develop
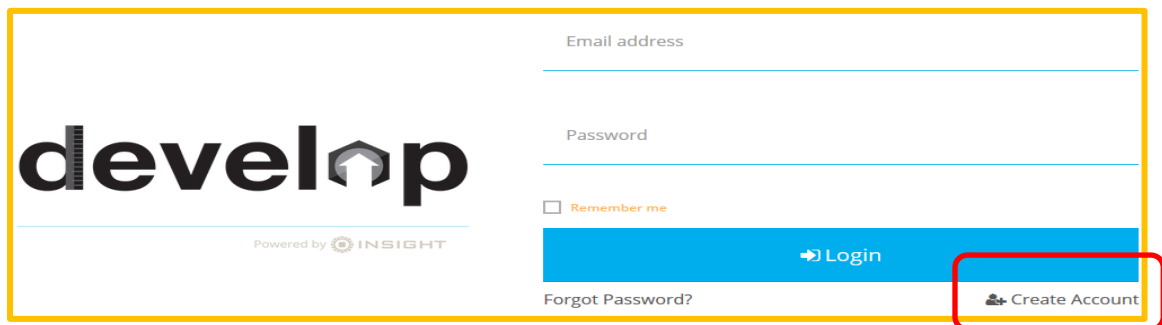
The Minnesota Quality Improvement & Registry Tool

How to Create an Individual Account

1. Is qor **Develop Individual Account**.
   - Ciwaankan aad www.developtoolmn,org
   - Kudhufo **Register** dhinaca midigta sare.

2. Kudhufo **Create Account**.

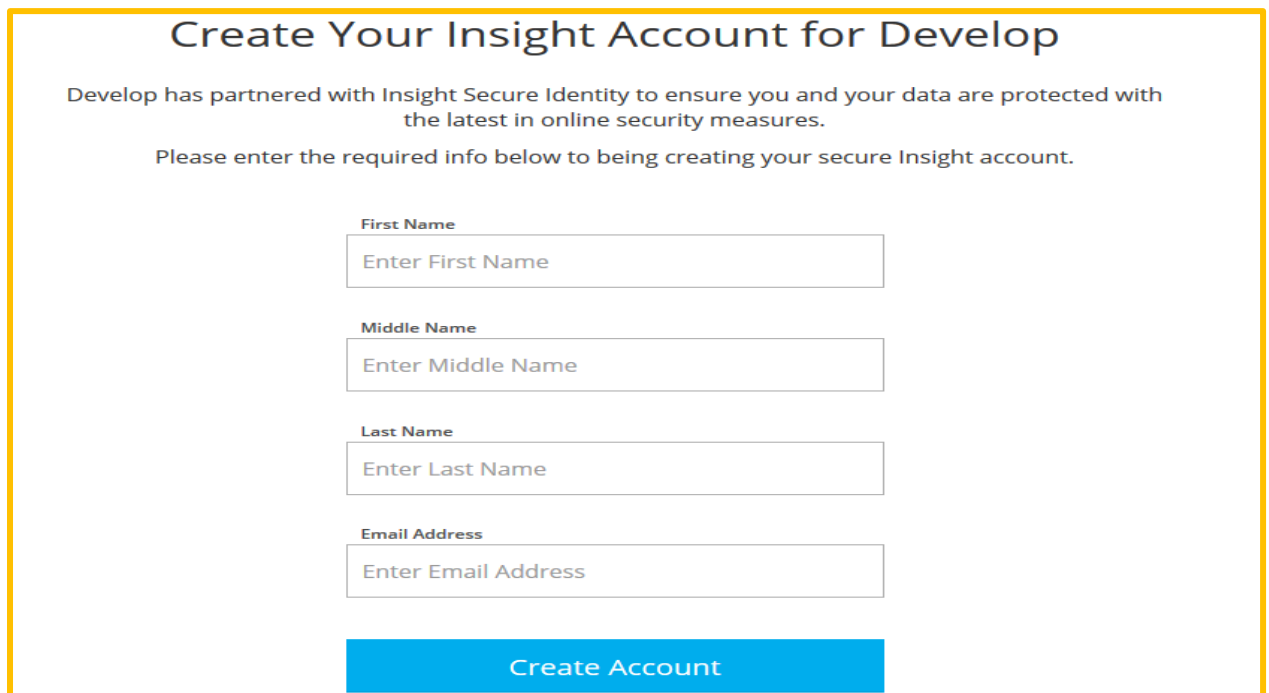|	
develop Powered by INSIGHT	Email address Password ☐ Remember me → Login Forgot Password? 👤+ Create Account

3. Gali akhbaarta lacodsaday kadibna kudhufo **Create Account**.

Create Your Insight Account for Develop

Develop has partnered with Insight Secure Identity to ensure you and your data are protected with the latest in online security measures.

Please enter the required info below to being creating your secure Insight account.

First Name

Enter First Name

Middle Name

Enter Middle Name
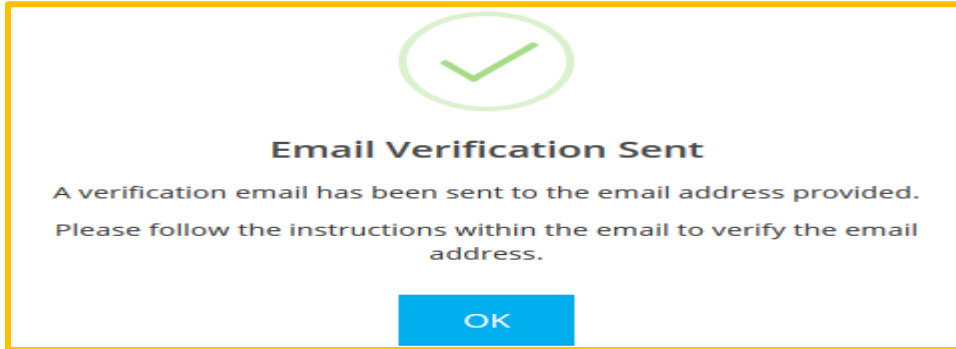
Last Name

Enter Last Name

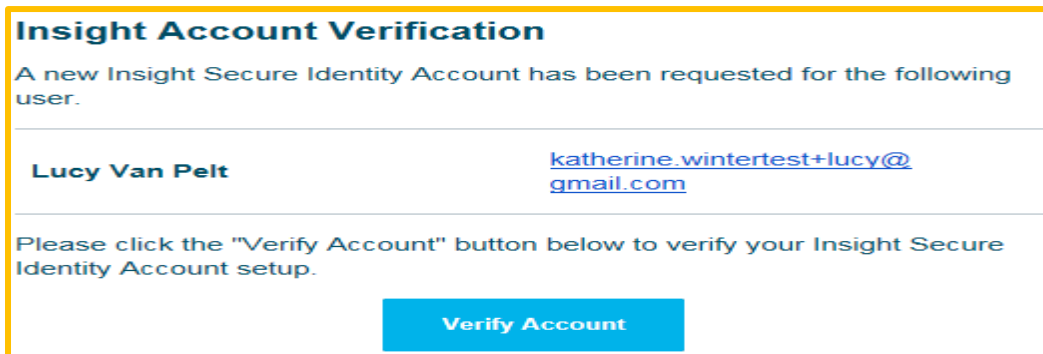**Email Address**

Enter Email Address

Create Account

Accounts and Membership

4. Develop waxay kusoo diri doonaan email si loo xaqiijiyo. Email kaaga fiiri kadibna kudhufo **OK.**

5. Kudhufo **Verify Account**.

6. Kadib markii laxaqiijiyo ciwaankaaga, Waxaa lagaaga baahan yahay inaad cusboonaysiiso password kaaga. kudhufo **Save Password** markaad dhamayso.

Accounts and Membership

7. Ku gal email kaaga iyo password kaaga gudaha Develop.
8. Kubuuxi akhbaartaada si aad uhesho Individual Account kaagii hore eed lahayd.

Hadii aad horay ulahayd Individual Account, waxaa lagu heli karaa 5 (shan) ta lambar ee ugu danbeeya ee Social Security gaaga iyo tariikhda dhalashadaada. Kuwa haysta Individual Account cusub, hadii aadan rabin inaad galiso 5 (shanta) ta lambar ee ugu danbeeya Social Security gaaga, waxaad galin kartaa 5 (shan) lambar oo kaladuwan. Amniga ahaan, shaqaalaha Develop mafiirin karaan ama badali karaan 5 (shan) ta lambar eed dooratay.

Accounts and Membership

9. Hadii aan lahelin bogaaga Develop, waxaa laguu diri donaa dhamaystirka buuxinta codsiga Individual Acount gaaga.

> An online application was not found using the information you provided. Please enter the following to begin the Develop online application process.

10. Individual Account gaaga waxaad ubaahan doontaa:
    - Ciwaanka boostada
    - Ciwaanka guriga
    - Nambarka telefoonka gacanta iyo guriga
    - Magacaagii hore, hadii aad helikarto
    - Cadayn isqoristaada hadaad kujiroto qabiil fedaralka aqoosanyahay, ama calaamada muujinaysa inaad kamid tahay qabiilada qoran, hadii aad helikarto
    - Calaamad ah da'da kooxda aad xooga saarayso
11. Kadooro sidaad jeceshahay in laguula soo xariiro kadibna kudhufo **Next**.

Communication Preferences

What is This?

Develop and its partners send periodic communications about the Early Learning & School-Age Care system in Minnesota

Please indicate which communications you would like to receive.

ⓘ **Does not impact communications/emails regarding your account and/or membership.**

☑ Yes, I wish to receive informational emails from **Achieve**. If you do not select this option, you will still receive emails regarding your account and/or membership.

☑ Yes, I wish to receive informational emails from **Develop** about how best to utilize this technology and to notify me about new features within the system.

☑ Yes, I wish to receive informational emails from **Child Care Aware of Minnesota** about best practices for Trainers and RBPD Specialists and supports available to help me as an approved Trainer or RBPD Specialist.

☑ Yes, I wish to receive monthly emails from Develop about **upcoming training opportunities**. If you select this, please indicate in which counties you might take training and whether you are interested in hearing about web-based training. Note that you will always have access to the Develop Training Calendar by clicking on "Search for Training."

Indicate which counties you would like to be notified of for training.

Select all counties that apply

☑ Include information on upcoming web-based training.

[‹ Back]   [Next ›]

Accounts and Membership

12. Kadib markaad dib u eegto oo aad aqbasho Privacy Policy, kadib kudhufo **Submit**.
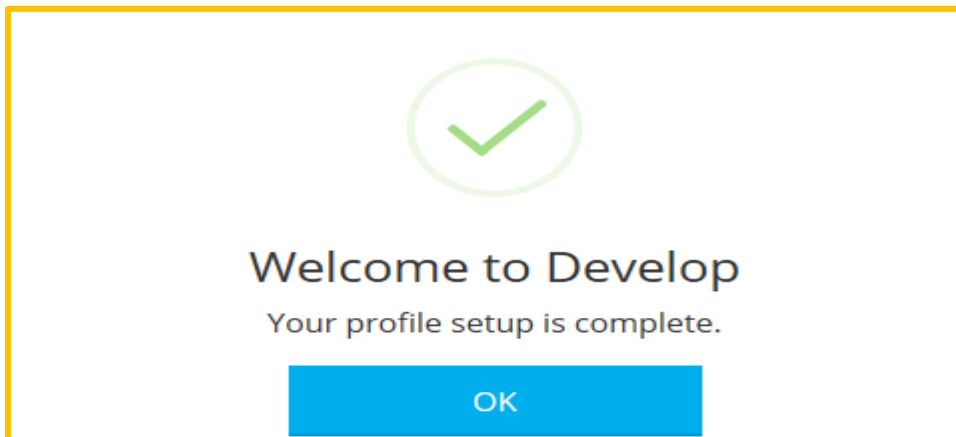
Apply for Membership

1. Kugal Develop ciwaanka email kaaga iyo furahaaga.
2. Fiiri calaamada sanduuqa **Become a Member**, kadibna kudhufo **Apply/Renew** si aad ubilowdo buuxinta codsiga.
3. Codsiga kuqor kuwan soo socda:
   - Akhbaartaada khaaska ah
   - Waxbarashada
   - Tariikhaha shaqada
   - Tababarka
   - Iyo akhbaaraha kale
4. Kudhufo **Start Application**

Accounts and Membership

Membership Application

You will provide the information in each of the steps below. Each step will be saved as you go. If you can't complete all steps you may come back and complete it later.

1. Personal Information
2. Education
3. Employment History
4. Training
5. Other Information
6. Submit Application

Start Application

Waxaad ka fiirin kartaa shuruudaha khaaska ah ee la iskaga baahan yahay halkan.

5. Dhamaystir intaa karto (marwalba waad kasii wadi kartaa halkaad kaga tagtay). Kudhufo **Submit Application** markaad dhamayso.
6. Soo dir dokumentiyada, hadii loobaahanyahay.
7. Develop waxay kugu so diryaan email liis waxaad ubaahantahay inaad udirto Achieve – The MN Center for Professional Development si aad u dhamayso codsiga.
8. Waxkasta oo qoraal ah, shahaadooyinka tababarka ama cadayn ah hadaad kamid ahayd xubin ururada xirfadayaasha waa in toos loogu diraa:

> Achieve – The MN Center for Professional Development
> 2908 Marketplace Drive, Suite 103
> Fitchburg, WI 53719
> support@mncpd.org or by fax 877-379-2467

Hadii aad qabto wax su'aalo buuxinta codsiga, kudhufo halkan.

What is next?

Once you press **Submit Application** below, the following will occur:

- Your account will be "locked" which means you can view but not edit your professional record.
- A confirmation email will be sent to you with the instructions for the next step.
- You will need to send in all required documentation outlined in the confirmation email.
- Registry staff will review your documents and process your application.
- Registry staff will mail your Career Lattice Level Certificate and unlock your account.
- This application counts as your official application. You do not need to submit a paper application.

Accounts and Membership

DEVELOP HELP DESK

844-605-6938 § support@develophelp.zendesk.com

Fadlan la soco in saacadaheena shaqada sidoo kale isbadaleen. Saacadaha cusub ee lala xiriirayo ayaa hoos lagu muujiyey:
- Saacadaha Joogtada ah: Isniinta, Arbacada iyo Jimcaha 8 subaxnimo ilaa 5 galabnimo;
- Saacadaha la kordhiyay: Talaadada iyo Khamiista 8 subaxnimo ilaa 7 fiidnimo
Caawinta luqadda iyo caawimaadda tarjumaadda af-soomaaliga, fadlan soo wac Khadadka Helitaanka Luqadda oo ah
612-345-9182
ama nala soo xiriir annaga oo u diraya emayl
support@develophelp.zendesk.com