Family Child Care Task Force Meeting 11

Tuesday, October 27, 2020

6:00pm to 9:00pm (CST)

Virtual meeting (WebEx)

Task Force Members Present: Ariane Bromberg, Cyndi Cunningham, Representative Lisa Demuth, Erin Echternach, Heidi Hagel Braid, Elizabeth Harris, Stephanie Hogenson, Senator Mary Kiffmeyer, Kim Leipold, Scott Marquardt, Kelly Martini, Ann McCully, Lanay Miller, Hollee Saville, Lauryn Schothorst, Julie Seydel, JoAnn Smith, Reggie Wagner, Representative Ami Wazlawik, Senator Melissa Wiklund, Cindi Yang.

Task Force Members Absent: Mary Albert, Samantha Chukuske, Dan Dorman, Erin Johnson-Balstad, Marit Woods.

Presenters: Senator Mary Kiffmeyer, Task Force Co-Chair; Ann McCully, Task Force member

Task Force Consultants Present: Judy Plante, Lanterna Consulting; Jessica Burke, Management Analysis and Development (MAD)

Each Task Force member received the following:

- FCCTF October 27 meeting agenda
- Duty #6 Work Group recommendations
- Duty #6 Work Group presentation
- Duty #2 Work Group recommendations
- Duty #2 Work Group presentation

Call to order and opening remarks

Co-chair Representative Wazlawik called the meeting to order at 6:02 p.m.

Task force business announcements

Representative Wazlawik noted the minutes from the October 20 meeting and this (October 27 meeting) would be brought for approval at the November 17 meeting.

Discussion #1: Duty #2 Work Group

Senator Kiffmeyer (Task Force Co-Chair) presented Duty #2 work group's proposed recommendations on regulatory reform. The presentation considered how to improve licensing efficiency, as well as a discussion of development of a risk-based, data-driven, tiered violation system with enforcement mechanisms that are relative to the risk from a violation. The group proposed 13 recommendations, as outlined in Appendix A. Task Force members asked questions and provided comments after reviewing the recommendations.

Judy Plante tested for general agreement on the proposed recommendations from the Duty #2 work group. All 13 proposed recommendations received general agreement and were grouped together. Co-Chair Senator Kiffmeyer moved to approve the group of recommendations for inclusion in the draft Task Force report. The motion was seconded by Scott Marquardt.

The motion passed unanimously with 20 "yes" votes and zero "no" votes:

- Mary Albert: Not present
- Ariane Bromberg: Yes
- Samantha Chukuske: Not present
- Cyndi Cunningham: Yes
- Representative Lisa Demuth: Yes
- Dan Dorman: Not present
- Erin Echternach: Yes
- Heidi Hagel Braid: Yes
- Elizabeth Harris: Yes
- Stephanie Hogenson: Yes
- Erin Johnson-Balstad: Not present
- Senator Mary Kiffmeyer: Yes
- Kim Leipold: Yes
- Scott Marquardt: Yes
- Kelly Martini: Yes
- Ann McCully: Yes
- Lanay Miller: Yes
- Hollee Saville: Yes
- Lauryn Schothorst: Yes
- Julie Seydel: Yes
- JoAnn Smith: Yes
- (DHS) Reggie Wagner: Yes
- Representative Ami Wazlawik: Yes
- Senator Melissa Wiklund: Yes
- Marit Woods: Not present

Discussion #2: Duty #6 Work Group

Ann McCully (Task Force member) presented Duty #6 work group's proposed recommendations on reviewing Parent Aware program participation and identify obstacles and suggested improvements. The work group

proposed 9 recommendations, as detailed in Appendix B. Task Force members asked questions and provided comments after reviewing the recommendations.

Judy Plante tested for general agreement on the proposed recommendations from the Duty #6 work group. All nine proposed recommendations received general agreement and were grouped together. Task Force member Heidi Hagel Braid moved to approve the recommendations for inclusion in the draft Task Force report. Cyndi Cunningham seconded the motion.

The motion passed unanimously with 19 "yes" votes and zero "no" votes:

- Mary Albert: Not present
- Ariane Bromberg: Yes
- Samantha Chukuske: Not present
- Cyndi Cunningham: Yes
- Representative Lisa Demuth: Yes
- Dan Dorman: Not present
- Erin Echternach: Yes
- Heidi Hagel Braid: Yes
- Elizabeth Harris: Yes
- Stephanie Hogenson: Yes
- Erin Johnson-Balstad: Not present
- Senator Mary Kiffmeyer: Yes
- Kim Leipold: Yes
- Scott Marquardt: Yes
- Kelly Martini: Yes
- Ann McCully: Yes
- Lanay Miller: Yes
- Hollee Saville: Not present
- Lauryn Schothorst: Yes
- Julie Seydel: Yes
- JoAnn Smith: Yes
- Representative Ami Wazlawik: Yes
- Senator Melissa Wiklund: Yes
- Marit Woods: Not present
- (DHS) Cindi Yang: Yes

Next Steps

Judy Plante presented her plan for creating the draft report and the final task force meetings.

Judy will send the draft report to task force members by Monday, November 9. Task force members can submit comments before the November 17 meeting when the draft and submitted comments will be discussed. Members will see the second draft of the report on November 30, with discussion and finalization at the December 8 meeting. Final report approval is scheduled for the Task Force meeting on Thursday, January 28.

Closing announcements and adjourn

Representative Wazlawik closed the meeting at 7:30pm and thanked members for their participation. The next meeting will be on November 17.

Appendix A: Duty 2 Work Group Recommendations

A. Recommendations for LEGISLATIVE ACTION:	FCCTF status
1. Legislation for a full and abbreviated licensing review based on statistically significant key indicators that predict full compliance with all applicable rules and statutes. Developed with stakeholders, to include providers, DHS, licensors, and legislators, with input from parents and early childhood advocates.	**Approved for inclusion in draft report.**
2. Legislation for development of a risk-based, data-driven, tiered violation system with corresponding enforcement mechanisms that are appropriate to the risk presented by a violation. Developed with stakeholders, to include providers, DHS, licensors, and legislators. Creating a tiered- violation system is dependent on developing updated and modernized standards for Family Child Care.	**Approved for inclusion in draft report.**
3. Legislation should include using a national expert on this subject such as Dr. Fiene. Consider a non-profit source of funding.	**Approved for inclusion in draft report.**
B. Recommendations for DHS:	**FCCTF status**
1. Develop a continuous licensing process with input from licensors and providers.	**Approved for inclusion in draft report.**
2. Modernize and update licensing standards for Family Child Care in Rule 2 and statutes. Funding may be needed.	**Approved for inclusion in draft report.**
3. Regarding recommendation A3, work with the national expert to develop legislative action and work with stakeholders.	**Approved for inclusion in draft report.**
4. In developing a process for full and abbreviated licensing inspections, research best practices for key indicators and the inspections process by reviewing indicators other states have used.	**Approved for inclusion in draft report.**
C. Recommendations for COUNTY LICENSING AGENCIES:	**FCCTF status**
1. Review county licensing website and update to allow for easy access to information on how to become a licensed Family Child Care Provider.	**Approved for inclusion in draft report.**
2. Review county licensing forms and their use.	**Approved for inclusion in draft report.**
3. Support the legislative process and subsequent work. Maintain continued involvement in stakeholder groups and legislative actions as needed.	**Approved for inclusion in draft report.**

D. Recommendations for PROVIDERS:	FCCTF status
1. Support the legislative process and subsequent work.	**Approved for inclusion in draft report.**
2. Maintain continued involvement in stakeholder groups and legislative actions as needed.	**Approved for inclusion in draft report.**
E. Other recommendations:	FCCTF status
1. Streamline and eliminate unnecessary paperwork by allowing licensing forms to be transmitted and stored electronically. Consider development of a centralized and secure portal.	**Approved for inclusion in draft report.**

Appendix B: Duty 6 Work Group Recommendations

A. Recommendations for LEGISLATIVE ACTION:	FCCTF status
1. Request funding for a Validation study of Parent Aware in advance of revisions to the current Parent Aware Standards and Indicators.	**Approved for inclusion in draft report.**
B. Recommendations for DHS:	**FCCTF status**
1. Create a way for an FCC provider group to be directly connected to Parent Aware on an ongoing basis (i.e. on the Parent Aware Advisory Committee) and more opportunity for input from FCC providers into changes to standards, pathways, and supports for family child care.	**Approved for inclusion in draft report.**
2. Streamline the amount of paperwork that is required as part of the Indicator measures in the Quality Documentation Portfolio (QDP)	**Approved for inclusion in draft report.**
3. Improve Coaching process effectiveness (more info about support options and consistent messaging regarding acceptable evidence).	**Approved for inclusion in draft report.**
4. Review and revise Parent Aware materials to include common language that speaks to FCC providers - including creation of a separate Quality Documentation Portfolio (QDP) focused on Family Child Care.	**Approved for inclusion in draft report.**
5. Improve Develop process/structure for online Quality Documentation Portfolio (QDP) submission.	**Approved for inclusion in draft report.**
6. Incorporate recommendations (as appropriate) into the next CCDF plan for FY 2022-2025.	**Approved for inclusion in draft report.**
7. Communicate the voluntary nature of Parent Aware to parents with more clarity (i.e. not rated does not equal bad quality) through the Parent Aware/Child Care Information efforts.	**Approved for inclusion in draft report.**
C. Recommendations for COUNTIES:	**FCCTF status**
1. Educate County officials (not just licensors) as to their responsibility and role in child care as an economic development. This would include promoting Parent Aware and utilization of Early Learning Scholarships.	**Approved for inclusion in draft report.**
D. Recommendations for **PROVIDERS:** *Note- providers should be encouraged to participate in # 1 and #3 above*	NA
E. OTHER recommendations:	NA

Note-#7, the promotion of the voluntary nature of Parent Aware, can also be shared across multiple stakeholders.	