

Operational Flexibility Informational Chart

Here are some resources for MN nursing facilities looking for operational flexibility that may assist with staffing issues, help to avoid the closure of beds or provide other operational flexibility.

Please note, this chart simply provides an overview of these resources.

For more information, click on the staff contact link to email your request for information or to request an application form.

NOTE: This list does not include emergency/crisis relief, assistance and/or other temporary COVID-related funding.

ACTION	BRIEF DESCRIPTION	ADVANCE NOTICE	EMAIL CONTACT AND/OR WEB LINKS	NOTES
Bed Closure (Partial or Complete closure) <i>involving resident relocations</i> – <u>See Planned Closure Process listed below</u>				
Bed Closures- <i>not involving Resident Relocations</i>	Permanent closure of beds that are <i>currently unoccupied</i>	Not required	Email contacts	More advance notice is better, to provide time for surcharge correction
Closure Rate Adjustment	Time-limited rate adjustment provided to facilities undergoing a <i>Planned Closure</i> , to assist with closure expenses	30 days	DHS email contact	Facility must be fully compliant with the Planned Closure Process to be eligible
Emergency Layaway	Temporarily take beds out of active service on an emergency basis	Advance notice not required, however MDH must approve waiver	Email contacts	More advance notice is better, to allow for processing waiver request. NOTE: layaway property payment rate changes for emergency layaways are prohibited.

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Employee Scholarship Program	Scholarship monies for employee educational assistance, may be used in the recruitment and retention of staff	No application per se. All Medicaid enrolled facilities are eligible to participate, however monies must be used according to program rules.	DHS email contact	Contact DHS for training and program detail.
Layaway	Temporarily take beds out of active service for a minimum of 6 months	60 days	Email contacts	More advance notice is better, to provide time for surcharge correction.
Leave Days (Bed Holds)	Partial rate payment for residents on hospital or therapeutic leave	N/A	DHS email contact	
Planned Closure Process. Facility Bed Closure (Partial or Complete Facility Closure) <i>involving resident relocations</i>	Permanently closing all or part of a facility-Where relocation of residents is <i>required or encouraged</i>	<i>Typically</i> about 75 days	Email contacts	Process can be expedited, in the case of an emergency
Planned Closure Rate Adjustment (PCRA)	Facility rate adjustment based on the number of beds closing	>30 days	DHS email contact	<p>The DHS approval process can take up to 30 days. If beds are closed before the PCRA is approved, the NF will not be eligible, so applying early is important.</p> <p>Rate can be assigned to another facility.</p> <p>Facilities moving to fair rental property system (with completed moratorium projects that were authorized after 3/1/20) aren't eligible for PCRA</p>

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Private room rate adjustment	Rate add-on for facilities providing Medicaid residents private-room accommodations when medically necessary	Contact the Department.	DHS email contact	Circumstances of the request will determine how much notice is required
Single-bed election	Option to assign greater costs to single-beds	Notice period depends upon the qualifying event	DHS email contact	Facilities that have not reviewed their election in recent years may want to explore changing their election, thereby enhancing their rate options for single-beds
Single-Bed Incentive (SBI)	Rate incentive to create single-bed rooms through the closure of <i>unoccupied beds</i>	>30 days	DHS email contact	Facilities moving to fair rental property system (with completed moratorium projects that were authorized after 3/1/20) aren't eligible for SBI