

## CJA Task Force Meeting

**Date:** January 18, 2024, 12:00-1:00pm

**Summary Statement:** The CJA Task Force is a federally mandated, multidisciplinary advisory board that reviews and evaluates statewide front-end child welfare policies and practices and makes recommendations to DHS and others for systemic, equitable improvements to promote children’s justice and well-being.

### Attendance:

Role (42 U.S.C. §5106c (c)(1)) (voting members)	Name	Meeting Attendance
1. Law enforcement	Barrett Chrissis	Present
2. Law enforcement	Wade Rasch	Present
3. Criminal court judge	Judge Stumme	Present
4. Civil court judge	Judge Anderson	Present-tech issues
5. Prosecuting attorney	Adam Hinz	Present
6. Defense attorney	Emmalie Brudzinski	Present-had to leave early
7. Attorney for children	Anne Gueinzus	Present
8. Guardian ad litem	<b>VACANT</b> Received application: Erika Randall	N/A
9. Health professional	Dr. Mark Hudson	Absent
10. Health professional	Janaye Stewart	Present
11. Mental health professional	Saprina Matheny	Present
12. Mental health professional	Anna Clavin	Present
13. Child protection services	Kari Hohn	Present
14. Child protection services	Jessica Iwen	Absent
15. Parent representative	Joanne Hodgeman	Absent
16. Foster care survivor	Dawn Hyland	Present
17. Foster care survivor	Marlena Jasch	Present
18. Individual experienced working with children with disabilities	Kate Rickord	Present
19. Individual experienced working with children with disabilities	Tascha Just	Present
20. Individual experienced working with homeless children/youth	Amanda Leathers	Present
21. Individual experienced working with homeless children/youth	Lolita Carter	Present

22. Survivor of child abuse or neglect	Brent Genereux	Present-arrived late
23. Survivor of child abuse or neglect	Cindy Devonish	Absent
<b>Role (non-voting members)</b>	<b>Name</b>	<b>Meeting Attendance</b>
Ad hoc – Corner House CAC	Jane Straub (CAC)	Present
Ad hoc -Minnesota Children’s Alliance	Marcia Milliken (CAC)	Present
Ad hoc -First Witness CAC	Tracie Clanaugh (CAC)	Present
Ad hoc -Ombudsperson	Jill Esch (OAIF)	Present
Ad hoc -CJI Representative	Judy Peterson (Courts CJI)	Present
Ad hoc-Ombudsperson	Muriel Gubasta (OBFF)	Present
Ad hoc-Ombudsperson	Misty Coonce	Present
Ad hoc-Ombudsperson	Manuel Zuniga (OBFF)	Present
Ad hoc-Ombudsperson	Ann Hill (OBFF)	Absent
DHS American Indian Well-Being Unit   CSP Division	Cindi Miller	Present
DHS CJA Task Force Coordinator	Laura Gapske	Present
DHS CS&P Dept. Manager	Rebecca Wilcox	Absent
DHS CS&P Family Supp & Place Svcs Attorney/ CJI	Baudry, Jennifer L (DHS)	Present

## I. Welcome and Introductions

- Welcome!
- Introductions
  - Role on CJA and professionally
  - Ice breaker: Share a book you are reading or read recently

## II. MN Secretary of State Open Appointments Update

- Recommended appointments are with Commissioner Harpstead and appointments should be finalized on Monday, January 22, 2024
- Open vacancies:
  - 1 prosecuting attorney
  - 1 defense attorney
  - 1 attorney for children
  - 2 GAL
  - 1 Parent representative (**ACTION ITEM:** Kate Rickord and Gapske have contacts to reach out to)

## III. Subcommittee Report/Updates

Overview of the two subcommittee and their projects from 2019-2023 by Kate Rickord and Marcia Milliken (see attachment with summaries)

- Law enforcement/Child Protection subcommittee
- Child Advocacy Center/Forensic Interview subcommittee

#### IV. Chair and Vice-Chair Elections (TABLED until after appointment)

- We need to hold elections for chair and vice chair positions at the March meeting. These must be appointed to voting task force members

#### V. Review three-year assessment and strategic planning documents

- See attachments of final documents from strategic planning
- Task force only had a few mins to review due to lack of time
- Gapske will have DRAFT 3-year assessment and planning report and annual report for members to review at the March meeting

#### V. Next Meeting

- Results from the survey informed the changes in the task force meeting schedule due to having a majority of new members. A new WebEx invite will be sent ASAP.

Meeting	Schedule	Date
CJA Task Force	3 <sup>rd</sup> Monday of every other month noon-2 pm	Monday, March 18 noon-2 PM