for individual NEMT driver.
- [Individual Non-Pay-To Provider Agreement \(DHS-4611A\) \(PDF\)](#).

All providers should review and keep a copy of the [Data Privacy Notice \(DHS-6287\) \(PDF\)](#).

On July 1, 2021, Minnesota legislation began requiring all NEMT drivers to enroll with MHCP and affiliate with a transportation organization by July 1, 2022. MHCP began enrolling NEMT drivers July 1, 2021.

Contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 12/13/22)

## Dates and information for electronic visit verification (EVV) Phase 2

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EVV for Wave 2 personal care service providers will launch on Dec. 12, 2022. HHAeXchange will be implementing a portal creation freeze from 4 p.m. Dec. 12, 2022, to Jan. 2, 2023. If you complete your provider survey during the freeze, HHAeXchange will create your portal after Jan. 2, 2023. Review information under Important Dates on HHAeXchange's [Minnesota Provider Information Center](#) webpage for more information.

The Minnesota Health Care Programs Provider Resource Center is not able to answer questions about this freeze. Email [DHS.128@state.mn.us](mailto:DHS.128@state.mn.us) or [MNsupport@hhaexchange.com](mailto:MNsupport@hhaexchange.com) if you have questions about the freeze. (pub. 12/9/22)

## Medical Assistance, Minnesota Care enrollees urged to update contact information

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The state of Minnesota is urging people on Medical Assistance or MinnesotaCare to keep their contact information updated so they can receive important health insurance renewal information and help prevent gaps in their health care coverage. Review the [Medical Assistance, MinnesotaCare enrollees urged to update contact info](#) news release for more information about this effort. (pub. 12/7/22)

## Screening, Brief Intervention, and Referral to Treatment (SBIRT) informational sessions scheduled

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We have scheduled informational sessions for SBIRT, a new Substance Use Disorder screening service that is effective Jan. 1, 2023.

SBIRT is an early intervention approach used to identify people with substance use disorders as well as those who are at risk of developing these disorders. SBIRT is used to reduce and prevent substance use disorder through the use of screening tools, brief interventions, and, if needed, a referral to treatment.

Informational sessions are scheduled for the following times and dates:

- 2 - 3:30 p.m. Monday, Dec. 12, 2022
- 2 – 3:30 p.m. Tuesday, Dec. 20, 2022
- 1 – 2:30 p.m. Tuesday, Jan. 24, 2023
- 1 – 2:30 p.m. Tuesday, Feb. 21, 2023

Review the [Information sessions for SBIRT early intervention screening now available](#) Behavioral Health Division eMemo to register for a session and for more information about SBIRT. (pub. 12/6/22)

## Webinar explains how PCA and CSG programs' transition to CFSS affects direct support workers

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The Minnesota Department of Human Services (DHS) will transition personal care assistance (PCA) and consumer support grant (CSG) services to a community first services and supports (CFSS) model in 2023.

DHS will host two virtual information sessions in December for direct support workers who provide PCA and CSG services on how the transition to CFSS will affect their work. Each session will cover the same information and answer participants' questions.

Direct support workers can find additional information and register for one of the sessions at [Webinar series for service providers to explain transition of PCA and CSG programs to CFSS](#). We will send information to join the webinar when registration is complete. (pub. 12/2/22)

## **Early Intensive Developmental Behavioral Intervention (EIDBI) policy change to coordinated care conferences**

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Minnesota Department of Human Services (DHS) has received approval from the Centers for Medicare & Medicaid Services to implement the recent legislative change that no longer requires the qualified supervising professional to be present at coordinated care conferences. This change is effective July 1, 2022. Review [Minnesota Statutes 256B.0949](#) for more information about the change.

DHS views a coordinated care conference as best practice to ensure a person with complex health needs has access to and receives appropriate medically necessary care. A coordinated care conference is a voluntary meeting to review treatment plan goals, review progress monitoring updates and coordinate services across providers. A coordinated care conference does not require authorization and can be provided as medically necessary. The conference must include the person's caregiver or legal representative or the person receiving EIDBI services.

[Providers eligible to bill for this service](#) and the following may participate in the coordinated care conference:

- Personal care assistance or direct support workers
- Family members or other primary caregivers
- Licensed professionals who work with the person or family or whose services may be needed (for example, mental health, speech therapist, occupational therapist, social worker, and so on)
- School personnel
- Case managers or care coordinators
- Other providers, advocates or individuals the family requests

Review the [Coordinated care conference](#) EIDBI policy webpage for more information about coordinated care conferences.

Submit questions about this message through the [Minnesota Autism Resource Portal](#). (pub. 12/2/22)

## **Disability Services Division (DSD) Resource Center name changed to Service Agreement and Screening Document (SASD) Support Team**

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Minnesota Department of Human Services has changed the name of the DSD Resource Center to Service Agreement and Screening Document (SASD) Support Team to accurately reflect the specific area of work the team supports. The SASD Support Team provides training and resources to resolve issues related specifically to service agreements and screening documents.

DHS is in the process of updating content and communication channels to reflect the team's new name. To share questions or comments with the team, use the [SASD Support Team Portal \(DHS-3754\)](#).

Review the Aging and Adult Services and Disability Services Division eList announcement [New name for team that helps with service agreements and screen documents](#) for more information. (pub. 12/1/22)

## **Minnesota Health Care Programs Kepro Atrezzo provider portal training plan**

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Kepro has scheduled Atrezzo provider portal training for administrators and UM providers. Go to Kepro's [Minnesota Health Care Programs Kepro Provider Portal Training Plan \(PDF\)](#) to register or for more information. Contact [Kepro](#) at 866-433-3658 with any questions about this message. (pub. 12/1/22)

## Revalidation notices to be sent, trainings scheduled

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Minnesota Health Care Programs (MHCP) will send revalidation notices in phases to the following provider types:

- [Children's Residential Treatment](#) centers (Provider type 06)
- [Community Mental Health Centers](#) (Provider type 10)
- [Targeted Case Management](#) (Provider type 44)
- [Adult Day Treatment](#) (Provider type 46)
- [Intensive Residential Treatment](#) (Provider type 50)
- [Psychiatric Residential Treatment Facility](#) (Provider type PR)
- Home and Community-Based Services (Provider type 18 organizations starting with letters S and T)

Providers due for revalidation will receive a revalidation notice in their MN–ITS PRVLTR folder. We will mail your revalidation notice to the credentialing address on your enrollment record if you have not set up a MN–ITS mailbox. Do not send any revalidation documents until you receive your initial revalidation notice. You will receive a revalidation notice when you are due for revalidation. Review the [Revalidation Schedule](#) in the MHCP Provider Manual for more information. Do not call the MHCP Provider Resource Center unless you know you are due for revalidation and have not received a revalidation notice.

We have scheduled revalidation training for the following:

Home and Community-Based Services (HCBS)

- Thursday, Dec. 29, 2022, from 10 a.m. to noon – Go to the [MPSE Portal Revalidation Training: Home and Community-Based Services Dec. 29, 2022](#) webpage to register
- Monday, Jan. 9, 2023, from 1 to 3 p.m. – Go to the [MPSE Portal Revalidation Training: Home and Community-Based Services Jan. 9, 2023](#) webpage to register
- Tuesday, Jan. 24, 2023, from 1 to 3 p.m. – Go to the [MPSE Portal Revalidation Training: Home and Community-Based Services Jan. 24, 2023](#) webpage to register

Children's Residential Treatment Centers, Community Mental Health Centers, Targeted Case Management, Adult Day Treatment, Intensive Residential Treatment and Psychiatric Residential Treatment Facilities

- Thursday, Jan. 5, 2023, from 10 a.m. to noon – Go to the [MPSE Portal Revalidation Training: Mental Health Jan. 5, 2023](#) webpage to register
- Wednesday, Jan. 11, 2023, from 1 to 3 p.m. – Go to the [MPSE Portal Revalidation Training: Mental Health Jan. 11, 2023](#) webpage to register
- Thursday, Jan. 26, 2023, from 10 a.m. to noon – Go to the [MPSE Portal Revalidation Training: Mental Health Jan. 26, 2023](#) webpage to register

Review [Provider Screening Requirements](#) in the MHCP Provider Manual for more information about revalidation..

Visit the [Minnesota Provider Screening and Enrollment \(MPSE\) Portal](#) webpage to learn more about using the MPSE Portal. (pub. 11/29/22)

## New substance use disorder (SUD) screening available effective Jan. 1, 2023

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Minnesota Department of Human Services (DHS) is implementing a new SUD screening called Screening, Brief Intervention, and Referral to Treatment (SBIRT) effective Jan. 1, 2023.

SBIRT is an early intervention approach used to identify people with substance use disorders as well as those who are at risk of developing these disorders. SBIRT is used to reduce and prevent substance use disorder through the use of screening tools, brief interventions, and, if needed, a referral to treatment.

The following enrolled Minnesota Health Care Programs (MHCP) providers are eligible to provide SBIRT:

- Advanced practice registered nurses
- Clinical nurse specialists
- Licensed alcohol and drug counselors
- Licensed independent clinical social workers
- Licensed marriage and family therapists
- Licensed professional clinical counselors
- Licensed psychologists

- Nurse midwives
- Nurse practitioners
- Physician assistants
- Physicians
- Psychiatric nurse practitioners
- Psychiatrists
- Tribal certified professionals

The SBIRT HCPC procedure codes effective Jan. 1, 2023, are G2011, G0396 and G0397.

SBIRT will be available for Medicaid-only members. Eligible members may receive six hours of SUD services without a comprehensive assessment, depending on the results of the screening. The six hours of SUD services include:

- 4 hours of individual or group treatment; and
- 2 hours of treatment coordination or peer support

The Behavioral Health Division will offer informational sessions about SBIRT in the coming weeks, and we will add a SBIRT section to the [MHCP Provider Manual](#).

Email [DHS.MA.Behavioral.Health@state.mn.us](mailto:DHS.MA.Behavioral.Health@state.mn.us) if you have questions about this message. (pub. 11/22/22)

## Authorization requirement start date for outpatient nonresidential Substance Use Disorder providers delayed

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Minnesota Department of Human Services is delaying the start date of the authorization requirement for nonresidential Substance Use Disorder providers providing more than 6 hours a day or 30 hours a week of treatment services until further notice. Refer to the [Delayed implementation of the authorization requirement for non-residential 245G programs](#) Behavior Health e-Memo for more information.

Email BHD at [SUD.Direct.Access.DHS@state.mn.us](mailto:SUD.Direct.Access.DHS@state.mn.us) if you have questions about this message. (pub. 11/17/22)

## Nitrous oxide covered as a dental service for non-pregnant adults

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Effective Sept. 1, 2022, one unit of nitrous oxide, CDT code D9230, is allowed per member per day in conjunction with a covered dental service for non-pregnant adults enrolled in Minnesota Health Care Programs (MHCP).

Minnesota Department of Human Services is aware of claims denying with CDT code D9230 and is currently working on our internal system to resolve this issue. Continue to submit claims for this service as usual.

We will post another message on this webpage to notify providers when we have resolved this issue. After it is resolved, you will be able to re-submit any denied claims for services with CDT code D9230 provided on or after Sept. 1, 2022.

Contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411, TTY: 711 or 800-627-3529, with any questions. (pub. 11/10/22)

## Telehealth claims reprocessed

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We reprocessed telehealth claims that denied incorrectly and the claims will appear on your Nov. 8, 2022, remittance advice. Please note this is the resolution for the two telehealth claims error messages published on this webpage Aug. 22, 2022, and Oct. 25, 2022.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message or specific telehealth claims. (pub. 11/8/22)



## Service limit and authorization requirements removed from EIDBI treatment planning and progress monitoring

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Minnesota Department of Human Services (DHS) recently removed all service limits from the Early Intensive Developmental and Behavioral Intervention (EIDBI) Individual Treatment Plan (ITP) planning and progress monitoring code H0032 with the UB modifier. Refer to the [Individual treatment plan \(ITP\) development and progress monitoring](#) policy manual webpage. Providers can now utilize the ITP development and progress monitoring service as clinically necessary for each individual member. The service remains as an encounter unit that can be billed one time per day, per provider, per member.

DHS also removed the service authorization requirement. Providers can submit claims to the member's corresponding health care plan without prior authorization. All services must continue to be medically necessary and meet all required service standards outlined in the [Individual treatment plan \(ITP\) development and progress monitoring](#) policy manual webpage and documented in the member's [health service record](#).

These updates are reflected on the [EIDBI Billing Grid](#) and [EIDBI Provider Manual](#). Refer to the [MHCP Fee Schedule](#) for the most current rate information. (pub. 11/8/22)

## New health plan options will be available in many counties across the state in 2023

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New contracts between the Department of Human Services (DHS) and the health plans participating in public health care programs will begin in January 2023. The health plan options in each county are available on the [Annual Health Plan Selection](#) webpage.

As a result of the new contracts, Blue Plus, Medica, PrimeWest and UCare will serve more Minnesota families and children in Greater Minnesota. UnitedHealthcare – MN will now serve St. Louis County in addition to the metro area. HealthPartners is reducing its service area for families and children and Special Needs BasicCare (SNBC), leaving several counties in Northern Minnesota. Providers can find a list of contacts for each health plan on the [Managed Care Organization contacts for MHCP providers](#) webpage.

DHS sent out annual health plan selection notices in October to current managed care enrollees notifying them of the options in their counties and how to select a health plan.

The latest contracting process prioritized efforts to address equity, eliminate health disparities, and meet the needs of rural Minnesotans. DHS and counties collaborated on the development of the questions included in the [procurement request for proposals](#). The health plans submitted proposals responding to those questions which DHS and counties then reviewed and scored.

You may email any questions about procurements or contracting to the managed care procurement team at [DHS.PSD.Procurement@state.mn.us](mailto:DHS.PSD.Procurement@state.mn.us). (pub. 11/8/22)

## Home and Community-Based Services rate and budget increases effective Jan. 1, 2023

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Minnesota Department of Human Services (DHS) will implement rate and budget increases effective Jan. 1, 2023, for certain Home and Community-Based services. For information about the rates and budget changes, including links to resources, review DHS Disability Services and Aging and Adult Services Division eList [Rate and budget changes on Jan. 1, 2023](#) announcement. Email [dhs.ccarates@state.mn.us](mailto:dhs.ccarates@state.mn.us) if you have further questions. (pub. 11/8/22)

## Minnesota Women, Infants & Children (WIC) program infant formula update

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The Minnesota WIC program infant formulas contract changed to Enfamil milk-based formulas effective Oct. 1, 2022.

Minnesota WIC will offer store brand and Similac substitutes for Enfamil products through Dec. 31, 2022, due to nationwide formula supply concerns. Minnesota WIC participants should refer to the [Minnesota WIC Enfamil Formula Substitutions](#) list which was revised effective Oct. 29, 2022, to review allowable substitutes. Minnesota WIC encourages participants to purchase Enfamil products with their formula benefits whenever possible.

Visit the Minnesota Department of Health's [WIC & Health Care Providers](#) webpage for additional resources. (pub. 11/8/22)

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## COVID-19 vaccines and administration codes update in progress

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The Minnesota Department of Human Services is aware of the category of service edit occurring for the following COVID-19 vaccines and administration codes:

- Vaccine 91304  
administration codes 0041A and 0042A
- Vaccine 91308  
administration codes 0081A, 0082A and 0083A
- Vaccine 91311  
administration codes 0111A, 0112A and 0113A
- Vaccine 91307  
administration codes 0071A, 0072A, 0073A, and 0074A

We are working on a system fix. Continue to follow the billing instructions for [Vaccines](#) in the [Billing](#) section under Coronavirus (COVID-19) in the MHCP Provider Manual.

We will post a message on this webpage with additional billing instructions when the update is completed. (pub. 10/25/22)

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## Telehealth claims errors update

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We are aware of the telehealth claims errors that are occurring for services provided via telehealth. We are still currently working on a system fix. Watch for a future Provider News message on this webpage for billing instructions after we complete the system update. (pub. 10/25/22)

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## U.S. Department of Health and Human Services (HHS) extends the federal COVID-19 public health emergency

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HHS Secretary Xavier Becerra renewed the federal COVID-19 public health emergency effective Oct. 13, 2022. Visit the HHS' [Renewal of Determination That A Public Health Emergency Exists](#) webpage to read the official declaration of this renewal.

Continue following existing COVID-19 policies and procedures for Minnesota Health Care Programs until further notice. We will provide more guidance as it becomes available. (pub. 10/14/22)

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## Federal Medical Assistance Percentage (FMAP) increases for claims paid in new federal fiscal year, COVID-19 FMAP percentage continues

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Beginning with claims paid on or after Oct. 1, 2022, coinciding with the beginning of the federal fiscal year until the end of the federal fiscal year 2023 (Sept. 30, 2023), regular FMAP increases from 50.51% to 50.79% (1905(b) of Social Security Act).



Review the [Federal Financial Participation in State Assistance Expenditures; Federal Matching Shares for Medicaid, the Children's Health Insurance Program, and Aid to Needy Aged, Blind, or Disabled Persons for October 1, 2022 Through September 30, 2023](#) Federal Register webpage for more information.

Since Jan. 1, 2020, until the end of the quarter the COVID-19 federal public health emergency ends, the Families First Coronavirus Response Act (Public Law No. 116-127, section 6008) provides a temporary increase of 6.2% in the FMAP rate for the following services for children, parents or guardians with children under 19, individuals 65 and older and individuals blind or disabled:

- Individualized Education Program
- Rule 5 Children's Residential includes Institutions for Mental Disease, which receives an increase in state funds equal to the federal fund increase.
- County-provided Targeted Case Management services (Child Welfare, Mental Health and Vulnerable Adult-Developmental Disability)

The 6.2% COVID-19 FMAP increase and the Federal Fiscal Year FMAP increase to 50.79% does not apply to adults without children whose eligibility was gained under the Affordable Care Act and some other populations already receiving an enhanced FMAP.

Counties and providers do not need to do anything to receive the increased FMAP. Claims paid from Oct. 11, 2022, until the end of the quarter the COVID-19 federal public health emergency has ended (defined by federal government) will be paid at the higher 56.99% rate. If the COVID-19 federal public health emergency ends before Sept. 30, 2023, the percentage paid will be 50.79%.

Contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 10/11/22)

## Free Organizational Transformation webinars for Employment and Day Service providers

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The Minnesota Transformation Initiative (MTI) in collaboration with the Minnesota Organization for Habilitation and Rehabilitation (MOHR) will hold quarterly trainings focused on organizational transformation to support community engagement and competitive employment. These trainings are free and open to any employment and day service provider in Minnesota.

Webinars will be held on the following dates from 1 - 2:30 p.m.:

- Nov. 17, 2022
- Feb. 16, 2023
- May 18, 2023
- Aug. 17, 2023
- Nov. 16, 2023
- Feb. 15, 2024

Planned training topics include:

- Setting a vision and defining success for transformation
- Managing through change (including supporting staff, clarifying roles, identifying professional development, and communication with staff)
- Financial stability and sustainability
- Moving from center-based to community-based services
- Employer engagement

Each session will include perspectives and special considerations for rural providers.

Registration for each quarterly webinar will be sent through the Minnesota Department of Human Services (DHS) Employment First email list. Sign up to receive the email by visiting and scrolling to the bottom of the [Employment First](#) webpage. Trainings will be recorded, and recordings will be sent to all who register.

The Minnesota Transformation Initiative is a project funded by (DHS) to support the transition of people with disabilities receiving subminimum wages into competitive, integrated employment. Email Danielle Mahoehney at [mahoe001@umn.edu](mailto:mahoe001@umn.edu) for more information about MTI project activities. (pub. 10/6/22)

## Minnesota Health Care Programs Provider Manual webpage issues

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We made an update on Sept. 27 to the web platform that houses the MHCP Provider Manual and it caused some formatting and spacing issues, as well as other unexpected behavior, on some provider manual webpages. We are aware of the issue and we are working to get it resolved as soon as possible. (pub. 9/30/22)

## Training

### Minnesota Provider Screening and Enrollment (MPSE) portal live demonstrations

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The Minnesota Department of Human Services (DHS) will be offering monthly live demonstrations of various functions in the [MPSE Portal](#). Live demonstrations take place on the first Wednesday of each month from 1 to 3 p.m. starting on **Sept 7, 2022**. There will be three categories of live demonstrations provided on a rotating basis. These live demonstrations are free of charge.

#### Categories of live demonstrations include:

- New Provider Enrollment
  - How to enroll in MPSE as a first-time provider
  - Shows the steps for enrollment from registration to submission
- Managing Enrollment Records
  - How to enroll new locations
  - How to update services, credentials, addresses, and other enrollment information
- Managing Affiliations
  - How to affiliate an individual provider to an organization
  - How to affiliate an organization to an individual provider
  - How to affiliate an organization to a direct support worker
  - How to affiliate a trading partner

#### Who should attend?

- Owners of MHCP-enrolled organizations or individual providers
- Employees of MHCP-enrolled organizations who maintain provider enrollment records
- Employees of MHCP-enrolled organizations who process affiliations
- Employees of MHCP-enrolled organizations responsible for MHCP compliance
- Anyone interested in learning more about the MPSE portal

Register for these demonstrations on the [MPSE portal training](#) webpage where you can also find on-demand videos and links to more information about the MPSE portal. (pub. 8/18/22)

## Minnesota Health Care Programs (MHCP) on-demand video and online training updates

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MHCP offers training for providers who provide services for members enrolled in MHCP. We have updated on-demand and online training opportunities on the [MHCP provider training](#) webpage.

#### On-demand videos

On-demand videos are arranged by category, including Minnesota Provider Screening and Enrollment Portal (MPSE), MN-ITS and Billing. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

#### Online training

Online training is arranged by content for all providers or specific providers. Training is led by an instructor who will help attendees navigate the Minnesota Department of Human Services website and locate and use MHCP provider information and other related webpages or internet-based applications such as MN-ITS. All instructor-led training is online only. (pub. 11/22/22)

## Free online Resources and MN–ITS training available

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Minnesota Health Care Programs (MHCP) offers free online training for MHCP-enrolled providers. Go to the [MHCP provider training](#) webpage to review the list of available training. We have added an Equipment and Supplies training session and have updated training dates for 2023 for all of the following:

- Child and Teen Checkups
- Dental
- Early Intensive Developmental and Behavioral Intervention
- Housing Stabilization Services
- Housing Support Supplemental Services
- Individualized education program
- Mental health
- Nursing Facilities
- Personal Care Assistance
- Psychiatric Residential Treatment Facilities
- Substance Use Disorder
- Waiver and Alternative Care

(pub. 11/22/22)

## Free online Provider Basics and MN–ITS training available

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Minnesota Health Care Programs (MHCP) is offering free online Provider Basics Resources and MN–ITS training to all enrolled MHCP providers who bill fee-for-services claims. This training is being offered monthly beginning Mar. 10, 2021.

You will learn how to navigate the MHCP provider webpages and the MHCP provider manual, and how to use MN–ITS administration, mailbox and eligibility requests (270/271) features. Go to the [Provider Basics](#) webpage to register for this training.

Claim training is not provided in this training. See our [MHCP provider training](#) webpage to register for provider-specific claim training. (pub. 2/11/21)

## New on-demand training videos added

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Minnesota Health Care Programs (MHCP) offers free on-demand training videos arranged by category on the [MHCP provider training](#) webpage. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

New videos:

- [Adding an Organization to Individual Provider Affiliation in MPSE](#) – This video demonstrates how an organization adds an affiliation to an individual provider who is already registered with MPSE and has an active enrollment status with the Minnesota Health Care Programs, or MHCP.
- [Adding an Affiliation to a Direct Support Worker in MPSE](#) – This video demonstrates how an organization adds an affiliation to a DSW who is an active MHCP provider and enrolled in the MPSE portal.
- [Revalidation for MHCP Providers](#) – In this video, we explain what revalidation is, how MHCP notifies enrolled providers that they need to revalidate and where they would find information on how to revalidate.
- [Managing Services and Credentials in MPSE](#) – In this video, we demonstrate how a provider manages their services and credentials in an active enrollment record. A provider would do this anytime a service is added.
- [Managing Addresses in MPSE](#) – We demonstrate how an organization or individual provider manages or adds an address in an active enrollment record in this video.

(pub. 12/13/22)

## Free online Minnesota Provider Screening and Enrollment (MPSE) training available

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Minnesota Health Care Programs is providing free online training for our MPSE online portal.

See the [MPSE portal training](#) webpage for registration, brief online tutorials to help prepare you for class and more information. (pub. 2/1/20, rev. 2/19/20, 7/27/22)

## Additional information

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- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Grants and requests for proposals](#)

Call the MHCP Provider Call Center at 651-431-2700 or 800-366-5411 if you have questions about this information.