

April 11 – 24, 2023

## Systems announcements

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We will update this section with information about MN–ITS availability, technical information and other systems announcements when necessary.

### **MN–ITS unavailable from 9-10 p.m. Thursday, April 20**

All of MN–ITS will be down for maintenance from 9-10 p.m. Thursday, April 20. (pub. 4/18/23)

### **System upgrade April 22-24 will impact MN–ITS users in Production**

We will upgrade products that work with MN–ITS and SFTP batch transactions beginning 7 a.m. Saturday, April 22 until 6 a.m. Monday, April 24, 2023.

The following batch transactions via MN–ITS and SFTP (in Production) will be **unavailable** during the upgrade:

- Eligibility Inquiries and Responses (270/271)
- Claim Status Inquiries and Responses (276/277)
- Premium Payments (820)
- Benefit Enrollments (834)
- Remittance Advice (835)
- Encounter Claims (835E)
- Dental, Inpatient, and Professional Claims (837D/I/P)
- NCPDP/Pharmacy Batch and N12Rs
- DSH
- MNsure Submit
- MNbenefits submitted applications
- All submit transactions (Miscellaneous, Pharmacy, X12, DSH)

The following transactions will be **available** (in Production) during the upgrade:

- Mailbox folders
- MN–ITS applications (for example, MPSE, CMH, HPE and others)
- Real Time Eligibility Inquiries and Responses (270/271) (CORE2)
- Interactive/Direct Data Entry (DDE):
  - Eligibility Inquiries and Responses (270/271)
  - Claim Status Requests (276/277)
  - Dental, Inpatient, and Professional Claims (837D/I/P)
  - Pharmacy claims
  - Authorization Request (278)

(pub. 4/14/23)

### **ATST environments and applications unavailable from 8 a.m. - 4 p.m., April 13**

The following ATST interfaced environments and applications will be unavailable from 8 a.m. to 4 p.m. Thursday, April 13.

- METS ATST, TRNG
- Mec2PRO
- MN-ITS
- Business Object
- SMI SMIINT, SMIFT, SMITRNG
- MPSE
- DEED (WF1)
- Tridion
- SMRT
- SFTP
- FileNet
- eDocs

- Core2
- FileNet ATST
- METS ATST, TRNG
- SMRT ATST
- SSEA ATST
- MN-ITS ATST
- CLM ATST

Only ATST is impacted and there will be no changes to Production during this time. (pub. 4/12/23, removed online 4/14/23)

**REVISED: System upgrade testing in ATST scheduled April 10-21**

We revised this message to include information about MN-ITS availability for Thursday, April 20. We will conduct batch transaction load testing in ATST for a system upgrade from Monday, April 10 to Friday, April 21. Batch transactions submitted via MN-ITS and SFTP will be available for users from 10 a.m. to 1 p.m. in ATST during these dates. You may submit test batch transactions outside of that time period, however your results will be unpredictable. This testing will only impact ATST and there will be no changes to Production during this time.

**What is being done?**

SFTP and MN-ITS batch transaction load testing in ATST region.

**Who is affected?**

MN-ITS ATST users submitting test SFTP and MN-ITS batch transactions.

**When are they impacted?**

- Monday, April 10 – Friday, April 21
- ATST available for test SFTP and MN-ITS batch transactions from 10 a.m. to 1 p.m.

**Thursday, April 20, 2023, MN-ITS availability**

All of MN-ITS will be down for maintenance from 9-10 p.m. Thursday, April 20.

**Expected impact to ATST?**

The following transactions will be **available in ATST from 10 a.m. to 1 p.m.:**

Batch via MN-ITS and SFTP:

- Eligibility Inquiries and Responses (270/271)
- Claim Status Inquiries and Responses (276/277)
- Premium Payments (820)
- Benefit Enrollments (834)
- Remittance Advice (835)
- Encounter Claims (835E)
- Dental, Inpatient, and Professional Claims (837D/I/P)
- NCPDP/Pharmacy Batch and N12Rs
- DSH
- All submit transactions (Miscellaneous, Pharmacy, X12, DSH)

The following transactions will be **available in ATST without interruption** (following the regularly scheduled MN-ITS downtimes):

- Mailbox folders
- MN-ITS applications (for example, MPSE, CMH, HPE and others)
- CORE2
- MNSure Submit
- MNbenefits submitted applications
- Interactive/Direct Data Entry (DDE):
- Eligibility Inquiries and Responses (270/271)
- Claim Status Requests (276/277)
- Dental, Inpatient, and Professional Claims (837D/I/P)
- Pharmacy Claims
- Authorization Request (278)

(pub. 4/6/23, rev. 4/12/23, , rev. 4/14/23, rev. 4/18/23)

## Register for Personal Care Assistant (PCA) Steps for Success training

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Registration is now open for PCA Steps for Success training scheduled for **May 24-26, 2023**. You can register for this training on the PCA Steps for Success workshop webpage. Click on the [Registration and cost](#) link to register online.

Contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 with any questions. (pub. 4/18/23)

## Targeted case management (TCM) provider interactive video assurance statement update

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We have added the [Targeted Case Management Provider Interactive Video Assurance Statement \(DHS-8398\) \(PDF\)](#) to our searchable document library (eDocs). Effective May 12, 2023, the following TCM providers choosing to use interactive video for medical assistance reimbursement for TCM must attest to the safety and effectiveness of interactive video for the person served, according to [Minnesota Statutes 256B.0625, subdivision 20b](#):

- Child Welfare Targeted Case Management (CW-TCM)
- Children's Mental Health Targeted Case Management (CMH-TCM)
- Adult Mental Health Targeted Case Management (AMH-TCM)
- Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM)

Each provider is required to have a completed [Targeted Case Management Provider Interactive Video Assurance Statement \(DHS-8398\) \(PDF\)](#) on file with Minnesota Department of Human Services to receive medical assistance reimbursement for TCM through interactive video beginning May 12, 2023. Refer to the Targeted Case Management interactive video standards go into effect May 12, 2023, news message published on this webpage March 2, 2023, for more information. Watch for a [bulletin](#) and MHCP Provider Manual section updates issuing TCM interactive video guidance from us in the coming weeks. (pub. 4/14/23)

## Housing Stabilization Services webinars about changes to services when the federal Public Health Emergency (PHE) ends scheduled

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The Minnesota Department of Human Services Housing Stabilization Services policy team has scheduled two webinars to discuss changes to Housing Stabilization Services when the federal PHE ends on **May 11, 2023**. There will be changes related to conflict of interest, remote support, and person-centered plans.

The following webinars will help providers understand what they need to do when the federal PHE ends. The content will be the same for both webinars.

- Monday, April 24, 2023, from 10:30 a.m. - noon via WebEx. Go to the [Housing Stabilization Services: What to expect when the Federal Public Health Emergency ends - Monday, April 24, 2023, webinar](#) webpage to register.
- Thursday, May 4, 2023, from 10:30 a.m. - noon via WebEx. Go to the [Housing Stabilization Services: What to expect when the Federal Public Health Emergency ends - Thursday, May 4, 2023, webinar](#) webpage to register.

Email [dhshousingstabilization@state.mn.us](mailto:dhshousingstabilization@state.mn.us) if you have questions about this message. (pub. 4/14/23)

## Update Personal Care Assistance (PCA) and Community First Support Services (CFSS) cost reporting contact information

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The Minnesota Department of Human Services (DHS) will implement the PCA and CFSS Cost Reporting Program in March 2024. The program will help to provide an accurate picture of wages, benefits and other important business costs for PCA and CFSS services. Participating in this program is required for all providers under [Minnesota Statutes, 256B.851](#).

In preparation for the start of this program, DHS needs PCA and CFSS organizations to update the contact information for the person who will complete the PCA and CFSS cost report.

All communication for the new cost reporting requirement will be emailed to the address you have on file with the [Minnesota Provider Screening and Enrollment \(MPSE\) portal](#). We recommend choosing someone who can act on behalf of the organization and is familiar with your organization's business expenses. Use the step-by-step guide for [updating or adding an owner or authorized person](#).

Call 651-431-2700 if you have questions about the MPSE portal. If you have questions about cost reporting generally, email [dhs.DWRScostreporting@state.mn.us](mailto:dhs.DWRScostreporting@state.mn.us). (pub. 4/11/23)

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## Hospital-grade breast pump (HCPCS E0604) claim reprocessing

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Minnesota Health Care Programs (MHCP) is reprocessing hospital-grade breast pump (HCPCS E0604) claims for dates of service Jan. 1, 2023, through March 24, 2023, due to a system error. You will need to resubmit HCPCS E0604 claims for dates of service beginning Jan. 1, 2023, through March 24, 2023, and attach pricing documents to the claims because HCPCS E0604 is priced by report. We will only reprocess claims that have attached pricing documents. Reprocessed claims will begin appearing on your April 11, 2023, remittance advice. Pricing documents must be attached to all HCPCS E0604 claims for dates of service beginning Jan. 1, 2023. Additionally, prior authorization is required after three months of rental and K-modifiers do not need to be used. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/11/23)

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## Service Agreement and Screening Document (SASD) Support Team discontinues processing faxed forms

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The SASD Support Team will no longer process forms received by fax beginning April 17, 2023. Providers of personal care assistance (PCA), skilled nursing visits, home health services, and home care nursing must submit the following documents to the SASD Support Team using the online forms:

- [MA Home Care Technical Change Request, DHS-4074](#)
- [PCA Technical Change Request, DHS-4074A](#)

### Helpful tips and reminders for completing the online forms

- When filling out the online forms, you can find instructions by clicking the "Instructions" button located near the top of each form.
- Providers are no longer required to submit the signature of the member or their responsible party when reporting a new provider. Instead, the provider must check a box to attest to having the necessary signature on file.
- For new provider requests, if the end date of the current service agreement is unknown, enter an end date for up to one year past the start date of the form. The Minnesota Department of Human Services will adjust the end date entered to the correct date.

(pub. 4/7/23)

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## MHCP has sent Steps for Success certificates for the Feb. 22-24 workshop

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Minnesota Health Care Programs (MHCP) has sent providers who attended the [PCA Steps for Success](#) workshop on Feb. 22-24, 2023, their certificates of completion via the email they used to register for the Steps for Success training. Providers who completed the training should have received the certificate by the end of the business day on April 5, 2023. If you have any questions, call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411. (pub. 4/6/23)

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## Federal Medical Assistance Percentage (FMAP) increase for claims paid in federal fiscal year 2023 continues; COVID-19 FMAP decreases to 5% for certain claims paid April 1 – June 30, 2023

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Beginning with claims paid on or after Oct. 1, 2022, coinciding with the beginning of the federal fiscal year until Sept. 30, 2023, regular FMAP is 50.79% (1905(b) of Social Security Act).

Review the [Federal Financial Participation in State Assistance Expenditures; Federal Matching Shares for Medicaid, the Children's Health Insurance Program, and Aid to Needy Aged, Blind, or Disabled Persons for October 1, 2022 Through September 30, 2023](#) Federal Register webpage for more information.

The Consolidated Appropriations Act of 2023 provides a phase-down approach to the elimination of 6.2% COVID FMAP, decreasing the COVID FMAP to 5% for claims paid effective April 1, 2023 – June 30, 2023. The Families First Coronavirus Response Act (Public Law No. 116-127, section 6008) provided a temporary increase of 6.2% in the FMAP rate for Medical Assistance claims paid from Jan. 1, 2020 – March 31, 2023, for the following services for children, parents or guardians with children under 19, individuals 65 and older and individuals blind or disabled:

- Individualized Education Program
- Rule 5 Children's Residential includes Institutions for Mental Disease, which receives a change in state funds equal to the federal fund change.
- County-provided Targeted Case Management services (Child Welfare, Mental Health and Vulnerable Adult-Developmental Disability)

The 5% COVID-19 phased down FMAP and the Federal Fiscal Year FMAP change to 50.79% does not apply to adults without children whose eligibility was gained under the Affordable Care Act and some other populations already receiving an enhanced FMAP.

Counties and providers do not need to do anything to receive the increased FMAP. Claims paid on the April 11, 2023, warrant until end of the quarter will be paid at the new 55.79% rate.

Contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/6/23)

## **Meet and greet opportunities for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers with managed care organizations (MCOs) scheduled**

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The Minnesota Department of Human Services EIDBI team will host a series of meet and greets with each MCO during June. MCO representatives will present a variety of topics to EIDBI providers and answer providers' questions. MCOs will share information about where they serve, who to contact, how to get credentialed, how to submit authorizations and more.

EIDBI providers who want to increase their ability to serve children on medical assistance should plan to attend.

### **MCO, dates, times and registration information**

- UCare
  - Tuesday, June 6, 2023, 2-3 PM
  - Register on the [UCare/EIDBI Provider Meet and Greet](#) webpage
- Blue Plus
  - Wednesday, June 7, 2023, 2-3 PM
  - Register on the [Blue Plus/EIDBI Provider Meet and Greet](#) webpage
- HealthPartners
  - Thursday, June 8, 2023, 2-3 p.m.
  - Register on the [HealthPartners/EIDBI Provider Meet and Greet](#) webpage
- Hennepin Health
  - Wednesday, June 14, 2023, 2-3 p.m.
  - Register on the [Hennepin Health/EIDBI Provider Meet and Greet](#) webpage
- Itasca Medical Care
  - Thursday, June 15, 2023, 2-3 p.m.
  - Register on the [IMCare/EIDBI Provider Meet and Greet](#) webpage
- Medica
  - Tuesday, June 20, 2023, 2-3 p.m.
  - Register on the [Medica/EIDBI Provider Meet and Greet](#) webpage
- PrimeWest
  - Wednesday, June 21, 2023, 2-3 p.m.

- Register on the [PrimeWest/EIDBI Provider Meet and Greet](#) webpage
  - South Country Health Alliance
    - Thursday, June 22, 2023, 2-3 p.m.
    - Register on the [SCHA/EIDBI Provider Meet and Greet](#) webpage
  - United Healthcare
    - Thursday, June 29, 2023, 2-3 p.m.
    - Register on the [UnitedHealthcare/EIDBI Provider Meet and Greet](#) webpage
- (pub. 4/6/23)

## Ambulance rates updated; claims reprocessed

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Minnesota Health Care Programs (MHCP) updated ambulance rates for HCPCS codes A0425-A0428 and A0430-A0436. MHCP reprocessed claims for dates of services provided during Jan. 1, 2023, through March 3, 2023. The reprocessed claims will appear on your April 11, 2023, remittance advice.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message.  
(pub. 4/6/23)

## Customized living services settings for people enrolled in BI and CADI waiver programs limited to people age 55 or older

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Effective Jan. 11, 2021, an age limitation was applied to new customized living (CL) services settings for Brain Injury (BI) and Community Access for Disability Inclusion (CADI) waiver programs. Customized living services settings operational on or after Jan. 11, 2021, are limited to serving people on the BI and CADI waivers who are age 55 and older. This change was announced in [Implementation of the HCBS rule tiered standards, effective Jan. 11, 2021](#) in the Disability Services Division eList announcement.

### **A change in location places CL settings operating before Jan. 11, 2021, under the age limitation**

When a CL setting that was operational before Jan. 11, 2021, changes their location, it becomes a **new setting** and is subject to the BI and CADI CL setting age limitation to serve only people age 55 or older. Providers must [notify DHS when a location change occurs](#).

Lead agencies and customized living services providers are required to follow BI and CADI customized living location, size and age requirements for new customized living settings. Review the [Customized living](#) section of the CBSM for information about service policy requirements.

### **Where to find more information about the customized living services settings requirements**

DHS communicates the CL services settings age limit policy for people enrolled in BI or CADI in the CBSM and in the required [Customized Living Provider Assurance Statement \(DHS-6189X\) \(PDF\)](#) as part of the overview in the [HCBS Programs Provider Enrollment](#) section of the Minnesota Health Care Programs Provider Manual. (pub. 3/31/23)

## Collaboration event and training for waiver employment service providers

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### **Youth Regional Collaboration Virtual Meeting**

The Minnesota Department of Human Services (DHS) invites waiver employment service providers in Southwest and West-Central Minnesota to an E1MN youth regional virtual meeting on Tuesday, April 18, 2023, from 1:30 to 3:30 p.m. E1MN is Minnesota's state agency partnership to advance outcomes for youth and adults with disabilities.

The goal of the event is to bring together providers, schools, lead agencies, and Vocational Rehabilitation to build connection and collaboration. Review the Disability Hub MN™ news [E1MN Youth regional collaboration: Southwest/West Center MN](#) for more information about the virtual meeting and registration.

### **Minnesota Customized Employment Training**

The next round of Minnesota Customized Employment (MN-CE) training begins **April 18, 2023**. This is an interactive 40-hour virtual course available for waiver employment service providers at no charge. Sessions are held **Tuesdays from 1 to 4:30 p.m.** Review the Disability Hub MN™ news [Spring 2023 training opportunity: Minnesota Customized Employment \(MN-CE\)](#) for more information about the course details and registration. (pub. 3/30/23)

## Housing Stabilization Services eligibility request update

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We have updated the [Housing Stabilization Services Eligibility Request \(DHS-7948\)](#) to reduce errors in the eligibility review process. Beginning March 27, 2023, there will be a National Provider Identifier (NPI) look-up for housing consultants on any requests submitted using the [Housing Stabilization Services Eligibility Request \(DHS-7948\)](#).

Housing consultants must enter their NPI or Unique Minnesota Provider Identifier (UMPI) that was associated with their Housing Stabilization Services enrollment through Minnesota Health Care Programs (MHCP). The housing consultant will select the address for their Provider Location after the correct NPI or UMPI is entered.

This update will reduce the number of denials that occur as a result of incorrect NPI or UMPI numbers in the eligibility request and increase Eligibility Review System efficiency.

Refer to the [Housing Stabilization Services](#) section of the MHCP Provider Manual or the [Housing Stabilization Services Policy Manual](#) for additional information regarding the service. Email us at [dhshousingstabilization@state.mn.us](mailto:dhshousingstabilization@state.mn.us) if you have questions about this message. (pub. 3/28/23)

## Autism Resource Symposium returns April 12

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Minnesota Department of Human Services (DHS), in partnership with several state agencies, will host the second annual Minnesota Autism Resource Symposium on Wednesday, April 12, 2023, to support Autism Acceptance Month. The theme for the virtual event is “Partners in progress” to promote finding solutions, bridging gaps and advocating change.

### Event details

- **Date:** Wednesday, April 12, 2023
- **Time:** 8:30 a.m. to 3:30 p.m.
- **Register:** Visit the [2nd Annual MN Autism Resource Symposium](#) webpage to register for this Webex event
- **Accommodations:** American Sign Language (ASL) and Communication Access Realtime Translation (CART) provided. Use the [Autism Contact Form](#) to request other accommodations by Friday, March 31, 2023.

### Background

The symposium is a joint effort by several state agencies to promote health, use of coordinated supports, education and resiliency in the state’s autism community.

The symposium partnership includes:

- DHS
- Minnesota Department of Education (MDE)
- Minnesota Department of Health (MDH)
- Minnesota Department of Employment and Economic Development (DEED)
- University of Minnesota Institute on Community Integration (ICI).

### More information

Visit the [Minnesota Autism Resource Portal — calendar](#) webpage for more information about this event and others like it. (pub. 3/21/23)

## 2023 Clinical Laboratory Fee Schedule updated; claims reprocessed

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The Centers for Medicare & Medicaid Services released the [2023 Clinical Laboratory Fee Schedule](#) files Jan. 4, 2023. Minnesota Health Care Programs reprocessed affected laboratory claims received with dates of service on or after Jan. 1, 2023. The reprocessed claims appeared on your Feb. 14, 2023, remittance advice. (pub. 3/21/23)

## Dental prior authorization questionnaire forms on new Kepro website

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The new [Kepro](#) website provides all dental prior authorization questionnaire forms. Minnesota Health Care Programs (MHCP) removed links to the forms in the MHCP Provider Manual and replaced them with links to the [Kepro](#) website. (3/20/23)

## DHS reprocessed Substance Use Disorder (SUD) claims for incarcerated individuals

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On November 28, 2022, the Behavioral Health division sent a [Behavioral Health Fund billing clarifications for SUD services in Minnesota jails](#) e-Memo. The e-Memo explained that the major program code OO (Behavioral Health Fund) covers SUD services for incarcerated individuals. However, we notified providers that claims for incarcerated individuals receiving SUD services were not paying when Medical Assistances (MA) and managed care organization (MCO) coverage overlapped with major program OO.

The Minnesota Department of Human Services (DHS) reprocessed SUD providers' denied claims for incarcerated individuals with major program OO coverage that overlapped with MA and MCO coverage for dates of service from January 1, 2021, through January 31, 2023. The reprocessed payment for the claims that were denied will appear on the remittance advice statement for March 14, 2023.

If you have further questions, contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411. (pub. 3/17/23)

## Federal COVID-19 public health emergency ends May 11

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U.S. Department of Health and Human Services (HHS) Secretary Xavier Becerra notified states that the federal COVID-19 PHE will end on May 11, 2023, in a [Letter to U.S. Governors renewing COVID-19 Public Health Emergency \(PHE\)](#). We will continue to communicate policy updates as this unfolds. (pub. 3/14/23)

## Housing Stabilization Services federal public health emergency waivers end May 11, 2023

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Minnesota Department of Human Services (DHS) received notification from the federal government that the federal public health emergency will end on May 11, 2023. Temporary waivers in place for Housing Stabilization Services providers during the federal public health emergency end May 11, 2023, and will be replaced by policy requirements.

### Housing Stabilization Services federal public health emergency waivers ending May 11, 2023

- Conflict of interest requirements that allowed Housing Stabilization providers to offer both the assessment or person-centered plan and Transition or Sustaining services to the same person.
- Person-centered plan physical signature requirements, but verbal signatures are still required.
- Remote support limitations.

### Housing Stabilization Services policy requirements resuming May 12, 2023

- Housing Stabilization providers cannot provide both the assessment or person-centered plan and Transition or Sustaining services to the same person unless there is an approved exception in place.
- The provider agency who delivered the assessment or plan is allowed to continue to provide Transition or Sustaining services to the same person until the person's annual renewal or if the person decides to change their Transition or Sustaining provider agency.
- The provider agency must come into compliance with conflict of interest requirements at the person's annual renewal.
- All person-centered plans must contain signatures of the person supported as well as the planner and ongoing Housing Stabilization Services provider selected.
- Electronic signatures are allowed for the Housing Focused Person-Centered Plan, however, a provider cannot sign on behalf of a person seeking services or another agency.
- Remote support state plan limitations and requirements.



Refer to the [Housing Stabilization Services](#) section of the Minnesota Health Care Programs Provider Manual and [Housing Stabilization Services](#) policy manual for additional information regarding the service. Email [dhshousingstabilization@state.mn.us](mailto:dhshousingstabilization@state.mn.us) if you have additional questions about this message. (pub. 3/14/23)

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## Denied dental claims reprocessed for members with Medicare Part B and Medical Assistance

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The Minnesota Department of Human Services is reprocessing previously denied dental claims submitted for members who are dually enrolled in Medicare Part B and Medical Assistance. Your reprocessed claim will appear on your warrant and remittance advice for March 14, 2023.

Some dental providers resubmitted previously denied claims and may have already been paid.

Call the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 3/14/23)

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## Online forms to replace SASD fax system

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The Minnesota Department of Human Services (DHS) has created new, secure online forms for lead agencies and providers to submit the following Service Agreement and Screening Document (SASD) forms in place of sending them via fax:

- [Screening Deletion Request \(DHS-4689A\)](#)
- [MA Home Care Technical Change Request \(DHS-4074\)](#)
- [Personal Care Assistance \(PCA\) Technical Change Request \(DHS-4074A\)](#)
- [PCA Request Form \(DHS-4292\)](#)

We are in the final stages of updating our MN-ITS system to send a copy of the Home Care Technical Change Request (DHS-4074) or the PCA Technical Change Request (DHS-4074A) to the provider agency's MN-ITS mailbox after a provider submits the forms to DHS. The copy will appear in the "Miscellaneous Received" section in the PRVLTR folder in MN-ITS. We will send out another Provider news when this process is finalized.

For more information on MN-ITS mailboxes, refer to [MN-ITS Administration](#) and [MN-ITS Mailbox](#) in the MN-ITS User Manual.

### Instructions for completing the online forms

Refer to the following instructions for how to complete each online form:

- [DHS-4074 Instructions to complete the MA Home Care Technical Change Request \(DHS-4074B\) \(PDF\)](#)
- [DHS-4074A Instructions to Complete the PCA Technical Change Request \(DHS-4074C\) \(PDF\)](#)
- [DHS-4292 Instructions to Complete the PCA Request Form \(DHS-4292A\) \(PDF\)](#)

### Training available for completing the DHS-4074 online form

[DHS form 4074: Home care technical change request training](#)

For questions, submit your inquiry via the [SASD Support Team Portal \(DHS-3754\)](#) form. (pub. 3/14/23)

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## Incontinence products prior authorization change effective July 1, 2023

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We are changing prior authorization (PA) request policy for incontinence products effective July 1, 2023. You will need PA for any incontinence product, or combination of incontinence products, of more than 400 units per month provided to a member. All existing PAs expire June 30, 2023, and you must request a new PA, if needed, effective July 1, 2023. (pub. 3/9/23)

## Electronic visit verification (EVV) quarterly webinar sessions scheduled

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The Minnesota Department of Human Services EVV team offers quarterly webinar sessions to providers required to use EVV. The webinars clarify roles and responsibilities and review recent updates and next steps. The sessions are scheduled from 1 to 2 p.m. for the following dates:

- Monday, March 27, 2023
- Monday, June 26, 2023
- Monday, Sept. 25, 2023
- Monday, Dec. 11, 2023

Review the [Electronic visit verification \(EVV\) quarterly updates](#) in the Disability Services Division webinar announcement for more information about learning objectives and registration. (pub. 3/9/23)

## Prolonged psychotherapy services billing update

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The American Medical Association discontinued prolonged services CPT code 99354 on Jan. 1, 2023. We used the procedure code to report prolonged psychotherapy services provided face to face with the member. You can bill two units of 90837 for prolonged psychotherapy services provided face to face with the member for 91 minutes or more effective Jan. 1, 2023. (pub. 3/6/23)

## Targeted Case Management interactive video standards go into effect May 12, 2023

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U.S. Department of Health and Human Services (HHS) Secretary Xavier Becerra notified states that the federal COVID-19 PHE will end on May 11, 2023, in a [Letter to U.S. Governors renewing COVID-19 Public Health Emergency \(PHE\)](#).

For Targeted Case Management (TCM) providers, the TCM waiver (CV-24) allowing both phone and interactive video to meet minimum face-to-face contacts is allowed through end of day on May 11, 2023, as outlined in [Bulletin 21-69-04C](#) and in the [COVID-19](#) section of the Minnesota Health Care Programs Provider Manual.

### **New Interactive Video (ITV) standards go into effect May 12, 2023**

Some of the temporary waiver modifications made during the PHE will become permanent according to Minnesota Statutes 256B.0625, subdivision 20(c) and 20b. Specifically, providers can now choose ITV to meet minimum face-to-face contact requirements when applicable within each statute for targeted case management.

### **Assurance statement**

You must have a Targeted Case Management Provider Interactive Video Assurance Statement on file with the Minnesota Department of Human Services (DHS) if you choose to have ITV as a reimbursed medical assistance option for these services:

- Child Welfare Targeted Case Management (CW-TCM)
- Children's Mental Health Targeted Case Management (CMH-TCM)
- Adult Mental Health Targeted Case Management (AMH-TCM)
- Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM)

We will update you when this assurance statement becomes available in the coming weeks. Attestation requires compliance with the ITV requirements outlined in [Minnesota Statutes 256B.0625, subdivision 20b](#), as well as policies and procedures regarding the safety and effectiveness of providing TCM services through ITV.

### **Bulletin**

We will provide further guidance on new TCM ITV standards in an official DHS bulletin before the standards effective date of May 12, 2023. (pub. 3/2/23)

## Revised: End of temporary waiver allowing certain family members to be paid for providing PCA services

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We have revised the family member types listed in this message to specify parents of minors and stepparents of minors. During the COVID-19 federal public health emergency, personal care assistance (PCA) agencies were temporarily allowed to hire the following types of family members to be paid to provide PCA services to individuals enrolled in Minnesota Health Care Programs (MHCP):

- Parents of minors
- Stepparents of minors
- Spouses
- Legal guardians of minors

The federal government has announced that they are ending the public health emergency on May 11, 2023.

What this means for PCA agencies and family members who have been providing PCA services:

- After **May 11, 2023**, PCA agencies can no longer pay the family members previously listed to provide PCA services to members enrolled in MHCP to receive PCA care.
- MHCP is directing PCA agencies and families to work together with the lead agency (county, tribal government, or managed care organization) to develop an alternative plan for providing PCA services.

PCA agencies who have additional questions can contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 or use the [Disability Services Division Contact Form](#) to submit an inquiry. (pub. 2/28/23, rev. 3/6/23)

## COVID-19 vaccines and administration codes update

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Minnesota Health Care Programs (MHCP) posted a Provider News message on October 25, 2022, about the category of service edit occurring for the following COVID-19 vaccines and administration codes:

- Vaccine 91304  
administration codes 0041A and 0042A
- Vaccine 91308  
administration codes 0081A, 0082A and 0083A
- Vaccine 91311  
administration codes 0111A, 0112A and 0113A
- Vaccine 91307  
administration codes 0071A, 0072A, 0073A, and 0074A

The category of service edit is now fixed. We reprocessed claims back to the effective dates for the covered codes included in this message.

Find the effective dates for the covered codes on the [MHCP fee schedule](#) webpage or under [Vaccines](#) in the [Billing](#) section under Coronavirus (COVID-19) in the MHCP Provider Manual. (pub. 1/31/23)

## 2023 clinical trainings for EIDBI and other interested provider types

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A series of clinical trainings will be held in 2023 for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers and other interested provider types. Refer to the following dates, times, topics and learning objectives for each session.

- **Tuesday May 9, 2023, noon to 1 p.m.: Observation and Direction vs. Training and Supervision**
  - Differentiate between training, observation and direction and supervision
  - Examine the differences between direct and indirect observation and direction services
  - Apply various training models and approaches
  - Registration is required on the [May EIDBI Clinical Training](#) webpage
- **Wednesday June 21, 2023, noon to 1 p.m.: Functional behavior assessment**
  - Define steps to complete a functional behavior assessment
  - Develop function-based treatment goals
  - Demonstrate process for creating more effective behavior intervention plans

- Registration is required on the [June EIDBI Clinical Training](#) webpage
- **Thursday July 27, 2023, noon to 1 p.m.: Family caregiver training and counseling**
  - Develop family-centered goals in the treatment plan
  - Review EIDBI Welcome Letter for Caregivers and other resources
  - Build relationships and work collaboratively with families
  - Registration is required on the [July EIDBI Clinical Training](#) webpage
- **Thursday August 31, 2023, 9 to 10 a.m.: Person-centered Individual Treatment Plan (ITP) development**
  - Apply a person-centered lens to ITP development and monitoring
  - Prioritize goals based on preferences of the person and family
  - Discuss examples of person-centered, observable and measurable goals
  - Registration is required on the [August EIDBI Clinical Training](#) webpage
- **Tuesday September 12, 2023, noon to 1 p.m.: Person-centered intervention practices**
  - Integrate person-centered practices into treatment planning and implementation
  - Apply proactive strategies and antecedent-based interventions
  - Discuss pairing opportunities and reinforcement
  - Registration is required on the [September EIDBI Clinical Training](#) webpage
- **Wednesday October 18, 2023, 9 to 10 a.m.: Long-term goal development and implementation**
  - Identify the purpose of long-term goals and transition planning
  - Generate person-centered, observable and measurable long-term goals
  - Access resources available to assist with transition planning
  - Registration is required on the [October EIDBI Clinical Training](#) webpage
- **Wednesday November 8, 2023, noon – 1 p.m.: Coordinating care and collaborating with other professionals**
  - Assess the impact of care coordination
  - Identify resources to facilitate collaboration
  - Discuss examples of coordination across service systems
  - Registration is required on the [November EIDBI Clinical Training](#) webpage

### Continuing Education Unit (CEU) information

Continuing education credits will be offered for Board Certified Behavior Analysts (BCBAs) through the Minnesota Northland Association for Behavior Analysis ([MNABA](#)). All courses will be worth one credit unless otherwise noted. Link to access the CEUs is found under the Agenda section of the registration webpage. Certificates of participation will also be offered for others upon request to submit to their licensure or certification boards. (pub. 1/18/23)

## Telehealth claims errors update

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We are aware of the telehealth claims errors that are occurring for services provided via telehealth. We are still currently working on a system fix. Watch for a future Provider News message on this webpage for billing instructions after we complete the system update. (pub. 10/25/22)

## Free Organizational Transformation webinars for Employment and Day Service providers

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The Minnesota Transformation Initiative (MTI) in collaboration with the Minnesota Organization for Habilitation and Rehabilitation (MOHR) will hold quarterly trainings focused on organizational transformation to support community engagement and competitive employment. These trainings are free and open to any employment and day service provider in Minnesota.

Webinars will be held on the following dates from 1 - 2:30 p.m.:

- Feb. 16, 2023
- May 18, 2023
- Aug. 17, 2023
- Nov. 16, 2023
- Feb. 15, 2024

Planned training topics include:

- Setting a vision and defining success for transformation

- Managing through change (including supporting staff, clarifying roles, identifying professional development, and communication with staff)
- Financial stability and sustainability
- Moving from center-based to community-based services
- Employer engagement

Each session will include perspectives and special considerations for rural providers.

Registration for each quarterly webinar will be sent through the Minnesota Department of Human Services (DHS) Employment First email list. Sign up to receive the email by visiting and scrolling to the bottom of the [Employment First](#) webpage. Trainings will be recorded, and recordings will be sent to all who register.

The Minnesota Transformation Initiative is a project funded by (DHS) to support the transition of people with disabilities receiving subminimum wages into competitive, integrated employment. Email Danielle Mahoehney at [mahoe001@umn.edu](mailto:mahoe001@umn.edu) for more information about MTI project activities. (pub. 10/6/22)

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## Minnesota Health Care Programs Provider Manual webpage issues

We made an update on Sept. 27 to the web platform that houses the MHCP Provider Manual and it caused some formatting and spacing issues, as well as other unexpected behavior, on some provider manual webpages. We are aware of the issue and we are working to get it resolved as soon as possible. (pub. 9/30/22)

## Training

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### Minnesota Provider Screening and Enrollment (MPSE) portal live demonstrations

The Minnesota Department of Human Services (DHS) will be offering monthly live demonstrations of various functions in the [MPSE Portal](#). Live demonstrations take place on the first Wednesday of each month from 1 to 3 p.m. starting on **Sept 7, 2022**. There will be three categories of live demonstrations provided on a rotating basis. These live demonstrations are free of charge.

#### Categories of live demonstrations include:

- New Provider Enrollment
  - How to enroll in MPSE as a first-time provider
  - Shows the steps for enrollment from registration to submission
- Managing Enrollment Records
  - How to enroll new locations
  - How to update services, credentials, addresses, and other enrollment information
- Managing Affiliations
  - How to affiliate an individual provider to an organization
  - How to affiliate an organization to an individual provider
  - How to affiliate an organization to a direct support worker
  - How to affiliate a trading partner

#### Who should attend?

- Owners of MHCP-enrolled organizations or individual providers
- Employees of MHCP-enrolled organizations who maintain provider enrollment records
- Employees of MHCP-enrolled organizations who process affiliations
- Employees of MHCP-enrolled organizations responsible for MHCP compliance
- Anyone interested in learning more about the MPSE portal

Register for these demonstrations on the [MPSE portal training](#) webpage where you can also find on-demand videos and links to more information about the MPSE portal. (pub. 8/18/22)

## Minnesota Health Care Programs (MHCP) on-demand video and online training updates

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MHCP offers training for providers who provide services for members enrolled in MHCP. We have updated on-demand and online training opportunities on the [MHCP provider training](#) webpage.

### On-demand videos

On-demand videos are arranged by category, including Minnesota Provider Screening and Enrollment Portal (MPSE), MN-ITS and Billing. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

### Online training

Online training is arranged by content for all providers or specific providers. Training is led by an instructor who will help attendees navigate the Minnesota Department of Human Services website and locate and use MHCP provider information and other related webpages or internet-based applications such as MN-ITS. All instructor-led training is online only. (pub. 11/22/22)

## Free online Resources and MN-ITS training available

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Minnesota Health Care Programs (MHCP) offers free online training for MHCP-enrolled providers. Go to the [MHCP provider training](#) webpage to review the list of available training. We have added an Equipment and Supplies training session and have updated training dates for 2023 for all of the following:

- Child and Teen Checkups
- Chiropractic Services
- Dental
- Early Intensive Developmental and Behavioral Intervention
- Equipment and Supplies
- Federally qualified health centers and rural health clinics
- Housing Stabilization Services
- Housing Support Supplemental Services
- Individualized education program
- Mental health
- Nursing Facilities
- Personal Care Assistance
- Psychiatric Residential Treatment Facilities
- Substance Use Disorder
- Waiver and Alternative Care

(pub. 11/22/22, rev. 1/31/23, rev. 2/28/23, rev. 4/5/23)

## Free online Provider Basics and MN-ITS training available

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Minnesota Health Care Programs (MHCP) is offering free online Provider Basics Resources and MN-ITS training to all enrolled MHCP providers who bill fee-for-services claims. This training is being offered monthly beginning Mar. 10, 2021.

You will learn how to navigate the MHCP provider webpages and the MHCP provider manual, and how to use MN-ITS administration, mailbox and eligibility requests (270/271) features. Go to the [Provider Basics](#) webpage to register for this training.

Claim training is not provided in this training. See our [MHCP provider training](#) webpage to register for provider-specific claim training. (pub. 2/11/21)

## New on-demand training videos added

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Minnesota Health Care Programs (MHCP) offers free on-demand training videos arranged by category on the [MHCP provider training](#) webpage. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

New videos:

- [Adding an Organization to Individual Provider Affiliation in MPSE](#) – This video demonstrates how an organization adds an affiliation to an individual provider who is already registered with MPSE and has an active enrollment status with the Minnesota Health Care Programs, or MHCP.
- [Adding an Affiliation to a Direct Support Worker in MPSE](#) – This video demonstrates how an organization adds an affiliation to a DSW who is an active MHCP provider and enrolled in the MPSE portal.
- [Revalidation for MHCP Providers](#) – In this video, we explain what revalidation is, how MHCP notifies enrolled providers that they need to revalidate and where they would find information on how to revalidate.
- [Managing Services and Credentials in MPSE](#) – In this video, we demonstrate how a provider manages their services and credentials in an active enrollment record. A provider would do this anytime a service is added.
- [Managing Addresses in MPSE](#) – We demonstrate how an organization or individual provider manages or adds an address in an active enrollment record in this video.

(pub. 12/13/22)

## Free online Minnesota Provider Screening and Enrollment (MPSE) training available

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Minnesota Health Care Programs is providing free online training for our MPSE online portal.

See the [MPSE portal training](#) webpage for registration, brief online tutorials to help prepare you for class and more information. (pub. 2/1/20, rev. 2/19/20, 7/27/22)

## Additional information

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- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Grants and requests for proposals](#)

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this information.