

May 9 - 22, 2023

## Systems announcements

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We will update this section with information about MN–ITS availability, technical information and other systems announcements when necessary.

### **Minnesota Provider Screening and Enrollment (MPSE) portal outage resolved**

We have resolved the errors with the application that impacted the MPSE portal Monday, May 22, 2023. The MPSE portal is now available for use. (pub. 5/23/23)

## DHS is accepting request for proposals for a vendor fiscal employer agent for financial management services

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The Minnesota Department of Human Services (DHS) is seeking to provide vendor fiscal employer agent financial management services for the Consumer Support Grant (CSG) program, Consumer Directed Community Supports (CDCS) program, and Community First Services and Supports (CFSS) program.

The term of any resulting contract is anticipated to be for five years, starting October 2023 and ending October 2028. All applications must be submitted by **4:30 p.m. Central Time on June 1, 2023**. Learn more by visiting DHS' [Open grants, RFPs and RFIs](#) webpage. (pub. 5/18/23)

## Home and Community-Based Services (HCBS) direct care workers and traditional personal care assistance (PCA) workers may apply for retention bonus and training stipend grant initiatives

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HCBS direct care workers and traditional PCA workers may apply for grant initiatives, including a retention bonus and PCA training stipend. The two initiatives are part of the Legislature-created HCBS grant developed to help attract new direct care workers and keep current employees who provide HCBS services to people with disabilities and older adults. Review the [Apply for grant initiatives, including retention bonuses and training stipends](#) AASD and DSD eList announcement for information about the retention bonus and training stipend, including application information. Refer to the [HCBS Workforce Development Grant](#) webpage for information about the grant initiatives and legislation. (pub. 5/17/23)

## Dental Services billing update for spoken and sign language interpreter services

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Effective January 1, 2023, Dental Services providers may bill for spoken and sign language interpreter services using the 837D claim format. Dental Services providers bill one unit per visit utilizing CDT code D9990.

This is a covered benefit for both children and pregnant women and non-pregnant adults. Refer to Language Interpreter Services in the [Access Services](#) section under Provider Basics in the Minnesota Health Care Programs (MHCP) Provider Manual for more information.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 5/17/23)

## DHS extends temporary waiver allowing certain family members to be paid for providing PCA services

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During the COVID-19 federal public health emergency, personal care assistance (PCA) agencies were temporarily allowed to hire the following types of family members to be paid to provide PCA services to individuals enrolled in Minnesota Health Care Programs (MHCP):

- Parents
- Stepparents
- Legal guardians of minors
- Spouses

The Minnesota Department of Human Services (DHS) previously communicated that the federal government announced the allowance for certain family members to provide PCA care to their MHCP-enrolled family member was ending on May 11, 2023, when the federal public health emergency ends. However, on Friday, May 5, 2023, the Centers for Medicare & Medicaid Services (CMS) notified DHS of a change to federal policy that allowed DHS to apply for a six-month extension to this allowance. The temporary allowance will now continue through **November 11, 2023**.

### **What this means for PCA agencies and family members who have been providing PCA services:**

After May 11, 2023, PCA agencies can continue to hire and pay the family members listed in this message to provide PCA services to members enrolled in MHCP through **November 11, 2023**.

DHS has added a memo in PCA agencies MN-ITS mailbox for additional information. Call the MHCP Provider Resource Center for further information at 651-431-2700 or 800-366-5411, Option 4; or email [HCSD.DHS@state.mn.us](mailto:HCSD.DHS@state.mn.us) for DSD-related questions and [DHS.AASD.HCBS@state.mn.us](mailto:DHS.AASD.HCBS@state.mn.us) for AASD-related questions. (pub. 5/12/23)

## How providers can help with health care program eligibility renewals

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The state needs help from partners and providers in communicating about restarting renewals to help Minnesotans maintain their coverage of Medical Assistance (MA) and MinnesotaCare. Providers have a unique and trusted relationship with members. The importance of clear and consistent communications cannot be overstated since many Minnesota families and individuals with public health care coverage have never been through the renewal process.

### **Help spread the word**

- Refer to the [How providers can help with health care program eligibility renewals](#) webpage for talking points and resources to share when connecting with members. Most materials are available in English as well as Hmong, Russian, Somali, Spanish and Vietnamese.
- Remind members of these critical things to know about eligibility renewals.
  - Updating contact information is the most important thing most members can do right now.
  - Without an accurate mailing address, renewal packets cannot be delivered.
  - Understanding the rolling renewal “cohort” cycle is important. When it becomes available, the renewal date lookup tool will be a powerful resource for members and those helping members through the process.
  - Submitting complete, accurate and timely renewal paperwork is essential to avoid gaps in coverage.

Like all states, Minnesota has maintained health care coverage for its Medicaid enrollees during the COVID-19 pandemic. In March 2020, as a condition of the Federal Families First Coronavirus Response Act, the Minnesota Department of Human Services stopped verifying eligibility annually for its public health care programs. At the end of 2022, Congress passed legislation requiring states to return to standard Medicaid eligibility procedures, which includes an annual eligibility review through a renewal process, in spring 2023.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 with questions about this message. (pub. 5/12/23)

## All contracted managed care organization providers must enroll with Minnesota Health Care Programs

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The 21st Century Cures Act requires states to enroll contracted managed care organization (MCO) providers who are currently or wish to provide services to members enrolled in managed care organizations. Starting **July 17, 2023**, MHCP will start the screening and enrollment process for MCO in-network-only providers.

Actively enrolled fee-for-service providers who have an existing contract with an MCO will not need to go through the screening and enrollment process again.

Currently, contracted MCO providers do not need to act. However, providers may register for an enrollment training in preparation. Refer to the [Minnesota Provider Screening and Enrollment \(MPSE\) portal training](#) webpage for MPSE training.

Refer to the enrollment process for contracted MCO providers on the Minnesota Department of Human Services' [Enroll with Minnesota Health Care Programs](#) webpage for more information.

[Subscribe for email updates](#) to stay up to date with provider news. (pub. 5/10/23)

## Coverage for uninsured Medical Assistance (MA) coverage group (Major program TT) ends May 11, 2023

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Coverage for the MA coverage group (Major program TT) ends May 11, 2023, with the end of the federal public health emergency. Major program TT was authorized by the Minnesota Legislature during the COVID-19 federal public health emergency for those who are uninsured to cover testing, diagnosis of COVID-19, access to receive vaccines and treatment related to COVID-19. Refer to [COVID-19 Testing](#) in the COVID-19 section of the Minnesota Health Care Programs (MHCP) Provider Manual for more information. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 5/9/23)

## Individualized Education Program (IEP) Services Annual Data Report Form (DHS-5052) needed by July 5, 2023

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The Minnesota Department of Human Services (DHS) will collect the final data for IEP services claims for the 2021-22 school year after the claim submission deadline of June 30, 2023. Schools must complete and submit the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#) to DHS no later than July 5, 2023. Note, this is an online form and must be submitted electronically.

To complete the report, you must have done the following:

- Billed for services, received payments and reported all required cost data through the Special Education Data Reporting Application (SEDRA) of the Minnesota Department of Education (MDE).
- Reported the total MA service hours and total MA encounters to DHS on the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#) for each of the following covered IEP services:
  - Physical therapy
  - Occupational therapy
  - Speech-language pathology and audiology
  - Mental health services
  - Nursing services
  - Personal care assistance services
  - Interpreter services
- Reported the total number of special transportation trips and total number of Medical Assistance-eligible children who received special transportation during the 2021-22 school year to DHS on the [Individualized Education Program \(IEP\) Services Annual Data Report Form \(DHS-5052\)](#).

If you do not submit the required cost data for the IEP services that you provided and received payment for during the 2021-22 school year, the final rate for that service will be \$0.00.

Contact Jacquie Vang at 651-431-2519 or [dhs\\_rates\\_iep@state.mn.us](mailto:dhs_rates_iep@state.mn.us) with questions about the required documentation. Contact the Special Education Funding and Data Team of MDE at [mde.spedfunding@state.mn.us](mailto:mde.spedfunding@state.mn.us) with questions about SEDRA. (pub. 5/9/23)

## Electronic visit verification (EVV) updates

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The Minnesota Department of Human Services (DHS) has updates for providers regarding EVV. The updates include:

- Implementation timeline
- [Electronic visit verification](#) webpage
- DHS EVV team contact information
- Link to current compliance requirements

Review the [Electronic visit verification updates](#) AASD and DSD eList announcement for more information about these updates. (pub. 5/9/23)

## Central MN Autism Community Resource Fair to be held June 24

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The Central MN Autism Community Resource Fair will be held from 10 a.m. until 2 p.m. June 24 at Elk River High School. Fair attendees can:

- Learn about resources to support children and adults with autism spectrum disorder and other related conditions
- Connect with families and autistic people
- Participate in interactive sensory and family-friendly activities

The fair is open to the public for people of all ages and stages of their autism journey. Registration is not required but indicating interest on the [Facebook event](#) allows staff to plan for the event. Refer to the [Central MN Autism Community Resource Fair](#) Minnesota Autism Resource Portal webpage for more information.

Vendors who'd like a booth at the fair must complete the [vendor application](#) form and email it to [ASD.DHS@state.mn.us](mailto:ASD.DHS@state.mn.us) by June 1, 2023.

American Sign Language, Hmong, Somali, Russian and Spanish interpreters will be available during the entire fair. A sensory space, staffed by [Spark2Hope](#) staff members and sensory-support volunteers, will also be available for attendees. You may submit accommodation requests using the [ASD Contact Form](#). (pub. 5/9/23)

## Important information about the end of the federal public health emergency for housing stabilization services providers and personal care assistance agencies

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On May 1, 2023, we sent memos to MN-ITS mailboxes of Minnesota Health Care Programs-enrolled housing stabilization services (HSS) providers and personal care assistance (PCA) agencies with active MN-ITS mailboxes outlining changes for these programs that go into effect **May 12, 2023**, after the federal public health emergency ends May 11, 2023.

Memos can be found in the **PRVLTR** folder of the **Miscellaneous Received** section of your MN-ITS mailbox. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 for assistance if you did not receive a memo or cannot find one. (pub. 5/1/23)

## Formula waivers end April 29, 2023, for WIC participants

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Waivers that allowed Minnesota Supplemental Nutrition Program for Women, Infants, and Children (MN WIC) to provide formula substitutions to participants receiving formula benefits since the 2022 Abbott formula recall have ended.

### Formula waivers ended April 29, 2023

Participants receiving formula benefits need to purchase the Minnesota WIC contract formula (Enfamil milk-based products or Similac Soy Isomil) beginning April 30. There will be some larger can size options, but participants will only be able to purchase the formula brand listed on their benefits.

### Select medical formula substitutes remain available through June 30, 2023

Refer to the Minnesota Department of Health's [WIC Contract Formula](#) webpage for more information, including the updated Minnesota WIC Medical Formula Substitutions list. (pub. 5/1/23)

## Updated webpage and new tools help Minnesotans keep their health insurance as renewals resume in public health care programs

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Minnesota Department of Human Services refreshed the [Renew My Coverage](#) webpage and will launch new tools in the coming weeks to make it easier for Minnesotans to keep their health insurance now that annual member eligibility renewals have resumed in public health care programs. Please share this information with the members you serve.

Members should look for:

- A new envelope design to help renewal paperwork stand out better in mailboxes. Envelopes are now marked with a blue circle with the text “Important information enclosed.”
- A new [document upload tool](#) that allows members to skip the postage and upload their annual eligibility renewal documents online. Enrollees can also submit renewal paperwork by postal mail, dropping it off at their county or tribal office, fax or by giving their information verbally over the phone.

Members will soon be able to:

- Use a new renewal date lookup tool to find out when to watch their mail for renewal information.
- Receive text messages from the number “28343” when it’s time to fill out and submit their renewal paperwork.

We are committed to ensuring that eligible Minnesotans retain their public coverage when renewal processes resume as required by Congressional legislation that [states to return to standard Medicaid eligibility procedures](#). On the [Renew my coverage](#) webpage, we have created a one-stop shop for Medical Assistance and MinnesotaCare members with all the information they need about how to keep their insurance.

The most important thing enrollees can do now to prepare for their renewal is to [Update their contact information](#). Members who have moved in the last three years should update their address, phone number and email, so they can be reached.

Renewal information will be mailed to members in monthly waves or “cohorts” each month for the next 12 months. The first group of Minnesotans due for their renewal paperwork will get their renewal information mailed within the next few weeks. (pub. 4/27/23)

## DHS may reimburse waiver services providers for some member relocation costs

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The Minnesota Department of Human Services (DHS) will work with waiver services providers and may reimburse relocation costs to keep the members receiving waiver services safe during an emergency or natural disaster.

For information on eligible reimbursements for relocating members who are on Brain Injury (BI), Community Alternative Care (CAC), Community Access for Disability Inclusion (CADI), Developmental Disabilities (DD), Elderly Waiver (EW) programs and Alternative Care (AC), review the [Emergency and disaster assistance for people receiving waiver services](#) Aging and Adult Services Division (AASD) and Disability Services Division (DSD) eList announcement for more information.

If you have questions regarding this message, use the [DSD Contact Form](#) for disability waivers (BI, CAC, CADI, and DD) or email [dhs.aasd.hcbs@state.mn.us](mailto:dhs.aasd.hcbs@state.mn.us) for EW and AC services. (pub. 4/27/23)

## Help DHS communicate the member eligibility renewal process

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Minnesota Department of Human Services (DHS) needs your help communicating the eligibility renewal process to the 1.5 million Minnesotans who rely on the state’s public health care programs for their health insurance.

The annual eligibility renewals process for Medical Assistance and MinnesotaCare was paused during the COVID-19 pandemic to help Minnesotans access care and maintain high insurance coverage rates in the state. However, renewals must restart as the federal public health emergency ends. This means that one in four Minnesotans will need to have their eligibility for their public health insurance reviewed to ensure they can keep the coverage. They must complete the renewal process to keep their insurance and avoid gaps in coverage. Learn more about this on the [Overview: Resuming public health care program renewals](#) webpage.

DHS is committed to ensuring that eligible Minnesotans retain their public coverage when renewals restart, and connect newly ineligible Minnesotans with other coverage options during this process. Communications will be a core component in achieving those goals. It's important for members to understand that they need to update their contact information, including their home address, phone number and email, if they've moved in the last three years.

We have created resources for providers to help get the word out about the renewal process. You can find them on our [Planning for the end of the federal continuous coverage requirements: Preparing for renewals](#) webpage. Please pass these resources on to communications teams in your organization and share them with members to encourage them to update their contact information. Resources are available in multiple formats and translated versions, which may be co-branded with your logo, and include:

- Videos
- Communications DHS has sent to members
- Broad communications for resuming renewals (digital ads, social media posts, flyer, renewal webpage template)
- Communications for members about when their renewal takes place (print materials, talking points, copy for targeted mail)
- Communications for members at the time of their renewal
- Communication toolkits by audience
- Resources created by other organizations

Please do not instruct members to contact counties for renewal date information. We will send members their enrollment packets based on the month they originally enrolled. We will introduce a tool that allows members to look up their enrollment date later.

We have also launched:

- A [Be prepared to renew](#) webpage for members that includes links for members on when they can expect their renewal to take place, answers to common questions, information on how to prepare for their renewal, trusted partners to connect with like navigators and managed care organizations, and how to sign up for updates and news
- A statewide, public-facing [Renewal Dashboard](#) on renewal processing
- A timeline of the project to restart renewals in public health care programs on the [Know when to expect your eligibility renewal](#) webpage

Members can visit [mn.gov/dhs/mycontactinfo](https://mn.gov/dhs/mycontactinfo) to find out more. We appreciate any support and cooperation in this important work for the Minnesotans we serve. (pub. 4/25/23)

## 2022 DHS opioid prescribing reports available soon

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Minnesota Department of Human Services (DHS) will produce the 2022 opioid prescribing reports for Minnesota Medicaid and MinnesotaCare providers in late April. Providers who prescribed an outpatient opioid to Medicaid enrollees at any time during 2022 will have a report on file. DHS will only mail printed reports to those prescribers who are identified to participate in quality improvement. All other prescribers are welcome to request an electronic copy of their report using the online [Opioid Prescribing Improvement Program \(OPIP\) Inquiry](#) form after May 1, 2023. The inquiry form is also available for other questions related to DHS's opioid prescribing improvement program.

Information about the quality improvement program and prescribing reports is located on the [Opioid Prescribing Improvement Program](#) webpages. (pub. 4/25/23)

## Information session to prepare employers for a direct care professionals recruiting campaign scheduled May 11

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CareerForce invites direct care professional employers to attend a meeting Thursday, May 11, from 2-3 p.m. for information about the Follow Your Heart to a Caring Career campaign. The statewide campaign is designed to help employers recruit direct care professionals. Employers who attend the meeting will learn about the events being planned for job seekers, and how you can support the campaign by utilizing materials, hosting events and other activities. The campaign will begin June 2023.

The meeting will be held via Webex. Go to the [Follow Your Heart to a Caring Career employer information](#) webpage to register to attend.



Visit the [Follow Your Heart to a Caring Career employer resources](#) webpage developed by the Minnesota Department of Employment and Economic Development, in partnership with the Minnesota Department of Human Services and Minnesota Department of Health, for more information. (pub. 4/25/23)

## Register for Personal Care Assistant (PCA) Steps for Success training

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Registration is now open for PCA Steps for Success training scheduled for **May 24-26, 2023**. You can register for this training on the PCA Steps for Success workshop webpage. Click on the [Registration and cost](#) link to register online.

Contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 with any questions. (pub. 4/18/23)

## Targeted case management (TCM) provider interactive video assurance statement update

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We have added the [Targeted Case Management Provider Interactive Video Assurance Statement \(DHS-8398\) \(PDF\)](#) to our searchable document library (eDocs). Effective May 12, 2023, the following TCM providers choosing to use interactive video for medical assistance reimbursement for TCM must attest to the safety and effectiveness of interactive video for the person served, according to [Minnesota Statutes 256B.0625, subdivision 20b](#):

- Child Welfare Targeted Case Management (CW-TCM)
- Children's Mental Health Targeted Case Management (CMH-TCM)
- Adult Mental Health Targeted Case Management (AMH-TCM)
- Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM)

Each provider is required to have a completed [Targeted Case Management Provider Interactive Video Assurance Statement \(DHS-8398\) \(PDF\)](#) on file with Minnesota Department of Human Services to receive medical assistance reimbursement for TCM through interactive video beginning May 12, 2023. Refer to the Targeted Case Management interactive video standards go into effect May 12, 2023, news message published on this webpage March 2, 2023, for more information. Watch for a [bulletin](#) and MHCP Provider Manual section updates issuing TCM interactive video guidance from us in the coming weeks. (pub. 4/14/23)

## Revised: Housing Stabilization Services webinars about changes to services when the federal Public Health Emergency (PHE) ends scheduled

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We have revised this message to include information about waivers ending May 11, 2023, and policy requirements resuming May 12, 2023. The Minnesota Department of Human Services Housing Stabilization Services policy team has scheduled a webinar Thursday, May 4, 2023, to discuss changes to Housing Stabilization Services when the federal PHE ends on May 11, 2023. There will be changes related to conflict of interest, remote support, and person-centered plans.

### Housing Stabilization Services federal public health emergency waivers ending May 11, 2023

- Conflict of interest requirements that allowed Housing Stabilization providers to offer both assessment/planning and Transition/Sustaining services to the same person.
- Person-centered plan physical signature requirements, but verbal signatures are still required.
- Remote support limitations.

### Housing Stabilization Services policy requirements resuming May 12, 2023

- Housing Stabilization providers cannot provide both the assessment or person-centered plan and Transition or Sustaining services to the same person, unless there is an approved exception in place.
- The provider agency who delivered the assessment or plan is allowed to continue to provide Transition or Sustaining services to the same person until the person's annual renewal or if the person decides to change their Transition or Sustaining provider agency.
- The provider agency must come into compliance with the conflict of interest requirements at the person's annual renewal.
- All person-centered plans must include signatures of the person supported as well as the planner and ongoing Housing Stabilization Services provider selected.

- Electronic signatures are allowed for the Housing Focused Person-Centered Plan, however, a provider cannot sign on behalf of a person seeking services or another agency.
- Remote support must plan limitations and requirements.

## Webinar

Thursday, May 4, 2023, from 10:30 a.m. - noon via WebEx. Go to the [Housing Stabilization Services: What to expect when the Federal Public Health Emergency ends - Thursday, May 4, 2023, webinar](#) webpage to register.

## Resources

Email [dshhousingstabilization@state.mn.us](mailto:dshhousingstabilization@state.mn.us) if you have questions about this message. Please refer to the [Minnesota Health Care Programs Housing Stabilization Services Provider Manual](#) and [Housing Stabilization Services Policy Manual](#) for additional information regarding the service. (pub. 4/14/23, rev. 4/26/23)

## Update Personal Care Assistance (PCA) and Community First Support Services (CFSS) cost reporting contact information

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The Minnesota Department of Human Services (DHS) will implement the PCA and CFSS Cost Reporting Program in March 2024. The program will help to provide an accurate picture of wages, benefits and other important business costs for PCA and CFSS services. Participating in this program is required for all providers under [Minnesota Statutes, 256B.851](#).

In preparation for the start of this program, DHS needs PCA and CFSS organizations to update the contact information for the person who will complete the PCA and CFSS cost report.

All communication for the new cost reporting requirement will be emailed to the address you have on file with the [Minnesota Provider Screening and Enrollment \(MPSE\) portal](#). We recommend choosing someone who can act on behalf of the organization and is familiar with your organization's business expenses. Use the step-by-step guide for [updating or adding an owner or authorized person](#).

Call 651-431-2700 if you have questions about the MPSE portal. If you have questions about cost reporting generally, email [dhs.DWRScostreporting@state.mn.us](mailto:dhs.DWRScostreporting@state.mn.us). (pub. 4/11/23)

## Hospital-grade breast pump (HCPCS E0604) claim reprocessing

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Minnesota Health Care Programs (MHCP) is reprocessing hospital-grade breast pump (HCPCS E0604) claims for dates of service Jan. 1, 2023, through March 24, 2023, due to a system error. You will need to resubmit HCPCS E0604 claims for dates of service beginning Jan. 1, 2023, through March 24, 2023, and attach pricing documents to the claims because HCPCS E0604 is priced by report. We will only reprocess claims that have attached pricing documents. Reprocessed claims will begin appearing on your April 11, 2023, remittance advice. Pricing documents must be attached to all HCPCS E0604 claims for dates of service beginning Jan. 1, 2023. Additionally, prior authorization is required after three months of rental and K-modifiers do not need to be used. Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/11/23)

## Service Agreement and Screening Document (SASD) Support Team discontinues processing faxed forms

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The SASD Support Team will no longer process forms received by fax beginning April 17, 2023. Providers of personal care assistance (PCA), skilled nursing visits, home health services, and home care nursing must submit the following documents to the SASD Support Team using the online forms:

- [MA Home Care Technical Change Request, DHS-4074](#)
- [PCA Technical Change Request, DHS-4074A](#)

## Helpful tips and reminders for completing the online forms

- When filling out the online forms, you can find instructions by clicking the "Instructions" button located near the top of each form.



- Providers are no longer required to submit the signature of the member or their responsible party when reporting a new provider. Instead, the provider must check a box to attest to having the necessary signature on file.
- For new provider requests, if the end date of the current service agreement is unknown, enter an end date for up to one year past the start date of the form. The Minnesota Department of Human Services will adjust the end date entered to the correct date.

(pub. 4/7/23)

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## MHCP has sent Steps for Success certificates for the Feb. 22-24 workshop

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Minnesota Health Care Programs (MHCP) has sent providers who attended the [PCA Steps for Success](#) workshop on Feb. 22-24, 2023, their certificates of completion via the email they used to register for the Steps for Success training. Providers who completed the training should have received the certificate by the end of the business day on April 5, 2023. If you have any questions, call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411. (pub. 4/6/23)

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## Federal Medical Assistance Percentage (FMAP) increase for claims paid in federal fiscal year 2023 continues; COVID-19 FMAP decreases to 5% for certain claims paid April 1 – June 30, 2023

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Beginning with claims paid on or after Oct. 1, 2022, coinciding with the beginning of the federal fiscal year until Sept. 30, 2023, regular FMAP is 50.79% (1905(b) of Social Security Act).

Review the [Federal Financial Participation in State Assistance Expenditures; Federal Matching Shares for Medicaid, the Children's Health Insurance Program, and Aid to Needy Aged, Blind, or Disabled Persons for October 1, 2022 Through September 30, 2023](#) Federal Register webpage for more information.

The Consolidated Appropriations Act of 2023 provides a phase-down approach to the elimination of 6.2% COVID FMAP, decreasing the COVID FMAP to 5% for claims paid effective April 1, 2023 – June 30, 2023. The Families First Coronavirus Response Act (Public Law No. 116-127, section 6008) provided a temporary increase of 6.2% in the FMAP rate for Medical Assistance claims paid from Jan. 1, 2020 – March 31, 2023, for the following services for children, parents or guardians with children under 19, individuals 65 and older and individuals blind or disabled:

- Individualized Education Program
- Rule 5 Children's Residential includes Institutions for Mental Disease, which receives a change in state funds equal to the federal fund change.
- County-provided Targeted Case Management services (Child Welfare, Mental Health and Vulnerable Adult-Developmental Disability)

The 5% COVID-19 phased down FMAP and the Federal Fiscal Year FMAP change to 50.79% does not apply to adults without children whose eligibility was gained under the Affordable Care Act and some other populations already receiving an enhanced FMAP.

Counties and providers do not need to do anything to receive the increased FMAP. Claims paid on the April 11, 2023, warrant until end of the quarter will be paid at the new 50.79% rate.

Contact the Minnesota Health Care Programs Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message. (pub. 4/6/23)

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## Meet and greet opportunities for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers with managed care organizations (MCOs) scheduled

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The Minnesota Department of Human Services EIDBI team will host a series of meet and greets with each MCO during June. MCO representatives will present a variety of topics to EIDBI providers and answer providers' questions. MCOs will share information about where they serve, who to contact, how to get credentialed, how to submit authorizations and more.

EIDBI providers who want to increase their ability to serve children on medical assistance should plan to attend.

### **MCO, dates, times and registration information**

- UCare
  - Tuesday, June 6, 2023, 2-3 PM
  - Register on the [UCare/EIDBI Provider Meet and Greet](#) webpage
- Blue Plus
  - Wednesday, June 7, 2023, 2-3 PM
  - Register on the [Blue Plus/EIDBI Provider Meet and Greet](#) webpage
- HealthPartners
  - Thursday, June 8, 2023, 2-3 p.m.
  - Register on the [HealthPartners/EIDBI Provider Meet and Greet](#) webpage
- Hennepin Health
  - Wednesday, June 14, 2023, 2-3 p.m.
  - Register on the [Hennepin Health/EIDBI Provider Meet and Greet](#) webpage
- Itasca Medical Care
  - Thursday, June 15, 2023, 2-3 p.m.
  - Register on the [IMCare/EIDBI Provider Meet and Greet](#) webpage
- Medica
  - Tuesday, June 20, 2023, 2-3 p.m.
  - Register on the [Medica/EIDBI Provider Meet and Greet](#) webpage
- PrimeWest
  - Wednesday, June 21, 2023, 2-3 p.m.
  - Register on the [PrimeWest/EIDBI Provider Meet and Greet](#) webpage
- South Country Health Alliance
  - Thursday, June 22, 2023, 2-3 p.m.
  - Register on the [SCHAH/EIDBI Provider Meet and Greet](#) webpage
- United Healthcare
  - Thursday, June 29, 2023, 2-3 p.m.
  - Register on the [UnitedHealthcare/EIDBI Provider Meet and Greet](#) webpage

(pub. 4/6/23)

### **Ambulance rates updated; claims reprocessed**

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Minnesota Health Care Programs (MHCP) updated ambulance rates for HCPCS codes A0425-A0428 and A0430-A0436. MHCP reprocessed claims for dates of services provided during Jan. 1, 2023, through March 3, 2023. The reprocessed claims will appear on your April 11, 2023, remittance advice.

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this message.  
(pub. 4/6/23)

### **Customized living services settings for people enrolled in BI and CADI waiver programs limited to people age 55 or older**

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Effective Jan. 11, 2021, an age limitation was applied to new customized living (CL) services settings for Brain Injury (BI) and Community Access for Disability Inclusion (CADI) waiver programs. Customized living services settings operational on or after Jan. 11, 2021, are limited to serving people on the BI and CADI waivers who are age 55 and older. This change was announced in [Implementation of the HCBS rule tiered standards, effective Jan. 11, 2021](#) in the Disability Services Division eList announcement.

#### **A change in location places CL settings operating before Jan. 11, 2021, under the age limitation**

When a CL setting that was operational before Jan. 11, 2021, changes their location, it becomes a **new setting** and is subject to the BI and CADI CL setting age limitation to serve only people age 55 or older. Providers must [notify DHS when a location change occurs](#).

Lead agencies and customized living services providers are required to follow BI and CADI customized living location, size and age requirements for new customized living settings. Review the [Customized living](#) section of the CBSM for information about service policy requirements.

### **Where to find more information about the customized living services settings requirements**

DHS communicates the CL services settings age limit policy for people enrolled in BI or CADI in the CBSM and in the required [Customized Living Provider Assurance Statement \(DHS-6189X\) \(PDF\)](#) as part of the overview in the [HCBS Programs Provider Enrollment](#) section of the Minnesota Health Care Programs Provider Manual. (pub. 3/31/23)

## **Collaboration event and training for waiver employment service providers**

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### **Youth Regional Collaboration Virtual Meeting**

The Minnesota Department of Human Services (DHS) invites waiver employment service providers in Southwest and West-Central Minnesota to an E1MN youth regional virtual meeting on Tuesday, April 18, 2023, from 1:30 to 3:30 p.m. E1MN is Minnesota's state agency partnership to advance outcomes for youth and adults with disabilities.

The goal of the event is to bring together providers, schools, lead agencies, and Vocational Rehabilitation to build connection and collaboration. Review the Disability Hub MN™ news [E1MN Youth regional collaboration: Southwest/West Center MN](#) for more information about the virtual meeting and registration.

### **Minnesota Customized Employment Training**

The next round of Minnesota Customized Employment (MN-CE) training begins **April 18, 2023**. This is an interactive 40-hour virtual course available for waiver employment service providers at no charge. Sessions are held **Tuesdays from 1 to 4:30 p.m.** Review the Disability Hub MN™ news [Spring 2023 training opportunity: Minnesota Customized Employment \(MN-CE\)](#) for more information about the course details and registration. (pub. 3/30/23)

## **Housing Stabilization Services eligibility request update**

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We have updated the [Housing Stabilization Services Eligibility Request \(DHS-7948\)](#) to reduce errors in the eligibility review process. Beginning March 27, 2023, there will be a National Provider Identifier (NPI) look-up for housing consultants on any requests submitted using the [Housing Stabilization Services Eligibility Request \(DHS-7948\)](#).

Housing consultants must enter their NPI or Unique Minnesota Provider Identifier (UMPI) that was associated with their Housing Stabilization Services enrollment through Minnesota Health Care Programs (MHCP). The housing consultant will select the address for their Provider Location after the correct NPI or UMPI is entered.

This update will reduce the number of denials that occur as a result of incorrect NPI or UMPI numbers in the eligibility request and increase Eligibility Review System efficiency.

Refer to the [Housing Stabilization Services](#) section of the MHCP Provider Manual or the [Housing Stabilization Services Policy Manual](#) for additional information regarding the service. Email us at [dhshousingstabilization@state.mn.us](mailto:dhshousingstabilization@state.mn.us) if you have questions about this message. (pub. 3/28/23)

## **Federal COVID-19 public health emergency ends May 11**

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U.S. Department of Health and Human Services (HHS) Secretary Xavier Becerra notified states that the federal COVID-19 PHE will end on May 11, 2023, in a [Letter to U.S. Governors renewing COVID-19 Public Health Emergency \(PHE\)](#). We will continue to communicate policy updates as this unfolds. (pub. 3/14/23)

## **Targeted Case Management interactive video standards go into effect May 12, 2023**

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U.S. Department of Health and Human Services (HHS) Secretary Xavier Becerra notified states that the federal COVID-19 PHE will end on May 11, 2023, in a [Letter to U.S. Governors renewing COVID-19 Public Health Emergency \(PHE\)](#).

For Targeted Case Management (TCM) providers, the TCM waiver (CV-24) allowing both phone and interactive video to meet minimum face-to-face contacts is allowed through end of day on May 11, 2023, as outlined in [Bulletin 21-69-04C](#) and in the [COVID-19](#) section of the Minnesota Health Care Programs Provider Manual.

### **New Interactive Video (ITV) standards go into effect May 12, 2023**

Some of the temporary waiver modifications made during the PHE will become permanent according to Minnesota Statutes 256B.0625, subdivision 20(c) and 20b. Specifically, providers can now choose ITV to meet minimum face-to-face contact requirements when applicable within each statute for targeted case management.

### **Assurance statement**

You must have a Targeted Case Management Provider Interactive Video Assurance Statement on file with the Minnesota Department of Human Services (DHS) if you choose to have ITV as a reimbursed medical assistance option for these services:

- Child Welfare Targeted Case Management (CW-TCM)
- Children's Mental Health Targeted Case Management (CMH-TCM)
- Adult Mental Health Targeted Case Management (AMH-TCM)
- Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM)

We will update you when this assurance statement becomes available in the coming weeks. Attestation requires compliance with the ITV requirements outlined in [Minnesota Statutes 256B.0625, subdivision 20b](#), as well as policies and procedures regarding the safety and effectiveness of providing TCM services through ITV.

### **Bulletin**

We will provide further guidance on new TCM ITV standards in an official DHS bulletin before the standards effective date of May 12, 2023. (pub. 3/2/23)

## **Revised: End of temporary waiver allowing certain family members to be paid for providing PCA services**

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We have revised the family member types listed in this message to specify parents of minors and stepparents of minors. During the COVID-19 federal public health emergency, personal care assistance (PCA) agencies were temporarily allowed to hire the following types of family members to be paid to provide PCA services to individuals enrolled in Minnesota Health Care Programs (MHCP):

- Parents of minors
- Stepparents of minors
- Spouses
- Legal guardians of minors

The federal government has announced that they are ending the public health emergency on May 11, 2023.

What this means for PCA agencies and family members who have been providing PCA services:

- After **May 11, 2023**, PCA agencies can no longer pay the family members previously listed to provide PCA services to members enrolled in MHCP to receive PCA care.
- MHCP is directing PCA agencies and families to work together with the lead agency (county, tribal government, or managed care organization) to develop an alternative plan for providing PCA services.

PCA agencies who have additional questions can contact the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 or use the [Disability Services Division Contact Form](#) to submit an inquiry. (pub. 2/28/23, rev. 3/6/23)

## **COVID-19 vaccines and administration codes update**

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Minnesota Health Care Programs (MHCP) posted a Provider News message on October 25, 2022, about the category of service edit occurring for the following COVID-19 vaccines and administration codes:

- Vaccine 91304  
administration codes 0041A and 0042A
- Vaccine 91308  
administration codes 0081A, 0082A and 0083A

- Vaccine 91311  
administration codes 0111A, 0112A and 0113A
- Vaccine 91307  
administration codes 0071A, 0072A, 0073A, and 0074A

The category of service edit is now fixed. We reprocessed claims back to the effective dates for the covered codes included in this message.

Find the effective dates for the covered codes on the [MHCP fee schedule](#) webpage or under [Vaccines](#) in the [Billing](#) section under Coronavirus (COVID-19) in the MHCP Provider Manual. (pub. 1/31/23)

## 2023 clinical trainings for EIDBI and other interested provider types

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A series of clinical trainings will be held in 2023 for Early Intensive Developmental and Behavioral Intervention (EIDBI) providers and other interested provider types. Refer to the following dates, times, topics and learning objectives for each session.

- **Wednesday June 21, 2023, noon to 1 p.m.: Functional behavior assessment**
  - Define steps to complete a functional behavior assessment
  - Develop function-based treatment goals
  - Demonstrate process for creating more effective behavior intervention plans
  - Registration is required on the [June EIDBI Clinical Training](#) webpage
- **Thursday July 27, 2023, noon to 1 p.m.: Family caregiver training and counseling**
  - Develop family-centered goals in the treatment plan
  - Review EIDBI Welcome Letter for Caregivers and other resources
  - Build relationships and work collaboratively with families
  - Registration is required on the [July EIDBI Clinical Training](#) webpage
- **Thursday August 31, 2023, 9 to 10 a.m.: Person-centered Individual Treatment Plan (ITP) development**
  - Apply a person-centered lens to ITP development and monitoring
  - Prioritize goals based on preferences of the person and family
  - Discuss examples of person-centered, observable and measurable goals
  - Registration is required on the [August EIDBI Clinical Training](#) webpage
- **Tuesday September 12, 2023, noon to 1 p.m.: Person-centered intervention practices**
  - Integrate person-centered practices into treatment planning and implementation
  - Apply proactive strategies and antecedent-based interventions
  - Discuss pairing opportunities and reinforcement
  - Registration is required on the [September EIDBI Clinical Training](#) webpage
- **Wednesday October 18, 2023, 9 to 10 a.m.: Long-term goal development and implementation**
  - Identify the purpose of long-term goals and transition planning
  - Generate person-centered, observable and measurable long-term goals
  - Access resources available to assist with transition planning
  - Registration is required on the [October EIDBI Clinical Training](#) webpage
- **Wednesday November 8, 2023, noon – 1 p.m.: Coordinating care and collaborating with other professionals**
  - Assess the impact of care coordination
  - Identify resources to facilitate collaboration
  - Discuss examples of coordination across service systems
  - Registration is required on the [November EIDBI Clinical Training](#) webpage

### Continuing Education Unit (CEU) information

Continuing education credits will be offered for Board Certified Behavior Analysts (BCBAs) through the Minnesota Northland Association for Behavior Analysis ([MNABA](#)). All courses will be worth one credit unless otherwise noted. Link to access the CEUs is found under the Agenda section of the registration webpage. Certificates of participation will also be offered for others upon request to submit to their licensure or certification boards. (pub. 1/18/23)

## Telehealth claims errors update

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We are aware of the telehealth claims errors that are occurring for services provided via telehealth. We are still currently working on a system fix. Watch for a future Provider News message on this webpage for billing instructions after we complete the system update. (pub. 10/25/22)



# Free Organizational Transformation webinars for Employment and Day Service providers

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The Minnesota Transformation Initiative (MTI) in collaboration with the Minnesota Organization for Habilitation and Rehabilitation (MOHR) will hold quarterly trainings focused on organizational transformation to support community engagement and competitive employment. These trainings are free and open to any employment and day service provider in Minnesota.

Webinars will be held on the following dates from 1 - 2:30 p.m.:

- May 18, 2023
- Aug. 17, 2023
- Nov. 16, 2023
- Feb. 15, 2024

Planned training topics include:

- Setting a vision and defining success for transformation
- Managing through change (including supporting staff, clarifying roles, identifying professional development, and communication with staff)
- Financial stability and sustainability
- Moving from center-based to community-based services
- Employer engagement

Each session will include perspectives and special considerations for rural providers.

Registration for each quarterly webinar will be sent through the Minnesota Department of Human Services (DHS) Employment First email list. Sign up to receive the email by visiting and scrolling to the bottom of the [Employment First](#) webpage. Trainings will be recorded, and recordings will be sent to all who register.

The Minnesota Transformation Initiative is a project funded by (DHS) to support the transition of people with disabilities receiving subminimum wages into competitive, integrated employment. Email Danielle Mahoehney at [mahoe001@umn.edu](mailto:mahoe001@umn.edu) for more information about MTI project activities. (pub. 10/6/22)

## Training

### Minnesota Provider Screening and Enrollment (MPSE) portal live demonstrations

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The Minnesota Department of Human Services (DHS) will be offering monthly live demonstrations of various functions in the [MPSE Portal](#). Live demonstrations take place on the first Wednesday of each month from 1 to 3 p.m. starting on **Sept 7, 2022**. There will be three categories of live demonstrations provided on a rotating basis. These live demonstrations are free of charge.

**Categories of live demonstrations include:**

- New Provider Enrollment
  - How to enroll in MPSE as a first-time provider
  - Shows the steps for enrollment from registration to submission
- Managing Enrollment Records
  - How to enroll new locations
  - How to update services, credentials, addresses, and other enrollment information
- Managing Affiliations
  - How to affiliate an individual provider to an organization
  - How to affiliate an organization to an individual provider
  - How to affiliate an organization to a direct support worker
  - How to affiliate a trading partner

**Who should attend?**

- Owners of MHCP-enrolled organizations or individual providers
- Employees of MHCP-enrolled organizations who maintain provider enrollment records

- Employees of MHCP-enrolled organizations who process affiliations
- Employees of MHCP-enrolled organizations responsible for MHCP compliance
- Anyone interested in learning more about the MPSE portal

Register for these demonstrations on the [MPSE portal training](#) webpage where you can also find on-demand videos and links to more information about the MPSE portal. (pub. 8/18/22)

## Minnesota Health Care Programs (MHCP) on-demand video and online training updates

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MHCP offers training for providers who provide services for members enrolled in MHCP. We have updated on-demand and online training opportunities on the [MHCP provider training](#) webpage.

### On-demand videos

On-demand videos are arranged by category, including Minnesota Provider Screening and Enrollment Portal (MPSE), MN-ITS and Billing. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

### Online training

Online training is arranged by content for all providers or specific providers. Training is led by an instructor who will help attendees navigate the Minnesota Department of Human Services website and locate and use MHCP provider information and other related webpages or internet-based applications such as MN-ITS. All instructor-led training is online only. (pub. 11/22/22)

## Free online Resources and MN-ITS training available

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Minnesota Health Care Programs (MHCP) offers free online training for MHCP-enrolled providers. Go to the [MHCP provider training](#) webpage to review the list of available training. (pub. 11/22/22, rev. 1/31/23, rev. 2/28/23, rev. 4/5/23, rev. 4/25/23)

## Free online Provider Basics and MN-ITS training available

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Minnesota Health Care Programs (MHCP) is offering free online Provider Basics Resources and MN-ITS training to all enrolled MHCP providers who bill fee-for-services claims. This training is being offered monthly beginning Mar. 10, 2021.

You will learn how to navigate the MHCP provider webpages and the MHCP provider manual, and how to use MN-ITS administration, mailbox and eligibility requests (270/271) features. Go to the [Provider Basics](#) webpage to register for this training.

Claim training is not provided in this training. See our [MHCP provider training](#) webpage to register for provider-specific claim training. (pub. 2/11/21)

## New on-demand training videos added

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Minnesota Health Care Programs (MHCP) offers free on-demand training videos arranged by category on the [MHCP provider training](#) webpage. Each video can be viewed in 10 minutes or less and provides instructions on a concept or technique.

New videos:

- [Adding an Organization to Individual Provider Affiliation in MPSE](#) – This video demonstrates how an organization adds an affiliation to an individual provider who is already registered with MPSE and has an active enrollment status with the Minnesota Health Care Programs, or MHCP.
- [Adding an Affiliation to a Direct Support Worker in MPSE](#) – This video demonstrates how an organization adds an affiliation to a DSW who is an active MHCP provider and enrolled in the MPSE portal.
- [Revalidation for MHCP Providers](#) – In this video, we explain what revalidation is, how MHCP notifies enrolled providers that they need to revalidate and where they would find information on how to revalidate.

- [Managing Services and Credentials in MPSE](#) – In this video, we demonstrate how a provider manages their services and credentials in an active enrollment record. A provider would do this anytime a service is added.
- [Managing Addresses in MPSE](#) – We demonstrate how an organization or individual provider manages or adds an address in an active enrollment record in this video.

(pub. 12/13/22)

## Free online Minnesota Provider Screening and Enrollment (MPSE) training available

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Minnesota Health Care Programs is providing free online training for our MPSE online portal.

See the [MPSE portal training](#) webpage for registration, brief online tutorials to help prepare you for class and more information. (pub. 2/1/20, rev. 2/19/20, 7/27/22)

### Additional information

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- [Provider news and updates archive](#)
- [MHCP provider policies and procedures](#)
- [Latest Manual Revisions](#)
- [Grants and requests for proposals](#)

Call the MHCP Provider Resource Center at 651-431-2700 or 800-366-5411 if you have questions about this information.