

Family Child Care Task Force Minutes

November 12, 2019

6:07 pm to 9:07 pm

Creekside Community Center, 9801 Penn Avenue South, Bloomington, MN 55431

Room 105

Appointed Task Force Members Present

Ann McCully	Ariane Bromberg	Cyndi Cunningham
Erin Echternach	Dan Dorman, by phone	Heidi Hagel Braid
JoAnn Smith, by phone	Julie Seydel	Kelly Martini
Kim Leipold	Lanay Miller	Lauryn Shothorst
Liz Harris	Marit Woods	Rep. Ami Wazlawik, Co-chair
Rep. Lisa Demuth	Reggie Wagner, DHS Commissioner's designee	Samantha Chukuske, by phone
Scott Marquardt	Sen. Mary Kiffmeyer, Co-chair	Sen. Melissa Wiklund
Stephanie Hogenson	Tiffany Grant	

Appointed Task Force Members Absent

Erin Johnson-Balstad	Hollee Saville	
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ACET Facilitators Present

Brad Krueger	Jolene Roehlkepartain	Stella SiWan Zimmerman
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Each Task Force member received the following materials:

- Agenda;
- Meeting notes from the October 12, 2019, Task Force meeting and appendix;
- Variances: Potential Administrative/Legislative Actions that Could Be Task Force Recommendations;
- Contemporary Issues in Licensing, Monitoring Strategies for Determining Compliance: Differential Monitoring, Risk Assessment, and Key Indicators from the Administration of Children & Families, Office of Child Care;
- Minnesota Association of County Social Service Administration, Position Statement, 2019;
- Standards from *Caring for Our Children Online Database*, Chapter 1: Staffing, 1.1.1.1. Ratios for Small Family Child Care Homes;
- Standards from *Caring for Our Children Online Database*, Chapter 1: Staffing, 1.1.1.2. Ratios for Large Family Child Care Homes and Centers;

- Minnesota House Research Department,; Analysis of Liability for Variances
- Minnesota Senate Counsel, Research, and Fiscal Analysis Office, Analysis of Liability for Variances
- Criteria Dr. Fiene Suggests States Consider When Deciding Who Will Qualify for Abbreviated Inspections.

Welcome

- Co-chair Mary Kiffmeyer began the meeting at 6:07 p.m.
- Task Force members each introduced themselves.

Business Items

- The Task Force meeting notes were reviewed. Ann McCully moved to accept the minutes and the appendix from the October 12, 2019, meeting, and Ariane Bromberg seconded the motion.
- The motion passed unanimously with 23 ayes. The votes:
 - Ann McCully, aye
 - Ariane Bromberg, aye
 - Cyndi Cunningham, aye
 - Dan Dorman, aye
 - Erin Echternach, aye
 - Erin Johnson-Balstad, not present
 - Heidi Hagel Braid, aye
 - Hollee Saville, not present
 - JoAnn Smith, aye
 - Julie Seydel, aye
 - Kelly Martini, aye
 - Kim Leipold, aye
 - Lanay Miller, aye
 - Lauryn Schothorst, aye
 - Liz Harris, aye
 - Marit Woods, aye
 - Rep. Ami Wazlawik, aye
 - Rep. Lisa Demuth, aye
 - Reggie Wagner, aye
 - Samantha Chukuske, aye
 - Scott Marquardt, aye
 - Sen. Mary Kiffmeyer, aye
 - Sen. Melissa Wiklund, aye
 - Stephanie Hogenson, aye
 - Tiffany Grant, aye
- Meeting evaluations from the October 12, 2019, meeting were generally positive.

- It was noted that the meeting was being recorded by audio. Audio recordings and meeting transcripts will be posted on the Task Force website.
<https://mn.gov/dhs/family-child-care-task-force>.
- A vote was taken to post the audio recording and the transcript for the first meeting on September 19, 2019. The motion passed unanimously with 21 ayes. The votes:
 - Ann McCully, aye
 - Ariane Bromberg, aye
 - Cyndi Cunningham, aye
 - Dan Dorman, aye
 - Erin Echternach, abstained from voting since she wasn't present at the first meeting
 - Erin Johnson-Balstad, not present
 - Heidi Hagel Braid, aye
 - Hollee Saville, not present
 - JoAnn Smith, aye
 - Julie Seydel, aye
 - Kelly Martini, aye
 - Kim Leipold, aye
 - Lanay Miller, aye
 - Lauryn Schothorst, abstained from voting since she wasn't present at the first meeting
 - Liz Harris, aye
 - Marit Woods, aye
 - Rep. Ami Wazlawik, aye
 - Rep. Lisa Demuth, aye
 - Reggie Wagner, aye
 - Samantha Chukuske, aye
 - Scott Marquardt, aye
 - Sen. Mary Kiffmeyer, aye
 - Sen. Melissa Wiklund, aye
 - Stephanie Hogenson, aye
 - Tiffany Grant, aye
- DHS gave an update about conducting the survey by an outside vendor with two viable options: Minnesota Management Analysis and Development (MAD) could do the survey through an interagency agreement for approximately \$25,000 or MAD could subcontract with an external partner to do the outside work, which had more budget unknowns. A vote about using MAD as the survey vendor was postponed until later in the evening due to Dr. Rick Fiene being ready to present on Task Force Duty #2.

Task Force Duty #2

- *Duty #2: Propose regulatory reforms to improve licensing efficiency, including discussion of criteria that would qualify a provider for an abbreviated licensing review based on statistically significant key indicators that predict full compliance with all applicable rules*

and statutes, and discussion of the development of a risk-based, data-driven, tiered violation system with corresponding enforcement mechanisms that are appropriate to the risk presented by a violation.

Presentation:

- Dr. Rick Fiene, Research Psychologist and retired Professor of Psychology at Penn State University, a leading international researcher/scholar on licensing measurement and differential monitoring systems, presented on abbreviated inspections and risk-based violation systems.
- After his presentation, members of the Task Force, asked questions, which Dr. Fiene answered.

Discussion:

- ACET Facilitator Brad Krueger divided the members into three groups to discuss 3 questions regarding Task Force Duty #2: (1) Are you interested in pursuing a risk-based, tiered violation licensing structure, as described by Dr. Fiene? (2) Are you interested in adding abbreviated inspections, as described by Dr. Fiene, to the family child care licensing model? (3) If so, what factors should be used as the criteria for deciding which family child care providers would be eligible for an abbreviated inspection?
- Appendix A includes visuals from the small-group discussions and the full-group discussion. In summary, all three groups answered “yes” to both questions 1 and 2 with specific suggestions for question 3.

Task Force Duty #3

- *Duty #3: Review existing variance authority delegated to counties and recommend changes, if needed.*

Presentations:

- Co-chair Mary Kiffmeyer provided the Minnesota Senate Counsel, Research and Fiscal Analysis Office’s analysis of liability for variances.
- Co-chair Ami Wazlawik presented the Minnesota House Research Department’s analysis of liability for variances.
- Beth Fraser, Manager of Policy, Legislation & Stakeholder Engagement for the Licensing Division at the Minnesota Department of Human Services gave an overview of potential actions (legislative or administrative) that the Task Force could recommend.

Due to time, the Task Force then revisited the business item from earlier in the meeting about conducting the survey by Minnesota Management Analysis and Development (MAD). Task Force members discussed the survey, and the decision was made to delay the vote until the December meeting.

Next Steps

- Task Force members were asked to complete the meeting evaluation feedback form.
- The meeting adjourned at 9:07 p.m.