

## Changes to the BRASS Manual for Calendar Years 2022 – 2023

---

**NUMBER**

#21-32-03

**DATE**

December 14, 2021

**OF INTEREST TO**

County Directors

Social Services Supervisors and  
Staff

Agency Fiscal Supervisors

SSIS County/Tribal Coordinators

BRASS Coordinators

Children's Mental Health  
Collaborative

**ACTION/DUE DATE**

Please implement changes  
explained in the bulletin on  
January 1, 2022

**EXPIRATION DATE**

December 14, 2023

**TOPIC**

Budgeting, Reporting and Accounting for Social Services (BRASS) Manual for calendar years (CY) 2022 – 2023.

**PURPOSE**

Inform county and tribal staff of CY 2022 – 2023 valid changes to BRASS Codes and to the BRASS manual. This bulletin replaces #19-32-06 (Sept. 25, 2019).

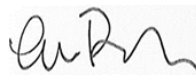
**CONTACT**

Direct questions according to the topic area as follows:


BRASS Codes and definitions and SSIS Fiscal questions: Molly Koehler, 651-431-2501, or [molly.koehler@state.mn.us](mailto:molly.koehler@state.mn.us)

BRASS accounting, SEAGR Report (DHS-2557), and other financial reporting: Julie Spurgeon, 651-431-3782, or [julie.spurgeon@state.mn.us](mailto:julie.spurgeon@state.mn.us)

**SIGNED**



Tikki Brown  
Assistant Commissioner



CHARLES E. JOHNSON  
Deputy Commissioner

**TERMINOLOGY NOTICE**

The terminology used to describe people we serve has changed over time. The Minnesota Department of Human Services (DHS) supports the use of "People First" language.

# I. Introduction

---

Alerts social service agencies about changes to BRASS Codes and corresponding service definitions for calendar years 2022 – 2023.

# II. Background

---

## The BRASS Code

The Social Service Information System (SSIS) uses BRASS Codes as the basis for tracking county social service activity. BRASS Codes reflect the characteristics of a service rather than the characteristics of clients or funding source. The BRASS Code is a five-digit number (three major digits and two optional), with each digit having a specific meaning, the:

- First digit stands for a program area
- Second digit stands for service category
- Third digit identifies a specific service
- Fourth and fifth digits are free for agency use (to track detail at agency option).

For most applications, the BRASS Code is used as the service code to represent a service provided. These are codes for completing quarterly fiscal SEAGR reports.

For an explanation and history of BRASS Codes, refer to the **2015 BRASS Manual, Background and Technical Information**, on CountyLink, Fiscal Reporting and Accounting tab under Financial Operations Division bulletins.

Changes in this bulletin list the current BRASS Codes and service definitions. This manual is effective Jan. 1, 2022.

## Summary of changes

Seven new BRASS Codes are being issued for 2022 – 2023, including:

- **307x – Behavioral Health Fund Eligibility Determination (to be re-activated July 1, 2022)**
- **419x – Court-related Services and Activities**
- **480x – Children’s Mental Health Residential Service Path**
- **540x – Waiver Employment Services**
- **550x – Day Support Services**
- **640x – Waiver Employment Services**
- **650x – Day Support Services.**

One BRASS Code description changed for 2022 – 2023, which is:

- **359x – Behavioral Health Fund (BFH).**

Eight BRASS Code definition changes were made for 2022 – 2023, including:

**107x – Child Welfare Assessment**

**180x – Treatment Foster Care**

**181x – Child Foster Care**

**183x – Children’s Group Residential Care**

**185x – Correctional Facilities**

**186x – Detention**

**188x – Supervised Independent Living (18 up to 21)**

**483x – Children’s Residential Treatment**

**574x – Community Residential Facilities and Services.**

One BRASS Code is being deleted for 2022 – 2023, which is.

- **305x, Rule 25 Assessment/Rule 24 Financial Eligibility Determination (ending effective June 30, 2022).**

## **Americans with Disabilities Act (ADA) Advisory**

This information is available in accessible formats for people with disabilities by calling (651) 431-3725 (voice) or toll free at (800) 627-3529 or by using your preferred relay service. For other information on disability rights and protections, contact the agency’s ADA coordinator.

# **Budgeting, Reporting and Accounting for Social Services**

---

## **Minnesota Department of Human Services**

---

**A manual of services and definitions  
for the Minnesota Standard Social Service  
Classification Structure**

**2022 – 2023 edition**

---

## Table of contents

SECTION A: VALID BRASS CODES BY PROGRAM AREA.....	6
VALID BRASS CODES IN CHILDREN’S SERVICES.....	6
VALID BRASS CODES IN CHILD CARE .....	9
VALID BRASS CODES IN CHEMICAL HEALTH .....	10
VALID BRASS CODES IN MENTAL HEALTH.....	11
VALID BRASS CODES IN DEVELOPMENTAL DISABILITIES (DD) .....	13
VALID BRASS CODES IN ADULT SERVICES .....	15
SECTION B: BRASS SERVICE DEFINITIONS .....	17
DEFINITIONS FOR CHILDREN’S SERVICES.....	17
DEFINITIONS FOR CHILD CARE.....	30
DEFINITIONS FOR CHEMICAL HEALTH SERVICES .....	32
DEFINITIONS FOR MENTAL HEALTH SERVICES .....	35
DEFINITIONS FOR DEVELOPMENTAL DISABILITIES [DD].....	44
DEFINITIONS FOR ADULT SERVICES .....	50

## Section A: Valid BRASS Codes by program area

### Valid BRASS Codes in children's services

New codes for 2022 – 2023 are in **bold**.

#### **10xx – Assessment and Prevention Service Category**

- 101x Information and Referral
- 102x Community Education and Prevention
- 104x Child Protection Investigation
- 105x Assessment for Long-term Services and Supports
- 106x Parent Support Outreach Assessment
- 107x Child Welfare Assessment
- 108x Family Assessment Response
- 109x Concurrent Planning Assessment

#### **11xx– Facilitative Service Category**

- 111x Mental Health Screening
- 115x Interpreter Services
- 116x Transportation
- 118x Health-related Services
- 119x Court-related Services and Activities

#### **12xx –14xx Supportive Service Category**

- 121x Legal Services
- 123x Chore Services
- 124x Home-based Support Services
- 125x Homemaking Services
- 127x Kinship Navigator
- 135x Family Support Grant Program
- 136x Consumer Support Grant
- 139x Educational Assistance
- 141x Environmental Accessibility Adaptations, Specialized Equipment and Supplies
- 144x Housing Services

- 145x Social and Recreational
- 146x Adolescent Life Skills Training
- 147x Independent Living Skills

**15xx –16xx Remedial Outpatient Service Category**

- 155x Individual Counseling
- 156x Group Counseling
- 158x Approved Pilot Projects
- 161x Family-Based Crisis Services
- 162x Family-Based Counseling Services
- 163x Family-Based Life Management Skills Services
- 164x Family Assessment Response Services
- 165x Services for Concurrent Permanency Planning
- 166x Family Group Decision Making
- 167x Parent Support Outreach Services

**17xx –18xx Remedial Residential Service Category**

- 171x Child Shelter
- 172x Child Co-located with Parent in a Family-based Residential Substance Use Disorder (SUD) Program
- 175x Northstar Kinship Assistance
- 178x Northstar Adoption Assistance
- 180x Treatment Foster Care
- 181x Child Family Foster Care
- 182x Relative Custody Assistance
- 183x Children’s Group Residential Care
- 185x Correctional Facilities
- 186x Detention
- 188x Supervised Independent Living (age 18 up to 21)
- 189x Respite Care

**19xx – Case Management and Resource Development Service Category**

- 191x CAC/CADI/BI Case Management
- 192x Family Assessment Case Management
- 193x General Case Management
- 194x Relocation Service Coordination (RSC) – Targeted Case Management
- 196x Adoptions and Kinship
- 197x Local Collaborative Undifferentiated Services
- 198x Licensing and Resource Development



## Valid BRASS Codes in child care

New codes for 2022 – 2023 are in **bold**.

### **20xx – Assessment and Prevention Service Category**

- 201x Information and Referral
- 202x Community Education and Prevention

### **21xx – Facilitative Service Category**

- 211x Basic Sliding Fee Child Care
- 212x Minnesota Family Investment Program (MFIP) Child Care
- 214x Other Child Care

### **22xx – 24xx Supportive Service Category**

- 237x Statewide MFIP Employment Services

### **25xx – 26xx Remedial Outpatient Service Category**

- 258x Approved Pilot Projects

### **27xx – 28xx Remedial Residential Service Category**

### **29xx – Case Management and Resource Development Service Category**

- 293x General Child Care Case Management
- 298x Licensing and Resource Development

## Valid BRASS Codes in chemical health

New codes for 2022 – 2023 are in **bold**.

### **30xx – Assessment and Prevention Service Category**

- 301x Information and Referral
- 302x Community Education and Prevention
- 305x Rule 25 Assessment/Rule 24 Financial Eligibility Determination (**end date: June 30, 22**)
- 307x Behavioral Health Fund Financial Eligibility Determination (re-activated effective July 1, 22)**
- 309x Pre-petition Screening/Hearing

### **31xx– Facilitative Service Category**

- 316x Transportation
- 317x Detoxification Transportation

### **32xx – 34xx Supportive Service Category**

- 336x Supportive Services

### **35xx – 36xx Remedial Outpatient Service Category**

- 352x Outpatient Treatment
- 354x Medication Maintenance
- 358x Approved Pilot Projects
- 359x **Behavioral Health Fund (BHF)**
- 369x Aftercare

### **37xx – 38xx Remedial Residential Service Category**

- 370x Chemical Dependency Shelter
- 371x Detoxification
- 374x Residential Rehabilitation

### **39xx – Case Management and Resource Development Service Category**

- 393x Service Coordination

## Valid BRASS Codes in mental health

New codes for 2022 – 2023 are in **bold**.

### **40xx – Assessment and Prevention Service Category**

- 401x Information and Referral
- 402x Community Education and Prevention
- 403x Adult Client Outreach
- 404x Client Outreach (FCSS)
- 405x Child Outpatient Diagnostic Assessment/Psychological Testing
- 407x Early Identification and Intervention
- 408x Adult Outpatient Diagnostic Assessment/Psychological Testing
- 409x Pre-petition Screening/Hearing

### **41xx – Facilitative Service Category**

- 410x Child Level of Care Determination
- 416x Transportation
- 418x Client Flex Funds

### **419x Court-related Services and Activities**

- 420x Peer Support Services

### **42xx – 44xx Supportive Service Category**

- 430x Other Family Community Support Services (FCSS)
- 431x Adult Mobile Crisis Services
- 432x Children’s Mental Health Crisis Services
- 434x Community Support Program Services
- 436x Adult Residential Crisis Stabilization
- 437x Supported Employment and Individualized Placement and Support Service
- 438x Assertive Community Treatment (ACT)
- 439x Child Mental Health Behavioral Aide Services
- 440x Direction of Child Mental Health Behavioral Aides
- 443x Housing Subsidy

446x Basic Living/Social Skills and Community Intervention

**45xx – 46xx Remedial Outpatient Service Category**

451x Emergency Response Service

452x Adult Outpatient Psychotherapy

453x Child Outpatient Psychotherapy

454x Adult Outpatient Medication Management

455x Child Outpatient Medication Management

457x Child Family Psychoeducation

458x Approved Pilot Projects

462x Family-based Services

463x Intensive Treatment in Foster Care

464x Clinical Care Consultation

467x Child Day Treatment

468x Adult Day Treatment

469x Partial Hospitalization

**47xx – 48xx Remedial Residential Service Category**

472x State-operated Inpatient

473x Acute Care Hospital Inpatient

474x Intensive Residential Treatment Services (IRTS)

476x Inpatient Community-based Psych Under Age 21

477x Subacute Psychiatric Care

**480x Children's Mental Health Residential Service Path**

483x Children's Residential Treatment

489x Child Respite Care

**49xx – Case Management and Resource Development Service Category**

490x Child Rule 79 Case Management

491x Adult Rule 79 Targeted Case Management

492x Child General Case Management

493x Adult General Case Management

496x Mental Health Clinical Service Plan Development

## Valid BRASS Codes in developmental disabilities (DD)

New codes for 2022 – 2023 are in **bold**.

### **50xx – Assessment and Prevention Service Category**

- 501x Information and Referral
- 502x Community Education and Prevention
- 505x Assessment for Long-term Services and Supports
- 509x Pre-petition Screening/Hearing

### **51xx – Facilitative Service Category**

- 516x Transportation

### **52xx – 54xx Supportive Service Category**

- 525x Homemaking Services
- 531x In-home Family Support Services
- 534x Semi-independent Living Services (SILS)
- 535x Family Support Program
- 538x Extended Supported Employment

### **540x Waiver Employment Services**

- 541x Environmental Accessibility Adaptations, Specialized Equipment and Supplies

### **550 x Day Support Services**

### **55xx – 56xx Remedial Outpatient Service Category**

- 558x Approved Pilot Projects
- 564x Adult Supported Living Services
- 565x Child Supported Living Services
- 566x Day Training and Habilitation

### **57xx – 58xx Remedial Residential Service Category**

- 574x Community Residential Facilities and Services
- 589x Respite Care

**59xx – Case Management and Resource Development Service Category**

591x DD Waiver Case Management

592x Child (< 21) DD Non-waiver Case Management

593x Adult (21+) DD Non-waiver Case Management

595x Guardianship/Conservatorship

## Valid BRASS Codes in adult services

New codes for 2022– 2023 are in **bold**.

### **60xx – Assessment and Prevention Service Category**

- 601x Information and Referral
- 602x Community Education and Prevention
- 603x Adult Protection Intake and Screening
- 604x Adult Protection Investigation and Service Response
- 605x Assessment for Long-term Services and Supports
- 607x General Assessment

### **61xx – Facilitative Service Category**

- 615x Interpreter Services
- 616x Transportation
- 618x Health-related Services
- 619x Court-related Services and Activities

### **62xx – 64xx Supportive Service Category**

- 621x Legal Services
- 622x Companion Services
- 623x Chore Services
- 624x Home-based Support Services
- 625x Homemaking Services
- 627x Customized Living/Residential Care
- 628x Home Delivered Meals
- 629x Congregate Meals
- 634x Semi-independent Living Services (SILS)
- 636x Consumer Support Grant
- 637x Employability
- 638x Extended Employment
- 640x Waiver Employment**

641x Environmental Accessibility Adaptations, Specialized Equipment and Supplies

644x Housing Services

645x Social and Recreational Services

647x Independent Living Skills

648x Money Management

649x Adult Day Care

**650x Day Support Services**

**65xx – 66xx Remedial Outpatient Service Category**

655x Individual Counseling

656x Group Counseling

658x Approved Pilot Projects

**67xx – 68xx Remedial Residential Service Category**

671x Adult Shelter

681x Adult Foster Care

689x Respite Care

**69xx – Case Management and Resource Development Service Category**

691x AC/EW/CAC/CADI/BI Case Management

693x General Case Management

694x Relocation Service Coordination (RSC) – Targeted Case Management

695x Guardianship/Conservatorship

698x Licensing and Resource Development



## Section B

### BRASS service definitions Definitions for children's services

Included in this list are codes specific to this program area.

101x      **Information and Referral**

Provision of information to individuals on social and human services, and assistance in making contact with a resource that can respond to their needs or problems.

102x      **Community Education and Prevention**

Activities designed to educate the general public or special high-risk target individuals and their families about problems associated with mental illness, chemical dependency, developmental disabilities, child maltreatment, or other social problems. Goals are to increase understanding and acceptance of these problems, increase awareness of availability of resources and services, and improve people's skills in dealing with high-risk situations.

104x      **Child Protection Investigation**

All activity by the local social service agency from the time a report alleging child maltreatment (abuse or neglect under Minnesota Statutes, section 626.556) is accepted for investigation until a determination is made. Investigations determine whether maltreatment occurred, and whether child protective services are needed. This includes purchased services that aid an agency in conducting investigations.

Activities include checking records; coordinating with law enforcement staff; working with county attorney's office or juvenile court personnel; observing and interviewing children, interviewing parents or other caretakers of children, collateral contacts; assessing risk, and documenting these activities, including filing complete statistical data for the Minnesota Department of Human Services. It may also include developing a child protective service plan with families.

105x      **Assessment for Long-term Services and Supports**

An assessment to assist persons with long-term or chronic care needs to make decisions about how to meet their goals, preferences, and needs by selecting long-term service and support options. Assessment and support planning are intended to prevent or delay institutional placements, and to provide access to transition services to move from institutions. Assessments are available to any person regardless of age, disability,

income, assets, or referral source. Determining whether specialized services are needed is the function of the OBRA Level II Evaluation, and not part of Assessment for Long-term Services and Supports.

**Note:** For (OBRA) Omnibus Budget Reconciliation Act Level II Evaluation use codes 408x or 505x.

106x      **Parent Support Outreach Assessment**

The Parent Support Outreach Program is for families where a child maltreatment report was made about a family and report has been screened out. The program is also available when a family self-refers or is referred by a community agency. The program is voluntary on the part of families, intended to provide early intervention services to address the needs of families at risk of child maltreatment. Activities include reviewing child maltreatment reports and other referrals for eligibility for the Parent Support Outreach Program, documenting child maltreatment risk factors in reports, contacting families to offer services, and completing a strengths and needs assessment with family.

**Note:** To be used only by Parent Support Outreach Program services.

107x      **Child Welfare Assessment**

Activities conducted by county staff to determine children's need for child welfare services. The assessment includes appraisal of individual conditions, problems, strengths and needs. A child welfare assessment may determine that a child protection assessment or investigation under chapter 260E is warranted. This activity includes the Qualified Residential Treatment Program (QRTP) assessment under Minnesota Statutes, section 260C.704, completed by a county employee designated under the federal waiver. This also includes purchased services that aid an agency in conducting these assessments.

108x      **Family Assessment Response**

All activities by a local social service agency from the time a child maltreatment report is screened into the Family Assessment Response track until the assessment process is completed. Family Assessments are holistic, resulting in a determination of child safety, maltreatment risk level, and family needs and strengths. Activities include interviewing families; assessing immediate safety concerns, and developing a safety plan, if needed; completing a child maltreatment risk assessment; identifying family needs and strengths, and developing a service plan if indicated by the family assessment. Additional activities include connecting families to community resources and supports.

109x      **Concurrent Planning Assessment**

Concurrent Permanency Planning is for children in foster care pursuant to a court order or voluntary placement under Minnesota Statutes, section 260C.227, for more than 60 days. Concurrent permanency planning involves assessing parents' capacity to parent through identifying their strengths and deficits, and gathering information about their

physical, social, mental health and intellectual functioning, including use of mood altering chemicals, and exposure to domestic violence. It also involves gathering information about children's needs that include reviewing placement history, developmental achievements, medical, mental health and developmental screenings.

**111x Mental Health Screening**

Service designed to identify children at risk of needing mental health services. This service is mandated for children in the child welfare system (ages 3 months up to 18 years) who:

- Receive child protective case management services, or
- Are in guardianship and adoption case management and parental rights have been terminated, or
- Are in out-of-home placement for 30 days or more and not in a children's mental health workgroup in the Social Service Information System (SSIS).

**Note:** This service also includes non-mandated children's mental health screenings.

**115x Interpreter Services**

Language interpreting services by a qualified language interpreter to ensure accurate communication with non-English speaking persons; or provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing, or deaf-blind.

**116x Transportation**

Provision of travel and escort to and from community resources and facilities. This might include transit cards, mileage reimbursement, and taxis.

**118x Health-related Services**

Includes in-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Examples are home health or nursing services, home health therapies, behavioral programming, cognitive therapy, psychological testing and explanation of findings, occupational, physical, and speech therapies. Excluded are home health aide and personal care assistant that have separate codes.

**Note:** The services of home health aides and personal care assistants should be coded under 124x.

**119x Court-related Services and Activities**

Court-related services include custody studies, mediation, supervised visitation, court-ordered home studies, and other court-ordered services and activities. These include court appearances; preparation for court such as document preparation and consultation with county attorney's office, law enforcement, and other investigatory agencies.

121x      **Legal Services**

Assistance in resolving civil legal matters and protection of legal rights.

123x      **Chore Services**

Services such as routine housekeeping tasks, minor household repairs, shopping, lawn care and snow shoveling, to allow a primary caregiver to provide other needed supports.

124x      **Home-based Support Services**

Services designed to support and maintain children in the home. Services include medically oriented tasks prescribed by a physician, supervised by a registered nurse, written in a plan of care. These services provide training or support to caregivers or children with disabilities. Home-based support services also include non-medical care, supervision and oversight provided to caregivers for children with disabilities with tasks such as meal preparation, laundry, and shopping not performed as discrete tasks.

125x      **Homemaking Services**

Provision or teaching of home management skills to individuals and families by a trained homemaker when individuals usually responsible for those activities are temporarily absent, or unable to manage their home and care for themselves or others in the home.

127x      **Kinship Navigator**

Services to assist kinship caregivers in learning about, finding, and using programs and services to meet the needs of children they are raising, and their own needs. The services are provided to children being cared for by their relatives in foster care, or relative guardianship arrangements, children at risk of entering foster care being cared for by relatives, and children being cared for by relatives who are not being served by the child welfare system.

**Note:** if services are provided in support of adoption or transfer of permanent legal and physical custody, including appropriate home selection, placement and post-placement supervision, studies on petitions referred by courts, post-permanency services, and Northstar Care commissioner transitions, use service code 196x.

135x      **Family Support Grant Program**

A grant program providing funds for a family caring for their child up to age 21 who has a disability requiring an institutional level of care. The program is for purchasing items and services assisting families to maintain their child in the home. Examples of these items and services are respite care, equipment to modify a home or vehicle, and family and individual counseling.

136x      **Consumer Support Grant**

The Consumer Support Grant (CSG) is a state-funded alternative to such Medicaid reimbursed services as personal care assistant, private duty nurse, or home health aide, allowing flexibility in support services to be provided in the homes of recipients. The county agency providing these services must be enrolled with the department as a CSG county prior to enrolling consumers.

139x      **Educational Assistance**

Provision of education or training unrelated to employment, for individuals with school adjustment problems in need of special education assistance.

141x      **Environmental Accessibility Adaptations, Specialized Equipment and Supplies**

Specialized equipment and supplies (CAC, CADI, BI only).

Devices, controls, or appliances, specified in a service plan, enabling participants to increase their ability to perform activities of daily living, or to perceive, control, or communicate with their environment. This service also includes items necessary for life support, ancillary supplies, equipment necessary for proper functioning of such items, durable and non-durable medical equipment not covered under the state plan.

**Environmental Accessibility Adaptations**

Physical adaptations to participant's home or primary vehicle, required by their service plan, necessary to ensure their health and safety, or enabling them to function with greater independence in their home, without which they would require institutionalization. Modifications include installation of ramps and grab-bars, widening doorways, and bathroom modifications. This service also covers assessments, installation, maintenance and repairs, if more cost-effective than replacement.

144x

### **Housing Services**

Services designed to help individuals obtain, maintain, improve, or modify existing housing. This can include direct payments to a landlord for part of the rent, partial utility costs, rent during psychiatric crisis or hospitalization, deposits on housing and utilities, furnishings and supplies, installation costs for utilities, or storage and moving costs.

145x

### **Social and Recreational**

Opportunities for personal growth and development enabling individuals to participate in culturally and age-appropriate recreational and leisure time activities that maintain physical and mental vitality. This may include supervision and assistance to children in accessing community services and participating in community activities.

146x

### **Adolescent Life Skills Training**

The Successful Transition to Adulthood for Youth (STAY) program services and funding assists eligible youth, ages 14 up to 23, in preparing for independent living and successful transition to adulthood. Services include an independent living skills assessment, development of an independent living plan, and service coordination or referral by a case manager. Other services may include individual or group training in daily living skills, educational and career assistance, transportation, permanent connections, and age or developmentally appropriate activities promoting self-reliance, self-esteem, and normalcy. Funding can also be used to pay room and board costs, which can include damage deposits, rent subsidies, utility hook-up charges, or household items for youth leaving placement after age 18.

**Note:** To be used only for the Successful Transition to Adulthood for Youth program.

147x

### **Independent Living Skills**

Services that develop and maintain community living skills and integration of youth. Independent living skills (ILS) must be provided in youth's home and/or community setting typically used by the general public. Of the waivers, this applies to CAC, CADI and BI only.

**Note:** When youth is on a BI, CAC, or CADI waiver, services must be performed by a MHCP enrolled provider. Effective in January 2021, the BI, CAC, or CADI waivers call this Individualized Home Supports with Family Training.

155x

### **Individual Counseling**

Application of goal-directed therapeutic processes for personal, family, situational, or occupational problems to provide a positive resolution or improved acceptance in face-to-face or telephone communication with individual clients. Included is individual counseling for family members of children receiving CAC/CADI/BI/DD Family Training and Counseling Services on issues pertaining to medical care and treatment as stated in a care plan where the purpose of counseling is maintaining children in their home.

- 156x      **Group Counseling**
- Application of therapeutic processes for personal, family, situational, or occupational problems to provide positive resolution or improved acceptance in face-to-face settings with a group or family. Included is counseling for families of children receiving CAC/CADI/BI/DD Family Training and Counseling Services on issues pertaining to medical care and treatment as stated in a care plan where the purpose of counseling is to maintain children in their home.
- 158x      **Approved Pilot Projects**
- Innovative services, not otherwise specified in BRASS Codes, approved by the department as part of a pilot program under grant or contract.
- 161x      **Family-based Crisis Services**
- Services to a family in the home, within 24 hours of referral, to help family resolve a relationship crisis to prevent placing children outside of their home.
- 162x      **Family-based Counseling Services**
- Services to families in their home followed with additional, limited services in an outside setting, if needed, to help families resolve personal, family or situational problems. These services are provided to prevent placement of children outside of their home, or children can be returned home from placement.
- 163x      **Family-based Life Management Skills Services**
- Services to families in the home or in a service provider's home, including teaching family parenting skills, consumer education, money management, communication, and home management skills to prevent placement of children outside their home, or so children can be returned home. This service includes adult parents living with their children in a family foster home setting, referred to as whole family foster care.
- 164x      **Family Assessment Response Services**
- Services designed to support families in their efforts to keep children safe and nurtured. Services include providing training or counseling supports for parents and children; emergency basic needs; stable housing and living conditions; activities that enhance parent/child interactions; increase self-sufficiency; and reduce or eliminate child maltreatment risk factors.

- 165x      **Services for Concurrent Permanency Planning**
- Services designed to remedy conditions that led to children being placed out of the care of their parents, including provision of any services identified in the out-of-home placement plan. It also includes activities related to placing children with a permanency resource family, including special services or support provided to families to maintain children in their home. Other activities included are full disclosure, finding relatives, and assessing relatives for referral for foster care licensing or possible permanent placement, and supervised visitation.
- 166x      **Family Group Decision Making**
- A decision-making process allowing families to develop a care and protection plan to ensure child safety, or plan for permanency and reunification. The Family Group Decision Making process includes preparation for family meetings, facilitation of family meetings, safety plan development, and post meeting activities. Services included are those involved with preparation and facilitation of the family meeting. Social services required by the safety plan itself are not included under this code.
- 167x      **Parent Support Outreach Services**
- Services to families designed to reduce or remove barriers to child safety, family and child well-being. Service decisions are based on the needs assessment of families, and their interest in specific services. Service options include case management, counseling, therapy, education, and activities that enhance parent/child interaction. Also included is provision of basic needs of food, clothing and shelter.
- Note:** To be used only by Parent Support Outreach Program services.
- 171x      **Child Shelter**
- Services provided in a group residential facility for time-limited placements of 90 days or less to children in immediate need of short-term, time-limited, out-of-home placement until a plan of care is established. An out-of-home placement plan must be completed by county or tribal agency within 30 days of initial placement. This code includes children receiving shelter care in a licensed family foster facility or a residential setting, and includes the initial 60-day clothing allowance.
- Note:** If provided in a licensed family foster home, use Child Family Foster Care (181x).
- 172x      **Child Co-located with Parent in a Family-based Residential Substance Use (SUD) Program**
- This 24-hour-a-day care of children follows placement by county or tribal agency with legal responsibility, pursuant to a court order or voluntary placement agreement, in a licensed SUD treatment program with their parents, where parent is receiving residential SUD treatment services.



Treatment programs must provide trauma-informed substance abuse treatment, parenting skills training, parent education, individual and family counseling under the organizational structure.

Recommendations for this placement must be specified in children's case plan before placement. This service provides for children's food, clothing, and daily supervision, school supplies and personal incidentals. It also includes reasonable travel for children to remain in their school in which they were enrolled at the time of placement. This BRASS Code does not include the cost of parent's care and treatment services.

175x **Northstar Kinship Assistance**

Northstar Care for Children permanency benefits paid on behalf of children and youth where the court ordered transfer of permanent legal and physical custody to a relative. Such benefits include age-determined basic payments, and may include supplemental difficulty of care payments as determined by an assessment of children's needs and how caregiver/s meet/s some or all of those needs.

178x **Northstar Adoption Assistance**

Northstar Care for Children permanency benefits paid on behalf of children and youth who were adopted. Such benefits include age-determined basic payments and may include supplemental difficulty of care payments as determined by an assessment of children's needs, and how caregiver/s meet/s some or all of those needs.

180x **Treatment Foster Care**

Treatment foster care serves children and youth whose special needs put them at risk of placement in a more restrictive setting. Treatment foster care may be provided to children with severe emotional disturbance, developmental disabilities, or who have a serious behavior problem or medical condition. This care is provided in a 24-hour-a-day setting following placement of children away from their parent/s by a county, tribal, or licensed child-placing agency with legal responsibility pursuant to a court order or voluntary placement agreement, and county agency or American Indian Initiative tribe has financial responsibility.

This care is provided in family foster homes licensed under Minnesota Rules, parts 2960.3000 to 2960.3100, treatment foster care that meet requirements of parts 2960.3300 to 2960.3340, and family foster homes licensed or approved by a tribe. This may include the initial 60-day clothing allowance.

**Note:** For extended foster care in a supervised independent living setting, use Supervised Independent Living (188x).

**Note:** If respite care is provided in a licensed family foster home or facility, use Respite Care (189x).

**Note:** For residential care, use one of the following: Children's Group Residential Care (183), Correctional Facilities (185), Detention (186), or Children's Residential Treatment (483), as a facility applies to child's placement.

**181x Child Family Foster Care**

The 24-hour-a-day care of children following placement by a county, tribal, or licensed child-placing agency with legal responsibility pursuant to a court order or voluntary placement agreement and a county or American Indian Initiative tribal agency has financial responsibility. Foster care is provided to children when unaccompanied by a parent or guardian as a substitute for care, food, lodging, training, education, supervision, or treatment needed that cannot be provided by children's parent/s or guardian in their home. This care is provided in family foster homes licensed under Minnesota Rules, parts 2960.3000 to 2960.3100, and family foster homes licensed or approved by a tribe. Foster care includes emergency placement of children in the home of a relative who has not yet completed the licensing process, and extended foster care for youth, ages 18 up to 21, residing in a family foster home. This may include the initial 60-day clothing allowance.

**Note:** For extended foster care in a supervised independent living setting, use Supervised Independent Living (188x).

**Note:** If respite care is provided in a licensed family foster home or facility, use Respite Care (189x).

**Note:** For residential care, use one of the following: Children's Group Residential Care (183), Correctional Facilities (185), Detention (186), or Children's Residential Treatment (483), as a facility applies to a child's placement.

**182x Relative Custody Assistance**

A program to financially support permanency of children through transfer of permanent legal and physical custody to a relative. Prior to transfer, a county or tribal social service agency had custody of child while in out-of-home placement, they could not return home, and permanency disposition was consistent with Minnesota Statutes, section 260C.513 (a), or tribal equivalent. To be eligible, child must either be a member of a sibling group to be placed together, or have a physical, mental, emotional, or behavioral difficulty requiring financial support. For eligible children, support consists of a financial benefit supplementary to benefits available through the Minnesota Family Investment Program (MFIP). Although paid to relative custodian/s, the benefit is considered child's income.

**183x Children's Group Residential Care**

Provision of substitute 24-hour care in a licensed facility under **Minnesota Statutes, section 245A**, Minnesota Rules, Chapter 2690, providing services for a group of children unable to live in their own homes. The goal is to provide experiences and conditions that promote normal growth, development, and access to therapeutic services to enhance individual or family functioning. Services may emphasize peer relationships with a goal of facilitating reunification or transition to independent living. This service includes the initial 60-day clothing allowance.

**Note:** This BRASS Code covers all placement in residential shift staff settings and will include if the facility has been certified to serve Pregnant/Parenting Youth, Sexually Exploited Youth and/or Supervised Independent Living Youth use this BRASS Code.

**Note:** If child receiving Disability Services is placed in a facility with QRTP certification, use this BRASS Code.

**Note:** If reimbursing youth for room and board costs for independent living, use Supervised Independent Living, ages 18 up to 21 (188x).

**Note:** If shelter care is provided in a group residential setting, use Child Shelter (171x).

**Note:** If respite care is provided in a group home residential setting, use Respite Care (189x).

**Note:** If provided with mental health certification and/or **QRTP certification**, use 483x – Children’s Residential Treatment.

185x

**Correctional Facilities**

A program of intervention and care for children in a group residential setting licensed or certified as a correctional facility. This service includes the initial 60-day clothing allowance.

**Note:** Do not use this code if a facility has a certification for QRTP, Pregnant and Parenting Youth, Sexually Exploited Youth, and/or Supervised Independent Living Youth, use Children’s Group Residential Care (183x).

186x

**Detention**

A licensed residential program offering temporary care to alleged delinquent youth with new charges, or an adjudicated delinquent with new charges who is at least age 10, but younger than age 21. Youth is on pre-dispositional status and held in a detention facility pending court action.

**Note:** Do not use this code if a facility has a certification for QRTP, Pregnant and Parenting Youth, Sexually Exploited Youth and/or Supervised Independent Living Youth, use Children’s Group Residential Care (183x).

188x

**Supervised Independent Living (18 up to 21)**

Supervised independent living (SIL) settings for youth ages 18 up to 21 while transitioning from foster care to independence, provide an appropriate level of supervision and assistance for youth’s individual needs in accordance with an independent living plan developed with youth. Appropriate SIL settings include host homes, shared housing, apartments, college dormitories, and other approved county or tribal settings that are not licensed foster homes or residential program under Minnesota Statutes, Chapter 245A. Foster care maintenance payments may go directly to youth, and include vendor payments on youth’s behalf for rent, utilities, or other expenses, as well as damage deposits, rent subsidies, and utility installation charges. This also includes any increased benefit to foster youth as a result of having responsibility for their child who resides with them. Youth receiving this service are required to participate in monthly face-to-face contacts and case management.

**Note:** This service is intended for room and board costs when providing extended foster care services to youth capable of living independently in the community with varying degrees of agency supervision.

**Note:** If paying a family foster home the foster care maintenance payment, use BRASS Code 180x/181x for Family Foster Care.

**Note:** If paying residential facility for room and board costs for youth ages 18 up to 21, use BRASS Code 183x for Children’s Group Residential Care.

**Note:** If STAY (non-residential services), use 146 – Adolescent Life Skills Training.

189x

**Respite Care**

Short-term care provided to individuals due to temporary absence or need for relief of those persons normally providing care. Respite care may be provided during the day or overnight in individual’s home or in an out-of-home setting, from one hour to several days. This includes crisis nursery services and respite provided in a foster home.

**Note:** If respite is provided in a foster home, code the activity Respite Care (189x). If a child is assessed to be SED, use Child Respite Care (489x).

191x

**CAC/CADI/BI Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination, monitoring, consultation and advocacy assistance through which multiple service needs of clients are addressed to promote securing of appropriate services.

192x

**Family Assessment Case Management**

A systematic process through which families’ multiple needs are addressed. This process involves ongoing assessment, planning, referral, service coordination and monitoring. This includes consultation and advocacy assistance to secure appropriate services and resources.

193x

**General Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination, monitoring, consultation and advocacy assistance through which multiple needs of clients are addressed. It also includes exercising legal consents issued by the commissioner or delegated to the local social service agency to ensure emotional, health, educational, vocational, or other needs, and racial and familial identity of the commissioner’s wards.

194x

**Relocation Service Coordination (RSC) – Targeted Case Management**

Relocation service coordination services are provided for relocating persons residing in institutions to the community. This assistance includes developing and implementing a relocation plan, arranging for additional assessments to help ensure access to needed community services, coordination of referrals, securing vendors, housing, and other needed services.

196x

**Adoption and Kinship**

Services provided in support of adoption and transfer of permanent legal and physical custody. This includes services to children without legally responsible parents that will secure a social and legal family membership. It also includes services provided to legal parents making an adoptive plan for their child. It includes services to children whose permanency plan is transfer of permanent legal and physical custody (TPLPC) to a relative. It includes appropriate home selection, placement and post-placement supervision, and studies on petitions referred by courts. It also includes post-permanency services for minors and their adoptive parents or relative custodians, services provided to adopted adults seeking information about their history or birth parents, and Northstar Care commissioner transitions.

**Note:** If paying for Northstar Kinship Assistance, use service code (175x).

**Note:** If paying for Northstar Adoption Assistance, use service code (178x).

197x

**Local Collaborative Undifferentiated Services**

Services, supports and interventions provided to children and their families as a collaborative activity of a Family Services Collaborative (FSC), a Children’s Integrated Mental Health Fund (ChIMHF), or Interagency Early Intervention Committee (IEIC). This includes revenues and attendant expenses that flow through county social service agency to collaborative to fund services.

198x

**Licensing and Resource Development**

Licensing of foster homes and various recruitment and development activities to ensure that needed services and resources are available, including recruitment of foster and adoptive parents, studies of potential adoptive homes, and training foster and adoptive parents.

## Definitions for child care

Included in this list are codes specific to this program area.

### 201x **Information and Referral**

Provision of information to individuals on social and human services, and assistance in making contact with resources that can respond to needs or problems.

### 202x **Community Education and Prevention**

Activities designed to educate the public or special high-risk target groups about problems associated with mental illness, chemical dependency, developmental disabilities, child welfare, or other social problems. The goal is to increase understanding and acceptance of these problems, increase awareness of availability of resources and services, and improve skills in dealing with high-risk situations.

### 211x **Basic Sliding Fee Child Care**

The care of children by someone other than parent/s, stepparent, legal guardian, eligible relative caretaker, or their spouse, in or outside of their home for gain or otherwise, on a regular basis, for any part of a 24-hour day. Included are families participating in the Portability Pool program. Families receiving assistance with child care costs must be engaged in employment, job search, or education leading to employment, and may not be participating in the MFIP, DWP, Transition Year Child Care, or Transition Year Extension programs. Payments must be made to providers except when care is provided in children's home, then payment is made to parents. Funding is from federal, state and county sources.

**Note:** This code is only for actual child care. Time spent by county staff to arrange child care is coded to General Child Care Case Management (293x).

### 212x **Minnesota Family Investment Program (MFIP) Child Care**

Care of children by someone other than a parent, stepparent, legal guardian or eligible relative caretaker, or their spouse, in or outside of their home for gain or otherwise, on a regular basis, for any part of a 24-hour day. MFIP or DWP families must be participating in authorized activities which include orientation, assessments, job search, job support, employment, employment and training, or social services approved in an employment or job search plan, or attendance at an appeal hearing. MFIP or DWP families working or in a job search and received MFIP assistance in at least three of the past six months prior to their case closing, may be eligible for Transition Year benefits. Families receiving assistance with child care costs under Transition Year or Transition Year Extension programs must be engaged in employment or job search. Payments must be made to providers except when care is provided in children's home, then payments are made to parents. Funding is from state and federal sources.

**Note:** This code is only for actual child care. Time spent by county staff to arrange child care is coded to General Child Care Case Management (293x).

214x      **Other Child Care**

Care of children by someone other than parent or legal guardian in or outside of their home for gain or otherwise, for any part of a 24-hour day, not funded by Basic Sliding Fee or MFIP child care as authorized by a county social services agency.

**Note:** This code is only for actual child care. Time spent by county staff to arrange child care is coded to General Case Management (293x).

237x      **Statewide MFIP Employment Services**

Services provided to assist MFIP participants to become employed or self-sufficient. These mandatory and supportive services include service coordination and case management functions, consultation and advocacy services, and activities associated with obtaining a job such as on-the-job training, work experience, educational activities, functional work literacy, and transportation assistance.

258x      **Approved Pilot Projects**

Innovative services, not otherwise specified in BRASS Codes, approved by the department as part of a pilot program under grant or contract.

293x      **General Child Care Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination, monitoring, consultation, and advocacy assistance through which multiple service needs of clients are addressed.

298x      **Licensing and Resource Development**

Licensing of family child care homes or in-home certification of child care providers, and various recruitment and development activities directed toward ensuring that needed services and resources are available.

## Definitions for chemical health services

Included in this list are codes specific to this program area.

**301x Information and Referral**

Provision of information to individuals on social and human services, and assistance in making contact with resources that can respond to needs or problems.

**302x Community Education and Prevention**

Activities designed to educate the public or special high-risk target groups about problems associated with mental illness, chemical dependency, developmental disabilities, child welfare, or other social problems. The goal is to increase understanding and acceptance of these problems, increase awareness of availability of resources and services, and to improve skills in dealing with high-risk situations.

**305x Rule 25 Assessment/Rule 24 Financial Eligibility Determination (BRASS Code ending June 30, 2022)**

Provision of assessments by qualified county staff or their designees, using the current department approved Rule 25 Assessment form to determine clinical eligibility for publicly paid substance use disorder (SUD) treatment. It also includes activities to determine client's Medicaid eligibility, or current income and household size, enrollment in a state prepaid health care plan, and availability of third party payer, to establish financial eligibility for the Consolidated Chemical Dependency Treatment Fund (CCDTF) to pay for appropriate SUD treatment. The assessment process is further defined in Minnesota Rules, parts 9530.6600 to 9530.6655 (Rule 25); financial determination requirements are defined in Minn. Rules, parts 9530.7000 to 9530.7031 (Rule 24).

**307X Behavioral Health Fund (BHF) Financial Eligibility Determination (BRASS re-activated effective July 1, 2022)**

**County responsibility to determine financial eligibility for the Behavioral Health Fund (BHF).**

County agencies must comply with the following confidentiality requirements: Confidentiality of records required under Minnesota Statutes, Chapter 13, and section 254A.09; federal regulations for privacy of substance abuse patient information, Code of Federal Regulations, title 42, parts 2.1 to 2.67; and federal privacy regulations under the Health Insurance Portability and Accountability Act, Code of Federal Regulations, title 45, parts 160.101 to 164.534.



309x      **Pre-petition Screening/Hearing**

Investigation prior to a commitment hearing which includes personal interviews with proposed patients or others knowledgeable about the condition of proposed patients; identification and investigation of alleged conduct, the basis for an application; preparation of reports to county attorney listing reasons for rejecting or recommending alternatives to involuntary placement; and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

316x      **Transportation**

Provision of travel and escort to and from community resources and facilities.

317x      **Detoxification Transportation**

Transportation of persons in need of detoxification services to local detoxification programs.

336x      **Supportive Services**

Education provided to family members of a client receiving substance use disorder treatment. This is an adjunct service to family members of an active client, and not provided as part of treatment services.

352x      **Outpatient Treatment**

A nonresidential program licensed according to Minnesota Rules, parts 9530.6405 to 9530.6505, providing group and individual substance use disorder treatment.

354x      **Medication Maintenance**

Administering medications that act as a deterrent to use of abuse-prone substances, e.g., Antabuse or methadone maintenance.

358x      **Approved Pilot Projects**

Innovative services, not otherwise specified in BRASS Codes, approved by the department as part of a pilot program under grant or contract.

359x      **Behavioral Health Fund (BHF)**

Services funded with BHF include residential and non-residential substance use disorder (SUD) treatment services, provided by tribally licensed and department licensed facilities, recovery community organizations, county agencies, and appropriately credentialed individual practitioners. Service recipients must meet financial eligibility

guidelines. Those who meet guidelines and have commercial insurance (TPL) that does not cover 100% of all treatment costs are also eligible. BHF pays providers after TPL has paid or submitted denials. BHF is non-Medicaid, funded by county agencies and the department.

**Note:** Entities must be enrolled Minnesota health care providers, and must also participate in the Drug and Alcohol Abuse Normative Evaluation System (DAANES) as a condition of BHF payments.

369x

**Aftercare**

Non-treatment support services for individuals and significant others following completion of formal substance use disorder treatment.

370x

**Chemical Dependency Shelter**

A short-term residential protective setting for adults who are chemically dependent and may be inebriated.

371x

**Detoxification**

A short-term residential protective setting licensed under Minnesota Rules, parts 9530.6510 to 9530.6590. Services are designed for persons in need of detoxification, and facilitate access into a comprehensive care and treatment program for substance use disorder.

374x

**Residential Rehabilitation**

A residential substance use disorder rehabilitation program, licensed according to Minnesota Rules, parts 9530.6405 to 9530.6505.

These programs provide group and individual counseling, client education, and other services specified in the licensing rule.

393x

**Service Coordination**

A process to help clients obtain services and support they need to establish a lifestyle free from the harmful effects of substance use disorder.

## Definitions for mental health services

Included in this list are codes specific to this program area.

401x      **Information and Referral**

Provision of information to individuals regarding social and human services, and assistance to individuals in making contact with resources that can respond to needs or problems.

402x      **Community Education and Prevention**

Activities designed to educate the public about mental health and co-occurring issues. Goals are to increase understanding of mental health, reduce stigma, promote recovery, and increase awareness of availability of resources and services, improving skills in dealing with mental health issues.

403x      **Adult Client Outreach**

Activities within the community and segregated settings designed to locate and engage potentially eligible adults, inform them of available mental health services, and ensure they have access to those services.

404x      **Client Outreach (Family Community Support Services)**

Services designed to locate children within the community who have or may have severe emotional disturbance, inform them or their families of available community support services, and ensure they have access to those services.

405x      **Child Outpatient Diagnostic Assessment/Psychological Testing**

Diagnostic assessment of children, including history, mental status, and functional assessment or disposition by a licensed mental health professional. This excludes diagnostic assessments provided as part of day treatment or family community support services, and those provided by staff of a residential or inpatient program. This includes psychological testing by physician/psychologist.

407x      **Early Identification and Intervention**

Services designed to identify persons at risk of needing or in need of mental health services and arrangements for intervention and treatment. This service can be provided to both children and adults.

408x      **Adult Outpatient Diagnostic Assessment/Psychological Testing/  
Explanation of Findings**

Diagnostic assessments, psychological testing, and explanation of findings, as defined in Minnesota Rules, parts 9505.0370 to 9505.0372, by a qualified mental health professional.

409x      **Pre-petition Screening/Hearing**

An investigation prior to a commitment hearing which must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

410x      **Child Level of Care Determination**

Determination by a licensed mental health professional of a child's level of care prior to admission to a treatment center if public funds are used, or to an acute care hospital for treatment of severe emotional disturbance if public funds other than Medical Assistance or MinnesotaCare are used to pay for services. Requirements for this activity are defined in Minnesota Statutes, section 245.4885, subdivision 1.

**Note:** Provided to persons under age 21.

416x      **Transportation**

Travel (escorted or unescorted) to and from sites such as employment, stores, services, and medical and non-medical appointments, to maintain or assist in recovery. This might include transit cards, mileage reimbursement and taxis.

418x      **Client Flex Funds**

Goods or services purchased to meet basic physical or medical needs. Examples include medications, clothing, auto repair and food. Entities must have a written policy regarding the use of client flex funds.

**Note:** If housing-related, use 443x Housing Subsidy. If transportation-related, use 416x Transportation.

419      **Court-related Services and Activities**

Court-related services and activities include mediation, court appearances, and preparation for court, such as document preparation and consultation with county attorney's office, law enforcement, and other investigatory agencies.

**Note:** If client is open to Children's Services, use BRASS Code 119. If open to VA/DD WG use BRASS Code 619.

420x

**Peer Support Services**

Non-clinical, recovery-focused activities encouraging empowerment, self-determination, and decision-making provided by certified peer specialists.

430x

**Other Family Community Support Services (FCSS)**

Community-based services provided under the clinical supervision of mental health professionals to help children with emotional disturbance to function and remain in the community. These services can include any of the following:

- 1) Medication monitoring
- 2) Developing independent living skills
- 3) Developing parenting skills
- 4) Leisure and recreational activities
- 5) Locating respite care and special needs daycare
- 6) Assistance in obtaining financial resources, including applying for financial benefits
- 7) Crisis assistance/crisis plan development
- 8) Therapeutic support for foster care.

431x

**Adult Mobile Crisis Services**

Face-to-face services for adults who may be experiencing a mental health crisis or emergency. These services include crisis assessment, intervention, and community (non-residential) stabilization. This code covers infrastructure development, such as training, as well as ancillary and supportive services.

**Note:** This service is distinct from development of a wellness plan (434X) and Adult Residential Crisis Stabilization (436X).

432x

**Children's Mental Health Crisis Services**

Face-to-face assessment services for children who may be experiencing a mental health crisis or emergency, and/or provision of crisis intervention services to children with mental illness experiencing a mental health crisis or emergency. These services include crisis assessment, intervention, and community (non-residential) stabilization. This code covers infrastructure development, such as training, as well as ancillary and supportive services.

434x

**Community Support Program Services**

Services, linked to a support plan, provided to individuals at locations of their choice in order to stay in the community. Examples are grocery shopping, social activities, housekeeping, and creation of a wellness plan.

436x      **Adult Residential Crisis Stabilization**

Individualized services to assist individuals returning to their community. Provided following a mental health crisis assessment and intervention as part of a treatment plan for a crisis. This code is used for residential services only.

437x      **Supported Employment and Individualized Placement and Support Service**

Person-centered support provided to those with a serious mental illness to locate and maintain competitive employment in the community. This cannot be used for center-based employment.

438x      **Assertive Community Treatment (ACT)**

ACT is an intensive, comprehensive, non-residential rehabilitative mental health service using a team approach. ACT services are (a) Provided by multi-disciplinary, qualified staff with the capacity to provide most mental health services necessary to meet a person's needs, using a total team approach; (b) Directed to persons with a serious mental illness requiring intensive services; and (c) Offered on a time-unlimited basis, available 24 hours per day, seven days per week, 365 days per year. This service must meet standards specified in Minnesota Statutes, section 256B.0622.

439x      **Child Mental Health Behavioral Aide Services**

Activities to implement rehabilitative mental health services goals identified in children's individual treatment plan allowing them to acquire developmentally and therapeutically appropriate daily living, social, and leisure and recreational skills through targeted activities. These activities are described in Minnesota Statutes, section 256B.0943, subdivision 9(b)(4).

440x      **Direction of Child Mental Health Behavioral Aides**

Activities of mental health professionals or practitioners to guide mental health behavioral aides in providing services to clients. Directions to mental health behavioral aides must be based on client's individualized treatment plans. A description of this activity is in Minnesota Statutes, section 256B.0943, subdivision 1(i).

443x      **Housing Subsidy**

Direct payments for rent, utility costs, deposits on housing and utilities; household furnishings and supplies; or storage and moving costs.

- 446x      **Basic Living/Social Skills and Community Intervention**
- Basic living/social skills and community intervention services provided to rehabilitate and enable recipients to develop and enhance psychiatric stability, social competencies, personal and emotional adjustment, and independent living and community skills, including Adult Rehabilitative Mental Health Services (ARMHS), and other rehabilitative treatments.
- Note:** Medication education should be reported as 454x Adult Outpatient Medication Management.
- 451x      **Emergency Response Services**
- Response services available on a 24-hour, seven-day-a-week basis for persons having a psychiatric crisis, mental health crisis or emergency. Emergency response services include telephone hot lines and similar services.
- Note:** Face-to-face crisis services should be coded under 431x or 432x.
- 452x      **Adult Outpatient Psychotherapy**
- Psychotherapy provided by or under clinical supervision of mental health professionals to adults with mental illness. This service is provided outside of an inpatient or residential setting and excludes psychotherapeutic services provided as part of a day treatment program.
- 453x      **Child Outpatient Psychotherapy**
- Psychotherapy provided to children with an emotional disturbance under clinical supervision of mental health professionals. This service is provided outside of an inpatient or residential treatment setting and excludes psychotherapeutic services provided as part of day treatment or family community support services.
- Note:** This code should be used for services provided by an **outside** provider within an inpatient or residential setting; 453x is a single service. Intensive Treatment in Foster Care provides a package of services.
- 454x      **Adult Outpatient Medication Management**
- Prescription, medication education, and review for adults as a means of controlling or eliminating severe behavior problems, or effects of mental illness. This excludes medication management services provided as part of day treatment, community support program, and services provided by staff of a residential or inpatient program.
- 455x      **Child Outpatient Medication Management**
- Prescription, medication education, and review for children as a means of controlling or eliminating severe behavior problems, or effects of emotional disturbance. This excludes

medication management services provided as part of day treatment, community support services, or services provided by a residential or inpatient program.

**457x Child/Family Psychoeducation**

Individual, family, or group services, delivered by mental health professionals designed to educate individuals or families in understanding child's symptoms of mental illness, impact on youth's development, and needed components of treatment and skill development to prevent relapse, acquisition of co-morbid disorders, and achieve optimal mental health and long-term resilience.

**458x Approved Pilot Projects**

Innovative services, not otherwise specified in BRASS Codes, approved by the department as part of a pilot program under grant or contract.

**462x Family-based Services**

Professional home-based family treatment services are intensive mental health services provided to children at risk of, in, or returning from out-of-home placement due to an emotional disturbance. Services must be designed to meet the specific mental health needs of child and family, and must be provided by a team consisting of a mental health professional with other family/child mental health providers. Services must be flexible, be able to handle crises 24-hours-per-day, and coordinated with other services. The duration, frequency, and intensity of services are determined through individual treatment plans.

**463x Intensive Treatment in Foster Care**

A bundled service package that may include psychotherapy, crisis assistance, psychoeducational services, and clinical care consultation. This service, delivered by mental health professionals or clinical trainees, is designed to treat mental health symptoms and functional impairments of children ages birth to 21 residing in a licensed family foster home.

**464x Clinical Care Consultation**

Communication between treating mental health professionals and other providers or educators working with the same recipient. This service is provided on behalf of children ages birth to 21 who have a mental health diagnosis. It includes consultation to discuss issues about a recipient's symptoms, strategies for effective engagement, care and intervention needs, treatment expectations across service settings, and clinical service components provided to recipients and family.



467x

**Child Day Treatment**

A structured program of group psychotherapy and other intensive therapeutic services provided at least once a week for a minimum three-hour time block by multi-disciplinary staff under clinical supervision of mental health professionals. The purpose of these services is to stabilize children's mental health status, and develop and improve their daily independent living and socialization skills. Child day treatment services must be coordinated and integrated with, or be part of an education program offered by children's school, but are not part of inpatient or residential treatment services.

468x

**Adult Day Treatment**

A time-limited, structured program of group psychotherapy, rehabilitative mental health, and other intensive therapeutic services provided by a multi-disciplinary team to reduce the effects of mental illness, promote recovery, and enable transition to a lower level of care in the community.

469x

**Partial Hospitalization**

A time-limited structured outpatient program of psychotherapy and other therapeutic services provided by a qualifying hospital or community mental health center. Services must comply with Minnesota Rules, parts 9505.0370 to 9505.0372.

472x

**State-operated Inpatient**

The 24-hour comprehensive inpatient services provided to persons with mental illness or emotional disturbance in a regional treatment center or community behavioral health care hospital operated by the department.

473x

**Acute Care Hospital Inpatient**

Short-term medical, nursing, and psychosocial services provided to persons with mental illness or emotional disturbance in an acute care hospital licensed under Minnesota Statutes, Chapter 144.

474x

**Intensive Residential Treatment Services (IRTS)**

IRTS are delivered by an enrolled Minnesota health care program (MHCP). Eligible recipients of IRTS are in need of a more restrictive setting to reduce the risk of significant functional deterioration. IRTS are designed to develop and enhance psychiatric stability, personal and emotional adjustment, self-sufficiency, and skills to live in a more independent setting.

**476x Inpatient Community-based Psych Under 21**

Inpatient psychiatric level of care provided in a community-based (non-hospital) psychiatric residential treatment facility (PRTF) to individuals under age 21. PRTF, as identified at 42 C.F.R. § 483.352, is a separate, stand-alone entity providing a range of comprehensive services to treat psychiatric conditions of residents under direction of a physician.

**477x Subacute Psychiatric Care**

Intensive, short duration stay in a facility licensed under hospital rules for children and adolescents in crisis, at risk of psychiatric hospitalization, and in need of sustained intervention greater than children's mental health crisis services. This service may also follow inpatient psychiatric hospitalization as a transition to community-based services. This service is distinct from the crisis assistance services component of FCSS (430x); this service must follow receipt of Children's Mental Health Crisis Services (432x), or inpatient hospitalization.

**480x Children's Mental Health Residential Service Path**

An optional way children with a severe emotional disturbance gain access to residential treatment services. A level of care screening conducted by a mental health professional is required. A voluntary placement agreement or court ordered placement does not occur. Child Rule 79 Case Management (490x) may run concurrent based on parental choice. The county agency will maintain payment responsibility. Services must comply with Minnesota Statutes, section 245.4885.

**483x Children's Residential Treatment**

A 24-hour therapeutic program for children with a mental health diagnosis as defined in Minnesota Statutes, section 245.4882. This program must be licensed under Minnesota Rules, **Chapter 2960**, which includes mental health certification **and/or QRTP certification**. This service includes the initial 60-day clothing allowance. Excluded are acute inpatient services in a public or private hospital.

**Note:** Services provided in shelters operating under Minn. Rules, part 9545.1045, should be coded under 171x.

**489x Child Respite Care**

Short-term care provided to children with emotional disturbance due to temporary absence or need for relief of persons normally providing care. Respite care may be provided during the day or overnight in individual's home or in an out-of-home setting from one hour to several days. This includes crisis nursery services and respite provided in a foster home.

490x **Child Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management**

Activities coordinated with family community support services to help children with severe emotional disturbance and their families obtain needed mental health services, social services, educational, health, recreational and related services. Case management services may include assisting in obtaining a comprehensive diagnostic assessment, developing a functional assessment, developing an individual family community support plan, assisting child and family in obtaining needed services by coordination with other agencies, monitoring delivery of services, and assuring continuity of care.

491x **Adult Rule 79 – Targeted Case Management**

Services designed to help persons gain access to needed medical, social, educational, vocational, financial, and other necessary services as they relate to a person's mental health needs. Services must comply with the Minnesota Comprehensive Adult Mental Health Act, Minnesota Statutes, section 245.462.

492x **Child General Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination and monitoring, consultation, and advocacy through which multiple service needs of children are addressed.

493x **Adult General Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination and monitoring, consultation, and advocacy through which multiple service needs of clients are addressed.

496x **Mental Health Clinical Service Plan Development**

The development, review, and revision of children's individual treatment plans, as provided in Minnesota Rules, part 9505.0371, subpart 7, including involvement of client or their parents, primary caregiver, or other person authorized to consent to mental health services, including arrangement of treatment and support activities specified in individual treatment plans. Recipients must be under age 21, have a mental illness diagnosis, and meet medical criteria necessary for rehabilitative mental health services.

## Definitions for developmental disabilities (DD)

Included in this list are codes specific to this program area.

501x      **Information and Referral**

Provision of information to individuals regarding social and human services, and assistance in making contact with resources that can respond to needs or problems.

502x      **Community Education and Prevention**

Activities designed to educate the public or special high-risk targeted groups, and family members about problems associated with mental illness, chemical dependency, developmental disabilities, child welfare, or other social problems. Goals are to increase understanding and acceptance of these problems, increase awareness of availability of resources and services, and improve skills in dealing with high-risk situations. This includes family training and counseling for persons receiving DD waiver services.

505x      **Assessment for Long-term Services and Supports**

An assessment to assist persons with long-term or chronic care needs to make decisions about how to meet their goals, preferences, and needs by selecting long-term service and support options. The assessment and support planning are intended to prevent or delay institutional placements and provide access to transition services to move from institutions. Assessments are available to any person regardless of age, disability, income, assets or referral source. Activities include those completed in accordance with the Omnibus Budget Reconciliation Act (OBRA: (a) Pre-Admission Screening (PAS) not covered by Minnesota Statutes, section 256B.0911; (b) Level II Evaluations for PASRR and (c) Diagnostic assessments required prior to nursing home admission.

509x      **Pre-petition Screening/Hearing**

Investigation prior to a commitment hearing that includes a personal interview with proposed patient or others knowledgeable about conditions of proposed patient, identification and investigation of alleged conduct that is the basis for an application, preparation of reports to county attorney listing reasons for rejecting or recommending alternatives to involuntary placement, and attendance and participation at hearings or commitment proceedings. This service must meet standards specified in the Minnesota Commitment Act (Minnesota Statutes, section 253B.07, subdivision 1).

516x

**Transportation**

Provision of travel and escort to and from community resources and facilities.

525x

**Homemaking Services**

Provision or teaching of home management skills to individuals and families by a trained homemaker when individual regularly responsible for those activities is temporarily absent or unable to manage the home and care for themselves or others in the home.

531x

**In-home Family Support Services**

Habilitation services provided to persons with developmental disabilities or related conditions and their families. This includes extended family members not providing licensed foster care in family's home, and in the community to enable person to remain in or return to their home. In-home family support services include training of the person and their family to increase capabilities to care for and maintain a person in their home.

**Note:** When a person is on a DD waiver the service must be performed by a MHCP enrolled provider. Effective January 2021, the DD waiver calls this service Individualized Home Supports with Family Training.

534x

**Semi-independent Living Services (SILS)**

Services include training, counseling, instruction, supervision, and assistance provided to a person with developmental disabilities or related condition who has been determined not to be at risk of placement in an intermediate care facility for persons with developmental disabilities. Services include assistance with budgeting, meal preparation, shopping, personal appearance, and related social support services needed to maintain and improve a person's level of functioning. A one-time living allowance payment to enable a person receiving these services to secure and furnish housing should also be reported under this code.

535x

**Family Support Program**

Payments to families caring for their children through age 21 who have a developmental disability for purchasing items and services that assist families to maintain child in the home. Examples of these items and services are respite care, equipment to modify a home or vehicle, family and individual counseling and transportation.

**538x Extended Supported Employment**

Typically, a Commission on Accreditation of Rehabilitation Facilities (CARF) accredited supported employment service, operated under the auspices of the Minnesota Department of Employment and Economic Development (DEED), providing work-related services such as evaluation of suitable community job placement; evaluation of individual support service needs; job development and placement within integrated community settings or workplaces; intensive job site training and coaching; work-related social skills training; follow-up monitoring; and follow-along support services.

**540x Waiver Employment Services**

Employment Exploration, services that help a person gain a better understanding of competitive, integrated employment opportunities in their community.

Employment Development is individualized services designed to help a person achieve competitive, integrated employment, become self-employed, or establish a micro-enterprise business in their community.

Employment Support is individualized services and supports that help people maintain paid employment in community businesses/settings. Employment support services occur in integrated community settings.

**Note:** When a person is on a BI, CAC, CADI or DD waiver, this service must be performed by a MHCP enrolled provider.

**541x Environmental Accessibility Adaptations, Specialized Equipment and Supplies**

Physical adaptations to participant's home or primary vehicle, required by their service plan, necessary to ensure their health and safety or enable them to function with greater independence in their home, and without which they would require institutionalization. Modifications may include installation of ramps and grab-bars, widening of doorways, and bathroom modifications. This service also covers assessments, installation, maintenance and repairs, if more cost-effective than replacement.

**550x Day Support Services**

Day support services are individualized, community-based training and support services that help persons develop and maintain essential and personally enriching life skills so they can access and participate in activities they prefer in their community.

**Note:** When a person is on a BI, CAC, CADI or DD waiver, this service must be performed by a MHCP enrolled provider.

**558x Approved Pilot Projects**

Innovative services, not otherwise specified by BRASS Codes, approved by the department as part of a pilot program under grant or contract.

564x      **Adult Supported Living Services**

Residential-based habilitation services provided to adults with developmental disabilities or related condition requiring daily intervention and a 24-hour plan of care. This includes provision of the following waiver services: 24-hour emergency assistance, specialist services, and housing access coordination.

**Note:** When a person is on a DD waiver, services must be performed by a MHCP enrolled provider. Effective January 2021, the DD waiver calls supported living services Individualized Home Supports when provided in a person's own home or family. The waivers call supported living services community residential services, adult, or family residential services, adult, when provided in a licensed foster care setting or licensed community residential setting.

565x      **Child Supported Living Services**

Residential-based habilitation services provided to children with developmental disabilities or related condition under age 18 requiring daily intervention and a 24-hour plan of care and is not living in the parental home. This includes provision of the following waiver services: 24-hour emergency assistance, and specialist care.

**Note:** When a person is on a DD waiver the service must be performed by a MHCP enrolled provider. Effective January 2021, the DD waiver calls supported living services Individualized Home Supports when provided in a person's own home or family. The waivers call supported living services community residential services, adult, or family residential services, when provided in a licensed foster care setting or community residential setting.

566x      **Day Training and Habilitation**

Services directed at development and maintenance of life skills and community integration that include supervision, training, and assistance in the areas of vocational skill acquisition, work and supported employment (when funded through MA). Some areas of specific skill acquisition may include self-care, communication, socialization, use of leisure time, behavior management, community survival skills and money management. Also included are therapeutic activities to increase an individual's adaptive living and work skills. These services are usually funded and licensed under Minnesota Statutes, Chapter 245D, under the Minnesota Department of Human Services.

**Note:** Special education and related services are not included in this code.

574x      **Community Residential Facilities and Services**

Community-based programs that provide 24-hour care, supervision, food, lodging, training, and habilitation for four or more adults, **ages 18 and older** with developmental disabilities or related conditions outside their own homes. Residential programs include both the residential facility and program of services provided.

**Note:** If respite is provided in a foster home, code the activity Respite Care (189x). If a child is assessed to be SED, use Child Respite Care (489x).

**Note:** If a child or youth eligible for extended foster care (ages 18 up to 21) is placed in a family foster home, foster residence setting, or children’s group residential care, use the appropriate code for children’s services X100s).

589x      **Respite Care**

Short-term care provided to individuals due to the temporary absence or need for relief of those persons normally providing care. Respite care may be provided during the day or overnight in individual’s home or in out-of-home settings. Crisis-respite includes assessment, intervention plan development, consultation, transition plans, technical assistance, and recommendations for revisions to an individual service plan.

591x      **DD Waiver Case Management**

Includes all case manager’s work regarding case management service activities, such as coordination of performance of assessments of functional skills and needs; development, review, and revision of individual service plans; informing persons and their legal representatives of service options and providers; assisting persons to access services; coordination of service delivery; and monitoring and evaluation of outcomes of services. Administrative functions of case management as defined in Minnesota Statutes, section 256B.092, subdivision 1a (a), are not reimbursable under the waiver.

592x      **Child (< 21) DD Non-waiver Case Management**

Includes all case manager’s work regarding both case management administrative functions and service activities. Administrative functions include intake, eligibility determinations and reviews, service authorization, conciliations and appeals. Case management service activities include coordination of performance of assessments of functional skills and needs; development, review, and revision of individual service plans; informing persons and their legal representatives of service options and providers; assisting persons to access services; coordination of service delivery; and monitoring and evaluation of outcomes of services.

**Note:** Refer to Minnesota Rules, parts 9525.0004 – 9525.0036.

593x      **Adult (21+) DD Non-waiver Case Management**

Includes all case manager’s work regarding both case management administrative functions and service activities. Administrative functions include intake, eligibility determinations and reviews, service authorization, conciliations and appeals. Case management service activities include coordination of performance of assessments of functional skills and needs; development, review and revision of individual service plans; informing persons and their legal representatives of service options and providers; assisting persons to access services; coordination of service delivery; and monitoring and evaluation of outcomes of services.



**Note:** Refer to Minnesota Rules, parts 9525.0004 – 9525.0036.

595x

**Guardianship/Conservatorship**

Exercising legal consent for programs or activities that meet social, medical, financial and residential needs of wards in the least restrictive manner while at the same time protecting their best interest. This includes annual and quarterly reviews of physical, mental, and social adjustment progress of each ward.

## Definitions for adult services

Included in this list are codes specific to this program area.

**601x Information and Referral**

Provision of information to individuals on social and human services, and assistance to individuals in making contact with resources that can respond to their needs or problems.

**602x Community Education and Prevention**

Activities designed to educate the public or special high-risk target groups about problems associated with mental illness, chemical dependency, developmental disabilities, child maltreatment, vulnerable adult maltreatment, or other social problems. The goal is to increase understanding and acceptance of these problems; increase awareness of availability of resources and services; and to improve skills in dealing with high-risk situations.

**603x Adult Protection Intake and Screening**

Intake and screening includes responding to reports referred by a common entry point and to requests for adult protective services from another lead investigative agency. Activities include determining if subjects of maltreatment reports meet criteria as vulnerable adults, if allegations meet the definition of maltreatment, and whether there is immediate risk to a vulnerable adult. Additional activities include, but not limited to, confirming jurisdiction; review of report detail and relevant history with agency, including prior accepted and screened out reports of maltreatment; contact with reporter and licensed providers identified under Minn. Stat. § 626.5572, subd. 6; consultation with another lead investigative agency, law enforcement, or county attorney; completion of decision tools; determining initial disposition and response time frame; notifying reporter if a report will be closed in intake or assigned for investigation. For reports not accepted for adult protective services or investigation, providing information to individuals on social and human services, and assisting individuals in making contact with resources that can respond to their needs or problems.

**604x Adult Protection Investigation and Service Response**

Adult protective services include completing assessments and decision tools, providing interventions, and offering services to safeguard and prevent further maltreatment of vulnerable adults who are subjects of adult maltreatment reports made to a common entry point and accepted for adult protective services. Investigation includes determining whether vulnerable adult maltreatment reports accepted for investigation under Minnesota Statutes, section 626.557, are substantiated.

- 605x      Assessment for Long-term Services and Supports**
- An assessment to assist persons with long-term or chronic care needs to make decisions about how to meet their goals, preferences, and needs by selecting long-term service and support options. Assessments and support planning are intended to prevent or delay institutional placements, providing access to transition services to move from institutions. Assessments are available to any person regardless of age, disability, income, assets or referral source. Determination of whether specialized services are needed is the function of the OBRA Level II Evaluation, and not part of Assessment for Long-term Services and Supports.
- Note:** See codes for 408x or 505x for Level II Omnibus Budget Reconciliation Act (OBRA).
- 607x      General Assessment**
- Appraisal of an individual's condition regarding personal, social, health, and behavioral problems through client interviews, review of records, and administering test instruments to determine need for services, and an appropriate service plan or care plan.
- 615x      Interpreter Services**
- Provision of language interpreting services by a qualified language interpreter to ensure communication with non-English speaking persons, or provision of oral or tactile interpreting services by a qualified sign language interpreter to ensure communication with persons who are deaf, hard of hearing, or deaf-blind.
- 616x      Transportation**
- Provision of travel and escort to and from community resources and facilities. This may include transit cards, mileage reimbursement and taxis.
- 618x      Health-related Services**
- These services include in-home or out-of-home services or activities designed to assist adults and their families to attain and maintain a favorable condition of health. Examples are home health or nursing services; home health therapies; behavior programming; cognitive therapy; psychological testing and explanation of findings; occupational, physical, and speech therapies.
- Note:** The services of home health aides and personal care assistants should be coded under 624x.
- 619x      Court-related Services and Activities**
- Court-related services include, but not limited to, serving as a court visitor, petitioning, guardianship, conservatorship or other court-ordered services and activities. Activities include court appearances and preparation for court, including document preparation

and consultation with county attorney's office, law enforcement, and other investigatory agencies.

621x      **Legal Services**

Assistance in resolving civil legal matters and protection of legal rights.

622x      **Companion Services**

Non-medical care, supervision, and oversight provided to a functionally impaired adult, including assistance with tasks such as meal preparation, laundry, and shopping not performed as discrete tasks. Light housekeeping tasks incidental to care and supervision of recipients may also be provided. These services do not include hands-on medical or personal care, but do include supervision and access to community services.

**Note:** When a person is on a BI, CAC, or CADI waiver, services must be performed by a MHCP enrolled provider. Effective January 2021, the BI, CAC, or CADI waivers call this service Individualized Home Supports without Training. The Elderly Waiver (EW) is Adult Services.

623x      **Chore Services**

Services such as routine housekeeping tasks, minor household repairs, shopping, lawn care, and snow shoveling.

624x      **Home-based Support Services**

Services designed to support and maintain clients in their home. Services include medically oriented tasks prescribed by a physician, supervised by a registered nurse, and written in a plan of care. It also includes support provided to caregivers of adults with disabilities or elderly persons.

625x      **Homemaking Services**

Provision or teaching home management skills to individuals and families by trained homemakers when individuals regularly responsible for those activities are temporarily absent or unable to manage their home and care for themselves or others in the home.

627x      **Customized Living**

A variety of coordinated services tailored to each person's needs enabling them to remain in a self-contained housing environment, such as apartment or board and lodging. These services usually consist of case management, three nutritionally balanced meals a day, assistance with personal care and activities of daily living, housekeeping and laundry, emergency call system, and assistance with medication.

628x

**Home Delivered Meals**

Preparation and delivery of one or more nutritionally adequate hot meals daily to homes of people who are physically unable to prepare their own nourishing meals.

629x

**Congregate Meals**

Preparing and making available nutritionally adequate hot meals at a center used for serving congregate meals in an environment providing opportunities for socialization and nutrition education.

634x

**Semi-independent Living Services (SILS)**

Services that include training, counseling, instruction, supervision, and assistance to clients with functional impairments in accordance with their individual service plan on a less-than-daily basis. Services include assistance with budgeting, meal preparation, shopping, personal appearance, and related social support services needed to maintain and improve client's level of functioning.

636x

**Consumer Support Grant**

The Consumer Support Grant (CSG) is a state-funded alternative to such Medicaid reimbursed services as personal care assistant, private duty nurse, or home health aide, allowing flexibility in support services provided in the home of recipients. The county agency providing these services must be enrolled with the department as a CSG county prior to enrolling consumers.

637x

**Employability**

Provision of assistance to obtain, maintain, or improve employment through use of vocational counseling, employability testing, job-finding assistance, vocational and college training, and special employment services for individuals who are disabled because of a social, economic, or mental/physical condition.

638x

**Extended Employment**

Programs providing paid work and other services as a step in the rehabilitation process for those who cannot be readily absorbed in the competitive labor market, or during such time as opportunities for them in the competitive labor market do not exist. It includes the following programs:

- Long-term Employment – paid work on the premises of a rehabilitation facility and training services on or off the premises which do not include work activity
- Work Activity – paid work and training services for the primary purpose of providing basic vocational skills development for persons with a disability permitting a level of production below that required for a long-term employment program.

**640x Waiver Employment Services**

**Employment Exploration** – services that help persons gain a better understanding of competitive, integrated employment opportunities in their community.

**Employment Development** – individualized services designed to help persons achieve competitive, integrated employment, become self-employed, or establish a microenterprise business in their community.

**Employment Support** – individualized services and supports that help people maintain paid employment in community businesses/settings. Employment support services occur in integrated community settings.

**Note:** When on a BI, CAC, CADI or DD waiver, this service must be performed by a MHCP enrolled provider.

**641x Environmental Accessibility Adaptations, Specialized Equipment and Supplies**

Specialized equipment and supplies (CAC, CADI, BI, EW only):

Devices, controls, or appliances specified in a service plan enabling participants to increase their ability to perform activities of daily living, or to perceive, control, or communicate with their environment. This service also includes items necessary for life support, ancillary supplies, and equipment necessary to proper functioning of such items, and durable and non-durable medical equipment not covered under the state plan.

**Environmental accessibility adaptations**

Physical adaptations to participant’s home or primary vehicle, required by their service plan, necessary to ensure their health and safety, or enabling them to function with greater independence in the home, and without which they would require institutionalization.

Modifications may include installation of ramps and grab-bars, widening doorways, and bathroom modifications. This service also covers assessments, installation, maintenance and repairs, if more cost-effective than replacement.

**644x Housing Services**

Services designed to help individuals obtain, maintain, improve, or modify existing housing. This can also include direct payments to landlord for part of rent, partial utility costs, rent during psychiatric crisis or hospitalization, deposits for housing and utilities, furnishings and supplies, installation costs for utilities, or storage and moving costs. Transitional support services are included under this code. Housing Stabilization Activity Services (housing consultation, housing transition, housing sustaining) are under this code.

645x      **Social and Recreational Services**

Provision of opportunities for personal growth and development enabling individuals to participate in age and culturally appropriate recreational and leisure activities that maintain physical and mental vitality. This may include supervision and assistance to adults in accessing community services and participating in activities.

647x      **Independent Living Skills**

Services that develop and maintain community living skills and integration of persons. Independent living skills (ILS) must be provided in person's home and/or community setting typically used by the public. Of the waivers, this applies to CAC, CADI and BI only.

**Note:** Effective January 2021, the BI, CAC and CADI waivers call this service Individualized Home Supports with Training or Individualized Home Supports with Family Training.

648x      **Money Management**

Assistance to eligible individuals in managing their income, allowing them to obtain a stable level of economic functioning within the limits of their financial resources, including consumer education, debt adjustment, financial counseling, protective, and vendor payments.

649x      **Adult Daycare**

Personal care and assistance with health, physical, social and daily living needs of functionally impaired adults for less than 24 hours a day to maintain their ability to live in the community. Social/recreational activities, health monitoring, hot meals, and transportation are generally provided as part of daycare services to adults. This includes provision of this service under the DD waiver.

650x      **Day Support Services**

Day Support Services are individualized, community-based training and support services that help persons develop and maintain essential and personally enriching life skills so they can access and participate in activities they prefer in their community.

**Note:** When on a BI, CAC, CADI or DD waiver, this service must be performed by a MHCP enrolled provider.

655x

**Individual Counseling**

Application of goal-directed therapeutic processes on personal, family, situational, or occupational problems to provide positive resolution or improved acceptance in face-to-face or telephone communication with individual clients. Included is individual counseling for family members of adults receiving CAC/CADI/BI/DD Family Training and Counseling Services on issues pertaining to medical care and treatment in their care plan. The counseling (for CAC/CADI/BI/DD) is to maintain adults in their home setting.

656x

**Group Counseling**

Application of therapeutic processes on personal, family, situational, or occupational problems to provide positive resolution or improved acceptance in face-to-face settings with a group or family. Included is counseling for the family of adults receiving CAC/CADI/BI/DD Family Training and Counseling Services on issues pertaining to medical care and treatment in their care plan. The counseling (for CAC/CADI/BI/DD) is to maintain adults in their home setting.

658x

**Approved Pilot Projects**

Innovative services, not otherwise specified by BRASS Codes, approved by the department as part of a pilot program under grant or contract.

**Note:** For Consumer-directed Community Supports (CDCS) case management use code 691x.

671x

**Adult Shelter**

A short-term residential protective setting for adults in a crisis situation. This may include their children.

681x

**Adult Foster Care**

A licensed, adult-appropriate, sheltered living arrangement for up to four functionally impaired adults in a family-like environment. Adult foster homes provide food, lodging, protection, supervision, and household services. They may also provide personal care, living skills assistance or training, medication assistance, and assistance safeguarding cash resources.

**Note:** Effective January 2021, the BI, CAC, and CADI waivers are adult foster care community residential services; adult, or family residential services; adult, when provided in a licensed foster care setting or community residential setting.

**Note:** If respite care is provided in a foster home, code the activity to Respite Care (689x).



689x            **Respite Care**

Short-term care provided to individuals due to temporary absence or need for relief of persons normally providing care. Respite care may be provided during the day or overnight in an individual's home or in out-of-home settings for periods of one hour to several days.

691x            **AC/EW/CAC/CADI/BI Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination, monitoring, consultation and advocacy assistance through which multiple service needs of clients are addressed to promote securing of appropriate services.

**Note:** Use for Consumer-directed Community Supports (CDCS) case management and Essential Community Supports case management.

693x            **General Case Management**

A systematic process of ongoing assessment, planning, referral, service coordination and monitoring, consultation and advocacy assistance, through which multiple service needs of clients are addressed to promote securing of appropriate services. This includes targeted case management for vulnerable adults in need of protection.

694x            **Relocation Service Coordination (RSC) – Targeted Case Management**

Relocation service coordination services are provided for relocating persons residing in institutions to the community. This assistance includes developing and implementing a relocation plan, arranging for additional assessments to help ensure access to needed community services, coordinating referrals, securing vendors, housing, and other services.

695x            **Guardianship/Conservatorship**

Exercise of legal consent for programs or activities that meet social, medical, financial, and residential needs of wards in the least restrictive manner while at the same time protecting their best interest. This includes annual and quarterly reviews of physical, mental, and social adjustment progress of each ward.

698x            **Licensing and Resource Development**

Licensing of foster homes and various recruitment and development activities directed toward ensuring that needed services and resources are available.