

Becker County Human Services

Waiver Review Corrective Action Plan

Beginning immediately, ensure that each participant case file includes signed documentation that participants have been informed of their Right to Appeal on an annual basis.

*All participants will be asked annually to sign and date documentation they were provided information regarding their Right to Appeal and this documentation will be in the participants file. All case managers have been informed of this requirement and all participant files that were missing this documentation have been remediated.*

Beginning immediately, ensure that each participant file includes signed documentation that participants have been informed of the County's privacy practices in accordance with HIPAA on an annual basis.

*All participants will be required annually to sign and date documentation that they have received the HIPAA notice and this documentation will be in the participants file. All case managers have been informed of this requirement. All participant files missing this documentation have been remediated.*

Beginning immediately, ensure that each participant file includes signed documentation that participants have been given informed consent to release private information.

*All participants will be asked to sign and date documentation when they have been given informed consent to release private information. All case managers have been informed of this requirement. All participant files that were missing the informed consent to release private information documentation has been remediated.*

Submit the case file compliance worksheet within 60 days of the waiver review team's site visit.

*The case file compliance worksheet has been submitted to Minnesota Department of Human Services.*